

City of Jacksonville, Florida
Request for Budget Transfer Form

City Council

Department or Area Responsible for Contract / Compliance / Oversight

N/A

Council District(s)

Reversion of Funds:
(if applicable)

Fund / Center / Account / Project * / Activity / Interfund / Future

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

N/A

Section of Code Being Waived (if applicable):

CIP (yes or no): No

Justification for Waiver

Justification for / Description of Transfer:

This is to transfer \$3,643.62 from the Council President's Miscellaneous Services and Accounts fund (which cannot be used for food service) into the Council President Food Account in order to provide food service to the Council for the remainder of FY 2024-2025, especially during the upcoming Budget meetings. This will leave \$2000 remaining in the President's Miscellaneous Services and Charges account.

Net Amount Appropriated and/or Transferred: \$3,643.62

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: CP Carrico

CM's District: CD 4

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE

☐ TRANSFER DIRECTIVE

TD / BT Number:

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor:

Approved:

Division Chief:

Date Initiated:

Prepared By:

Phone Number:

Initiated / Requested By (if other than Department):

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants .

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Total: \$3,643.62	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	CCSS Council President Account Sec 106.504	Miscellaneous Services & Charges	\$3,643.62	00111	221004	549040	000000	000000000	000000	000000

Total: \$3,643.62

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	CCSS Council President Account Sec 106.504	Food	\$3,643.62	00111	221004	552060	000000	000000000	000000	000000

Total: \$3,643.62