

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Department or Area Responsible for Contract / Compliance / Oversight \_\_\_\_\_ n/a  
Council District(s)

Reversion of Funds: \_\_\_\_\_ n/a  
(if applicable) Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Fund / Center / Account / Project \* / Activity / Interfund / Future \_\_\_\_\_ n/a  
Section of Code Being Waived (if applicable): CIP (yes or no): \_\_\_\_\_ no

Justification for Waiver \_\_\_\_\_

Justification for / Description of Transfer:  
To appropriate \$12,500 from the City Council - Council President Contingency to the Office of Sports & Entertainment to provide additional funding for food and non-alcoholic beverage purchases for Sports & Entertainment outreach, development, and networking occasions. Locations include but are not limited to all City Sports & Entertainment Venue Suite Services, grocers & catering/restaurants. The City's Venue Suites, and business development meeting are used to showcase our city and to entice business and other opportunities for our city.

Net Amount Appropriated and/or Transferred: \$12,500.00  
\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**  
Requesting Council Member: CP White  
Requesting Council Member: \_\_\_\_\_  
CM's District: CD 12  
Prepared By: \_\_\_\_\_  
CM's District: \_\_\_\_\_  
Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**  
 BUDGET ORDINANCE  TRANSFER DIRECTIVE  
TD / BT Number: \_\_\_\_\_

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_  
Division Chief: \_\_\_\_\_ Date Initiated: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Initiated / Requested By (if other than Department): \_\_\_\_\_

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

\_\_\_\_\_ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes												
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future					
				Total:	\$12,500.00											
Exp	General Fund - General Services District	Council President Account Sec. 106.504	Contingency	\$12,500.00	00111	221004	599100	000000	00000000	000000	000000					

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes												
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future					
				Total:	\$12,500.00											
Exp	General Fund - General Services District	Office of Sports & Entertainment - Special Events	Food	\$12,500.00	00111	133104	552060	000000	00000000	000000	000000					