

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

24  
4-25-22

Neighborhoods Department / Housing & Community Development Division  
Department or Area Responsible for Contract / Compliance / Oversight

CityWide  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

Fiscal Yrs of carry over (all-years funds do not require a carryover)  
All-Years Fund

Section of Code Being Waived (if applicable): \_\_\_\_\_

CIP (yes or no): \_\_\_\_\_

Justification for Waiver: \_\_\_\_\_

Justification for / Description of Transfer: \_\_\_\_\_

Appropriation of the 2022-2023 HOME Investment Program formula grant from the U.S. Department of Housing and Urban Development. Transfer from Fund Balance. Accounting String: 11603.174104.369085.000000.00000000.000000.00000000  
*Related RC 23-001*

Net Amount Appropriated and/or Transferred: \$5,145,952.89

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_  
Requesting Council Member: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

CM's District: \_\_\_\_\_  
CM's District: \_\_\_\_\_  
Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number:

BT 23-001

Date Rec'd	Date Fwd	Approved	Disapproved
4/15/22	4/13/22	<i>[Signature]</i>	
4/15/22	4/13/22	<i>[Signature]</i>	
4/13/22	4-31-22	<i>[Signature]</i>	

Date of Action By Mayor: \_\_\_\_\_

Approved: \_\_\_\_\_

Division Chief: Thomas Daly, Esq.

*[Signature]*

Date Initiated: \_\_\_\_\_

4/13/22

Prepared By: Adebisi Okewusi

Phone Number: \_\_\_\_\_

255-8279

Initiated / Requested By (if other than Department): \_\_\_\_\_

**APPROVED BY:**  
**MAYOR'S BUDGET**  
**REVIEW COMMITTEE**  
APR 25 2022  
**DATE**

*[Signature]*

Budget Transfer Line Item Detail

\* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
REV	HOME Investment Program	HOME 22-23 Admin	Dept of Housing Urban Development	\$ 514,595.00	11603	174104	331509	010516	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 Revolving Loan	Dept of Housing Urban Development	\$ 431,594.11	11603	174104	331509	010521	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 Revolving Loan	Transfers from Fund Balance	\$ 1,818,405.89	11603	174104	388010	010521	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 CHDO Development Assistance	Dept of Housing Urban Development	\$ 499,132.05	11603	174104	331509	010517	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 CHDO Operating Assistance	Dept of Housing Urban Development	\$ 196,209.00	11603	174104	331509	010518	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 Downpayment Assistance	Dept of Housing Urban Development	\$ 1,500,000.00	11603	174104	331509	010519	00000000	00000	00000000
REV	HOME Investment Program	HOME 22-23 Owner Occupied Rehab	Dept of Housing Urban Development	\$ 186,016.84	11603	174104	331509	010520	00000000	00000	00000000
Total:				\$5,145,952.89							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	HOME Investment Program	HOME 22-23 Administration	Permanent & Probationary Salaries	\$ 277,572.27	11603	174104	512010	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Special Pay - Pensionable	\$ 4,300.00	11603	174104	515110	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Medicare Tax	\$ 3,960.35	11603	174104	521020	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Pension Contributions	\$ 9,319.30	11603	174104	522010	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	GEPP DB Unfunded Liability	\$ 9,127.94	11603	174104	522011	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Disability Trust Fund-ER	\$ 861.54	11603	174104	522070	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	GEPP Defined Contribution DC-ER	\$ 11,750.20	11603	174104	522130	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Group Dental Plan	\$ 754.80	11603	174104	523010	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Group Life Insurance	\$ 556.95	11603	174104	523030	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Group Hospitalization Insurance	\$ 45,980.55	11603	174104	523040	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	City Employees Workers Compensation	\$ 1,200.00	11603	174104	524001	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Other Professional Services	\$ 21,000.00	11603	174104	531090	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Travel Expense	\$ 4,000.00	11603	174104	540020	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Parking and Tolls	\$ 500.00	11603	174104	540280	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Wireless Communication	\$ 3,500.00	11603	174104	541050	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	General Liability Insurance	\$ 890.00	11603	174104	545020	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Printing & Binding Commercial	\$ 2,921.10	11603	174104	547210	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Advertising & Promotion	\$ 2,100.00	11603	174104	548010	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Miscellaneous Service & Charges	\$ 25,000.00	11603	174104	549040	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Miscellaneous Service & Charges Internal Service	\$ 20,000.00	11603	174104	549041	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - OGC Legal	\$ 12,500.00	11603	174104	549532	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Copy Center	\$ 1,200.00	11603	174104	549512	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Fleet Part/Oil/Gas	\$ 500.00	11603	174104	549518	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Mailroom Charges	\$ 1,850.00	11603	174104	549529	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Building Cost- <del>Ed Bal</del>	\$ 14,000.00	11603	174104	549507	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Office Supplies- <del>Other</del>	\$ 11,200.00	11603	174104	551010	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Furniture & Equipment Under \$1000	\$ 5,000.00	11603	174104	552080	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Computer Under \$1000	\$ 1,200.00	11603	174104	552290	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Employee Training	\$ 6,500.00	11603	174104	555001	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Dues, Subscriptions & Memberships	\$ 3,000.00	11603	174104	554001	010516	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Computer Equipment	\$ 500.00	11603	174104	564270	010516	00000000	00000	00000000
Total:				\$5,145,952.89							

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	HOME Investment Program	HOME 22-23 CHDO Development Assistance	Miscellaneous Grants and Aids	\$ 499,132.05	11603	174104	583010	010517	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 CHDO Operating Assistance	Miscellaneous Grants and Aids	\$ 196,209.00	11603	174104	583010	010518	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Downpayment Assistance	Forgivable Loans	\$ 1,500,000.00	11603	174104	583010	010519	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Owner Occupied Rehab	Forgivable Loans	\$ 186,016.84	11603	174104	583040	010520	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Revolving Loan Fund	Forgivable Loans	\$ 2,250,000.00	11603	174104	583040	010521	00000000	00000	00000000
EXP	HOME Investment Program	HOME 22-23 Administration	Indirect Cost - General Government	\$ 11,850.00	11603	174104	599031	010516	00000000	00000	00000000

Budget Office approval does not confirm the availability or use of, prior-year revenue or fund balance appropriations in all-years subfunds.