

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Office of Economic Development / Equal Business Opportunity Office  
Department or Area Responsible for Contract / Compliance / Oversight

CW  
Council District(s)

Reversion of Funds: \_\_\_\_\_ Fund / Center / Account / Project \* / Activity / Interfund / Future

FY 26/27  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_  
Justification for Waiver

CIP (yes or no): No

Justification for / Description of Transfer:

Appropriating \$200,000 from the Public Service Grant Micro-Grant Program to the Equal Business Opportunity Office to expand services available to Jacksonville Small Emerging Businesses (JSEBs) through a JSEB micro-grant program.

Net Amount Appropriated and/or Transferred: \$200,000.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ CM Freeman

CM's District: At-Large Group 1

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: \_\_\_\_\_

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: \_\_\_\_\_ Date Initiated: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Initiated / Requested By (if other than Department): \_\_\_\_\_

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of balance appropriations in all-years funds.

\_\_\_\_\_ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes									
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$200,000.00									
Exp	General Fund Operating	Public Service Grants	Subsidies & Contributions To Private Org	\$200,000.00	00111	194002	582001	000000	00000821	00000	00000000		

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes									
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$200,000.00									
Exp	General Fund Operating	EDED Equal Bus Opportunity Office - Financial and Administration	Other Professional Services	\$200,000.00	00111	116103	531090	000000	00000000	00000	00000000		