

**City of Jacksonville, Florida
Request for Budget Transfer Form**

Department of Finance and Administration
Department or Area Responsible for Contract / Compliance / Oversight

All
Council District(s)

Reversion of Funds: _____ (if applicable)
Fund / Center / Account / Project * / Activity / Interfund / Future

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): No

Justification for Waiver

Justification for / Description of Transfer:

Appropriating \$1,000,000 from General Fund/GSD Fund Balance for small business grants to businesses who have had to institute additional cleaning measures for COVID-19 after businesses have begun to reopen.

Net Amount Appropriated and/or Transferred: \$1,000,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM Dennis

CM's District: 9

Requesting Council Member: _____

CM's District: _____

Prepared By: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

TD / BT Number: _____

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor: _____ Approved: _____

Division Chief: _____

Date Initiated: _____

Prepared By: _____

Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

			Accounting Codes								
			Total:	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	GENERAL FUND OPERATING	SUBFUND LEVEL ACTIVITY	TRANSFER FROM FUND BALANCE	\$1,000,000.00	00111	191009	389010	000000	00000526	00000	00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

			Accounting Codes								
			Total:	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	GENERAL FUND OPERATING	COVID-19 Clean-Up	Miscellaneous Grants & Aids	\$1,000,000.00	00111	194005	583010	000000	00001669	00000	00000000