

ROBIN G. SMITH, P.E.

5403 Floral Ave., Jacksonville, FL 32211 robin.g.smith@me.com (904) 947-0375

QUALIFICATIONS

- Adaptive leadership skills along with strong technical and engineering support capabilities
- 22 years of Civil and Environmental Engineering experience
- 18 years of Project Management experience on large scale design and construction projects
- 10 years experience in Public Sector / Government project administration, management and coordination
- Digital design expert (AutoCAD Civil 3D) with excellent computer skills (GIS, Adobe, MS Office etc.)

EDUCATION & CERTIFICATION

- *Bachelor of Science in Mechanical Engineering* University of Florida, Gainesville
- *Professional Engineer*

PROFESSIONAL EXPERIENCE

Regional Director, NE FL / North Florida Professional Services, Inc. / February 2024 - Current

- Opened the Jacksonville office in 2024 and led the expansion of NFPS into the NE Florida market.
- Manage Jacksonville office staff, currently 4 PE's, 1 EI, and 2 Sr Drafters.
- Oversee the planning, design, and construction of land development and NE FL government projects.
- Leading and mentoring of technical staff, including recruiting, hiring, and professional development.
- Lead marketing and client relationship support for Duval, Nassau, Clay, St Johns and Baker Counties.
- Identify areas for company process improvements and innovation.
- Coordinating efforts to develop company wide CAD standards and templates.
- Strategic planning for regional and company wide growth objectives.
- Promoting an office culture of positivity, safety, and continuous learning.

Chief of Engineering & Construction Management / City of Jacksonville, FL / April 2019 - January 2024

- Lead the Department of Public Works Engineering and Construction Division (27 employees)
- Manage the planning, design, and construction of Capital Improvement Projects
- Assist in the development and execution of the annual 5-Year Capital Improvement Plan
- Coordinate and obtain City Council Approval for a variety of issues
- Provide technical support and decision guidance to the Planning and Development Department
- Chairperson of the Subdivision Standards & Policy Advisory Committee (SSPAC)
- Interdepartmental coordination with local, state and federal agencies. (FDOT, JEA, DEP, ACOE, etc.)

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- Assist in Emergency Response efforts

PROFESSIONAL EXPERIENCE, continued

Senior Project Engineer / Design Team Lead / AE Engineering Inc. / March 2018 – March 2019

- Lead the company wide design team, including projects throughout Florida and Georgia
- Supervise and manage a team of engineers, cad designers, and construction inspection staff.
- Detailed design work including land development, roadways, drainage, and utility projects.

Public Works Engineer / City of Jacksonville Beach, FL / March 2015 – March 2018

- Responsible for planning, design and management of Capital Improvement projects
- Provide leadership and technical support to public works department and other city staff
- Sensitive coordination between City Council, staff, consultants, contractors, and/or residents
- Assist in developing annual budgets, capital improvements plans, and work programs
- Prepare technical recommendations for City Manager, City Council and other staff
- Research and acquire grant funding where available
- Assist in permit and development plans for right-of-way use/encroachment permits
- Supervise the department's emergency response team

Resident Civil Engineer / ExxonMobil, Brooklyn, NY / September 2007 – December 2015

- Planning, Design and Project Management for redevelopment of former oil refinery and surrounding area
- Construction Management and environmental oversight
- Management and mentoring of engineering and technical staff
- Assist in development and administration of long term site management plan
- Prepare Technical Specifications, Request for Proposal and assist in contractor selection
- Monitor and record construction progress, review shop drawings, analyze construction reports

Land Development Engineer / King Engineering, Jacksonville, FL / September 2006 – September 2007

Land Development Engineer / HBD Associates, Jacksonville, FL / July 2005 – September 2006

Environmental Engineer / GLE Associates, Jacksonville, FL / February 2003 – July 2005

Intern Manufacturing Engineer / Johnson & Johnson Inc., Jacksonville, FL / Summer 2002

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PROFESSIONAL & PERSONAL REFERENCES AVAILABLE UPON REQUEST