

Phillip Peterson, CPA

117 West Duval Street, Suite 200

Jacksonville, FL 32202

(904) 255-5493

phillipp@coj.net

Work Experience

APRIL 2005 - PRESENT

Council Auditor's Office - City of Jacksonville

- Auditor I April 2005 – March 2007
- Auditor II March 2007 – January 2011
- Auditor III January 2011 – October 2014
- Principal Auditor November 2014 - Present

JANUARY 2004 - APRIL 2005

Sysco Food Services -Jacksonville, FL

- Staff Accountant

Council Auditor's Office Experience

Legislation

I began my career working for a manager who was on the Legislative Team. As a result, I was exposed to the legislative process and began reviewing bills early on. As part of the Legislative Team, I have served as the staff auditor for the following committees:

- TEU Committee July 2019 – Present
- TEU Committee July 2014 – June 2016
- TEU Committee July 2008 – June 2010

Audit

I transitioned from the Legislative Team to the Audit Team in September 2010 and participated as an audit team member on several audits before being promoted to a lead auditor. Audits in which I have participated or led include:

- Shands Indigent Care Audit
- Audit of Miscellaneous Bank Accounts
- Housing and Neighborhoods Department Bank Account Audit
- Procedures Surrounding City Imprest Accounts
- Recreation and Community Services Bank Account Audit
- Oceanfront Parks Revenue Audit
- Jacksonville Sheriff's Office Aviation Audit
- Information Technologies Billing Audit
- Loblolly Wetland Mitigation Bank Audit

Special Projects

I have been a part of the Special Projects Team multiple times in my career and was the manager of this team for 5+ years. During this time, I have:

- Oversaw/participated in the Rate Review of Solid Waste contract haulers
- Performed and reviewed Council Members requests
- Interacted with all Independent Agencies on varying levels
- Supervised the review and compilation of Quarterly Summary reports

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Budget

During the budget review process, we are exposed to different budgets over time. Budgets in which I have concentrated include:

- Capital Improvement Plan (CIP) – I began overseeing the CIP budget review in 2015 after participating in the City Council Special Committee on the CIP. I have made the CIP budget presentation to the City Council Finance Committee for a number of years.
- Property Taxes – I began overseeing the calculation of property taxes in 2013. I have remained involved in the process and either conduct or assist in all requests related to property taxes.
- Independent Agencies – As the manager of the Special Projects team, I began overseeing the budgetary review of each of the Independent Agencies and have presented the Independent Agency budgets to the City Council Finance Committee for the last three years.

Other Projects

Throughout my time with the Council Auditor's Office, I have been participated in various City Council related functions/special committees including:

- Tourist Development Council – I have served as a staff auditor to the TDC for 10+ years. This has included participation in TDC meetings, providing research for special committees, and preparing financial reports.
- Special Committee on the CIP – I served as the Council Auditor's Office representative on this City Council Special Committee in 2014/15 helping to perform research, as well as prepare and review reports to assist the Committee in their work of cleaning up the City's CIP projects and processes.
- Special Committee on the Future of JEA – As Special Projects Manager and overseeing the independent agencies, I participated as a staff auditor to this Special Committee. Work for this committee included performing research, making presentations, and preparing a special report on things to consider as it related to discussions surrounding JEA.

Education/Credentials

Certified Public Accountant, State of Florida, 2009

University of North Florida, Master of Business Administration, July 2007

University of North Florida, Bachelor of Business Administration, Accounting, December 2003