

# LEGISLATIVE FACT SHEET

DATE: 05/09/19

BT or RC No: BT19-096  
(Administration & City Council Bills)

SPONSOR: Neighborhoods / Animal Care & Protective Services  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Devron Cody

Provide Name: Devron Cody, Chief of Animal Care and Protective Services

Contact Number: 255-7033

Email Address: [Dcody@coj.net](mailto:Dcody@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

This legislation is needed to appropriate a grant award in the amount of \$200,000.00 from The Petco Foundation. These funds will support shelter marketing campaigns, training seminars, volunteer appreciation events, as well as, event promotion and fees associated with events. Additionally, this legislation seeks to amend attachment A "Food and Beverage Expenditures" of the FY 19 budget ordinance (2018-504-E) in order to appropriate funds to be spent on food and beverages. Overall, these funds will increase community awareness as well as increase the adoption rate at the shelter. This is a \$400,000.00 grant that will be paid to The City of Jacksonville in two "\$200,000.00" cash installment. The first \$200,000.00 installment will be appropriated now (FY19), and the final \$200,000.00 installment will be appropriated in FY20 (FY20 cash installment noted on the LFS under "Carryover").

APPROPRIATION: Total Amount Appropriated \$200,000.00 as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Petco Foundation	Amount: \$200,000.00
	To: Animal Control Grants	Amount: \$200,000.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These funds are coming from a private source and will be used to assist the City's Animal Care and Protective Services by supporting shelter marketing campaigns, training seminars, volunteer appreciation events, as well as event promotion and fees associated with events. Overall, these funds will increase community awareness as well as increase the adoption rate at the shelter. This Grant does not require a match and the grant end date is January 31, 2021.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---------------------------	--------------------------	-------------------------------------

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
------------------------	-------------------------------------	--------------------------

Note: If yes, note must include explanation of all-year subfund carryover language.

Funding to be appropriated through FY20. This is a \$400,000.00 grant that will be paid to the City in two "\$200,000.00" cash installments: The first \$200,000.00 installment, will be appropriated now (FY19). The final \$200,000.00 installment, will be appropriated in FY20.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
----------------	--------------------------	-------------------------------------

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--------------------------------	-------------------------------------	--------------------------

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

A copy of the grant award agreement is attached. Animal Care and Protective Services within the Neighborhoods Department will provide oversight. The Office of General Counsel and Risk Management have approved the agreement.

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
----------------	-------------------------------------	--------------------------

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-----------------	--------------------------	-------------------------------------

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-----------------	--------------------------	-------------------------------------

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-----------------------------	--------------------------	-------------------------------------

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>


**Explanation:** How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


**Attachment:** If yes, attach appropriate form(s).

**Explanation:** List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

In accordance with the award, the interim report is due on or before January, 31, 2020. The Final Report is due on or before January 31, 2021 to The Petco Foundation.

Division Chief:   
(signature)

Date: 5/10/19

Prepared By:   
(signature)

Date: 5/10/19

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Stephanie Burch, Esq., Director, Neighborhoods

(Name, Job Title, Department)

Phone: 255-8902

E-mail: stephanieb@coj.net

From: Devron Cody, Division Chief, Neighborhoods, Animal Care and Protective Services Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7033

E-mail: Dcody@coj.net

Primary Contact: Devron Cody, Division Chief, Neighborhoods, Animal Care and Protective Services Division

(Name, Job Title, Department)

Phone: 255-7033

E-mail: Dcody@coj.net

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor

Phone: 904-630-1825

E-mail: jelsbury@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: (Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor

Phone: 904-630-1825

E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?     

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**