

## LEGISLATIVE FACT SHEET

DATE: 09/01/21

BT or RC No: BT21-130  
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department / Housing and Community Development Division  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation \_\_\_\_\_

Provide Name: Thomas Daly, Chief

Contact Number: 255-8204

Email Address: tdaly@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The American Rescue Plan Act of 2021 Section 3201 (a); Pub. L. No. 117-2 through the U.S Department of the Treasury appropriates funding for use to certain eligible grantees to be used to provide Emergency Rental Assistance (ERAP) to eligible households not to exceed 18 months for payments of rent, rental arrears, utilities and home energy costs; utilities and home energy costs arrears and other expenses related to housing.

APPROPRIATION: Total Amount Appropriated \$30,839,253.40 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: <u>U.S. Department of Treasury</u>	Amount: <u>\$30,839,253.40</u>
	To: <u>Community Development Block Grant (ERAP)</u>	Amount: <u>\$30,839,253.40</u>
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The U.S. Department of Treasury, through Section 3201 (a) of the American Rescue Plan Act of 2021, provides award for emergency rental and utilities assistance to eligible households. The City of Jacksonville is not required to match this fund.

**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; padding: 2px;"> <p>The services authorized by this legislation are necessary to continue assisting individuals and families with relief from COVID-19 impacts.</p> </div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; padding: 2px;"> <p>This is an all years subfund.</p> </div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment &amp; Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Attachment: If yes, attach appropriate RC/BT form(s).</p>
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; padding: 2px;"> <p>Requesting a waiver of Section 126.107(g), in order to direct contract with Civitas,LLC which will result in these emergency funds reaching citizens in need as quickly as possible.</p> </div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No	
Continuation of Grant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>The U.S. Department of Treasury provides award to certain eligible grantees to provide emergency rental assistance and utilities assistance.</p> </div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate form(s).</p>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>

Division Chief: *Chiquita D. Moore* / Operations Director  
Chiquita Moore for Thomas Daly, Esq. Date: 9/1/2021

Prepared By: *[Signature]*  
Adebisi Okewusi Date: 9/1/2021

**ADMINISTRATIVE TRANSMITTAL**

**To:** MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

**Thru:** Chiquita Moore, Neighborhoods Director of Operations  
(Name, Job Title, Department)  
 Phone: 255-8902 E-mail: ChiquitaM@coj.net

**From:** Thomas Daly, Chief, Housing and Community Development Division, Neighborhoods Department  
Initiating Department Representative (Name, Job Title, Department)  
 Phone: 255-8204 E-mail: tdaly@coj.net

**Primary Contact:** Chiquita Moore, Neighborhoods Director of Operations  
(Name, Job Title, Department)  
 Phone: 255-8902 E-mail: ChiquitaM@coj.net

**CC:** Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor  
 Phone: 255-5015 E-mail: leeannk@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 904-630-4647 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No  
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**