

**CITY COUNCIL RESEARCH DIVISION  
LEGISLATIVE SUMMARY**



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**Bill Type and Number:** Ordinance 2025-165

**Introducer/Sponsor(s):** Personnel Committee

**Date of Introduction:** March 11, 2025

**Committee(s) of Reference:** R

**Date of Analysis:** March 11, 2025

**Type of Action:** Appointment confirmation, *Ordinance Code* waivers, and emergency passage upon introduction

**Bill Summary:** This bill confirms the appointment of Heather R. Pelegrin as Chief of the Value Adjustment Board Division (VAB). Section 11.110, *Ordinance Code* is waived regarding the requirement that the Council Secretary appoint the Chief of the Value Adjustment Board Division for confirmation by the Personnel Committee since there is currently no one serving as Council Secretary to make the appointment. Council Rule 4.1101 is waived as to the requirement that the appointee, prior to confirmation, appear before the committee to which consideration of the appointment has been referred. Emergency passage upon introduction of this legislation is requested to ensure the business of that Division can commence with appropriate leadership in place to manage the Division.

**Background Information:** Section 11.110, *Ordinance Code* establishes the Value Adjustment Board Division within the Office of the Council Secretary, under the general direction and supervision of the Chief of the Value Adjustment Board Division, who shall serve as the Deputy Clerk of the Value Adjustment Board, and who shall be appointed by the Council Secretary and confirmed by the Personnel Committee and the Council.

Ms. Pelegrin has worked for the City since 2003. She has served as the VAB legislative assistant, VAB supervisor, operations manager and Assistant Chief of Legislative Services, VAB.

**Policy Impact Area:** City Council - VAB operations

**Fiscal Impact:** The salary range for this position is \$96,619.32 - \$157,745.88 annually

**Analyst:** Hampsey