

LEGISLATIVE FACT SHEET

DATE: 11/10/20

BT or RC No: BT 21-026
(Administration & City Council Bills)

SPONSOR: Kids Hope Alliance
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Michael Weinstein

Provide Name: _____

Contact Number: (904) 225-4477

Email Address: mweinstein@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

To transfer \$29,000 to the Jacksonville Public Library General Fund Part-Time Salaries in order to cover the administrative costs of transferring the operations of the Jax Kids Book Club program from Kids Hope Alliance to the Library. Additionally this BT also requests to transfer \$36,000 to the Board of Library Trustees Trust Fund to fund the Story Journeys Summer Learning Program. The funds to cover these transfers are coming from unused program funding within the Out of School Time and Early Learning essential service funds.

Kids Hope Alliance and the Jacksonville Public Library will be entering a Memorandum of Understanding to transfer the Jax Kids Book Club operations to the Jacksonville Public Library after Board approval at the November 18, 2020 scheduled Board meeting. This transfer is meant to further be in line with the Kids Hope Alliance Chapter 77 to be a funding agency and not administer direct services. Through communications with the Jacksonville Public Library they have shown the capability to recruit business sponsors and manage the manufacture and distribution of books. They have agreed to provide Jax Kids Book Club services to Jacksonville's 9,000 4-year-old children.

The Jacksonville Public Library's Story Journeys Literacy Enrichment Summer Program is a literacy enrichment program designed to supplement current summer camp programming. Through an application process the Library received 55 applications from summer camps reaching 11,000 students requesting to be a part of the Story Journeys program. The Story Journeys program has a written weekly curriculum for literacy enrichment that the library staff will provide and deliver to camps. Program success will be measured using student reading time logged on a classroom tracker. Classes that meet their reading goals throughout the summer will receive a free book for each of their campers.

This project aligns directly with KHA's strategic goals to support literacy and increase outcomes for kids in out of school time programs.

APPROPRIATION: Total Amount Appropriated \$65,000.00 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation) Kids Hope Alliance

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Kids Hope Alliance Fund	Amount: \$65,000.00
	To: City of Jax Library Fund	Amount: \$65,000.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Existing unused program funding from the Out of School Time and Early Learning Essential Service funds will be used to transfer \$36,000 to the Board of Library Trustees Trust to fund the Jacksonville Public Library's Story Journeys Summer Learning Program as well as an additional \$29,000 to cover the administrative costs that will be incurred due to KHA transferring the operations of the Jax Kids Book Club to the Library.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

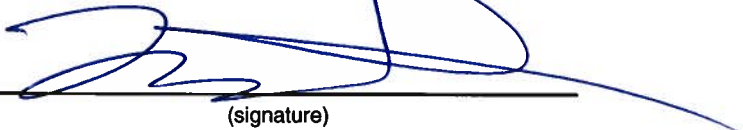
Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:



 (signature)

Date: 11/10/2020

Prepared By: April Hart

 (signature)

Date: 11/10/2020

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

From: Michael Weinstein, CEO, Kids Hope Alliance
Initiating Department Representative (Name, Job Title, Department)
Phone: (904) 255-4477 E-mail: mweinstein@coj.net

Primary Contact: Michael Weinstein, CEO, Kids Hope Alliance
(Name, Job Title, Department)
Phone: (904) 255-4477 E-mail: mweinstein@coj.net

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor
Phone: 904-630-1825 E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor
Phone: 904-630-1825 E-mail: jelsbury@coj.net

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

Board agenda - November 18, 2020

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED



DATE: November 10, 2020

TO: Brian Hughes, Chair
Mayor's Budget Review Committee

FROM: Michael Weinstein
Chief Executive Officer, Kids Hope Alliance

SUBJECT: KHA Memorandum of Understanding with Jacksonville Public Library

Please provide the Kids Hope Alliance (KHA) with the authority to request the legislation necessary for the City Council to authorize KHA to do a Memorandum of Understanding (MOU) with the Jacksonville Public Library (the "Library") to accomplish the following two objectives:

- (a) the Library will provide operational services for the Jax Kids Book Club, and KHA will provide \$29,000 to the Library to administer these services.
- (b) KHA will provide \$36,000 to the Board of Library Trustee Trust Fund to provide its Story Journeys Summer Learning Program.

The purpose of the MOU is to allow the Library to assume the operations of the Jax Kids Book Club. This is meant to be more in line with the Kids Hope Alliance direction in Chapter 77 to fund Providers, Small Providers, Agencies and other entities to provide children's services for the City and not to provide those services in-house. The Jacksonville Public Library has shown the capability to recruit business sponsors and manage the manufacture and distribution of books. The Library has agreed to provide Jax Kids Book Club services to Jacksonville's 9,000 4-year-old children.

The Library's Story Journeys Literacy Enrichment Summer Program is a literacy enrichment program designed to supplement current summer camp programming. Through an application process the Library received 55 applications from summer camps reaching 11,000 students requesting to be a part of the Story Journeys program. The Story Journeys program has a written weekly curriculum for literacy enrichment that the library staff will provide and deliver to camps. Program success will be measured using student reading time logged on a classroom tracker. Classes that meet their reading goals throughout the summer will receive a free book for each of their campers. This program aligns directly with KHA's strategic goals to support literacy and increase outcomes for kids in out of school time programs.

This MOU will provide \$29,000 to the Jacksonville Public Library to assist in administering the services of the Jax Kids Book Club, and \$36,000 to cover the cost of staff to administer the Story Journey literacy program for a cumulative total of \$65,000. Upon approval of this Board Action Item, Kids Hope Alliance and the Jacksonville Public Library will enter in an agreement as outlined in the MOU to be executed through the Office of General Counsel.

If additional information or assistance is required, please contact Michael Weinstein at 255-4401 or MWeinstein@coj.net and/or Dr. Saralyn Grass at 255-4404 or SGrass@coj.net. Thank you.
TD/jar