

City of Jacksonville, Florida  
Request for Budget Transfer Form

20  
7-22-24

Neighborhoods/Environmental Quality/Environmental Protection Board  
Department or Area Responsible for Contract / Compliance / Oversight

All Districts  
Council District(s)

Reversion of Funds:  
(if applicable)

Fund / Center / Account / Project \* / Activity / Interfund / Future

Through FY2025  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Sections 118.107, Section 126.107(g)

CIP (yes or no): No

Justification for Waiver  
At the Jacksonville Environmental Protection Board (JEPB) hearing on February 20, 2024, board members discussed the necessity of exceptions to ordinance code provisions, and determined that the use of the funds for this project was a worthwhile and beneficial use of trust fund monies. A waiver of Section 110.112 Ordinance Code is needed as the initial payment is contemplated before the project completion. A waiver of Sections 111.755 and 360.602 are needed in order to continue provision of funds. A waiver of Section 118.107 is needed in order to allow for a direct contract with JU without competitive evaluation. In addition, an exception to Section 126.107(g), Ordinance Code (supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same), is needed as Jacksonville University will be named in the legislation. The proposal was favorably approved by unanimous decision of the Board.

Justification for / Description of Transfer:  
To appropriate fund balance from the Environmental Protection Trust Fund to continue a project with Jacksonville University to produce an annual report regarding the health of the St. Johns River.

Net Amount Appropriated and/or Transferred: \$113,609.00

\* This element of the account string is titled project but it houses both projects and grants.

Requesting Council Member:  
Requesting Council Member:  
Prepared By:

CITY COUNCIL  
CM's District:  
CM's District:  
Ordinance:

OFFICE OF THE MAYOR  
BUDGET ORDINANCE  TRANSFER DIRECTIVE   
Date Rec'd. Date Fwd. Approved Disapproved  
6-13-24 6-13-24  
6-22-24 6-27-24  
6-26-24 7-10-24  
Department Head  
Mayor's Office  
Accounting Division  
Budget Division  
Date of Action By Mayor: JUL 22 2024  
Division Chief: [Signature]  
Prepared By: [Signature]  
Initiated / Requested By (if other than Department): James Richardson, JEPB Administrator

APPROVED BY: [Signature]  
DATE: JUL 22 2024  
REVIEW COMMITTEE  
MAYOR'S BUDGET  
TD / BT Number: 8724-130  
Date Initiated: [Signature]  
Phone Number: 904-255-7213

**Budget Transfer Line Item Detail**

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes									
					Fund	Center	Account	Project *	Activity	Interfund	Future			
				Total:	\$113,609.00									
REV	Environmental Protection	JXSF - Conservation and Resource Management, <i>Zachary's protection</i>	Transfer from Fund Balance	\$113,609.00	15301	191015	389010	000000	000000476	00000	0000000			
									00000478					

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes									
					Fund	Center	Account	Project *	Activity	Interfund	Future			
				Total:	\$113,609.00									
EXP	Environmental Protection	State of the River Report	Miscellaneous Services & Charges	\$113,609.00	15301	173101	549040	000000	00001795	00000	0000000			