

**City of Jacksonville, Florida
Request for Budget Transfer Form**

City Council
Department or Area Responsible for Contract / Compliance / Oversight
CW
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)
Section of Code Being Waived (if applicable): _____ CIP (yes or no): No
Justification for Waiver

Justification for / Description of Transfer:

Appropriating \$12,500.00 from the City Council Operating Contingency to the Allowance, Communications - Council account to provide funding for the \$100 monthly communications allowance for the office of each Council Member for the remainder of the 2024/25 fiscal year.

Net Amount Appropriated and/or Transferred: \$12,500.00

CITY COUNCIL

Requesting Council Member: CM Johnson CM's District: CD 14
Requesting Council Member: _____ CM's District: _____
Prepared By: _____ Ordinance: _____

* This element of the account string is titled project but it houses both projects and grants.

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

TD / BT Number: _____

Date of Action By Mayor: _____ Approved: _____
Division Chief: _____ Date Initiated: _____
Prepared By: _____ Phone Number: _____
Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes									
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$12,500.00									
Exp	General Fund Operating	Council Operating Contingency	Contingency	\$12,500.00	00111	195001	599100	000000	00000375	00000	000000		

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes									
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$12,500.00									
Exp	General Fund Operating	Council Direct Expenditures	Allowance, Communications - Council	\$12,500.00	00111	223001	549077	000000	00000000	00000	000000		