

**City of Jacksonville, Florida
Request for Budget Transfer Form**

City Council

Department or Area Responsible for Contract / Compliance / Oversight

CW
Council District(s)

Reversion of Funds: _____ Fund / Center / Account / Project * / Activity / Interfund / Future
(if applicable)

Section of Code Being Waived (if applicable): _____

Justification for Waiver: _____

Fiscal Yr(s) of carry over (all-years funds do not require a carryover) _____

CIP (yes or no): _____ No

Justification for / Description of Transfer: _____

Appropriating \$22,405.80 from the City Council Operating Contingency to the Allowance, Communications - Council account to provide for an increase in the communications allowance for the office of each Council Member.

Net Amount Appropriated and/or Transferred: _____ \$22,405.80

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM Johnson

Requesting Council Member: _____

Prepared By: _____

CM's District: _____ CD 14

CM's District: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

TD / BT Number: _____

Date of Action By Mayor: _____ Approved: _____

Division Chief: _____ Date Initiated: _____

Prepared By: _____ Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes										
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future			
				\$22,405.80										
Exp	General Fund Operating	Council Operating Contingency	Contingency	\$22,405.80	00111	195001	599100	000000	00000375	00000	000000			

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes										
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future			
				\$22,405.80										
Exp	General Fund Operating	Council Direct Expenditures	Allowance, Communications - Council	\$22,405.80	00111	223001	549077	000000	00000000	00000	000000			