



# CIVIL SERVICE BOARD

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## APPOINTED BOARD MEMBERS

William Cutts, Chair  
James Register, Vice Chair  
Edythe Abdullah  
James Branch Jr.  
Geraldine Lockett  
Wendy Norfleet  
Karen Weaver

Nicole Brantley  
Chief Administrative Officer

231 E. Forsyth Street  
Suite 420  
Jacksonville, Florida 32202  
Phone: (904) 255-7980  
Fax: (904) 255-7990

Email: nbrantley@coj.net

## MINUTES

**Public Meeting Date:** July 27, 2023

**Public Meeting Location:** Yates Building, 231 E. Forsyth Street, Room 431

**Meeting Convened:** 2:00 pm

**Board Members Present:** William Cutts (chairman), James Register (vice-chair), Edythe Abdullah, James Branch Jr., Wendy Norfleet, and Karen Weaver.

**Board Members Absent:** Geraldine Lockett

**Board's Legal Advisor:** Craig Feiser, Esq.

**Court Reporter:** Margie Rubin, River City Legal Support, Inc.

**Security:** Damien Wolf, First Coast Security

### Legal Sufficiency Hearing

**Employee/Department:** Rebecca McCuiston vs. Jacksonville Public Library  
CSB Case #2023-030-D

**Employer's Attorney:** James Millard, Esq.

**Employee's Attorney:** Pro se

**Motion/Vote:** Employer's attorney, James Millard, filed a motion to dismiss employee's appeal.

**Alleged Grounds for Dismissal:** The grievance was untimely filed with the Civil Service Board.

**Action taken by the Board:** **Chair granted employers motion to dismiss employee's grievance based on the appeal being untimely. It is legally insufficient.**  
Vote: No vote to overturn Chair's decision.

### Public Comments

- None

**Additional Items Discussed**

- CSB Appointment Nomination of William Jennings Miller
  - James Branch Jr. made motion to approve nomination. James Register seconded the motion. Vote was unanimous 6-0. CAO directed to initiate City Council Confirmation proceedings.
  
- Status update on other Board appointments in need of review. CAO has reached out to each appointing authority regarding their appointments.
  - Mayor 01 (Union Member Rep.) - James P. Branch, Jr. is serving past his second expired term until a replacement is named.
  - Mayor 03 (Duval Resident) – Karen Weaver has fulfilled a partial term.
  - Mayor 04 (Duval Resident) – Appointment is currently vacant.
  - JEA Appointment– Geraldine Lockett-Jackson’s second term expired on 6/30/23.
  
- Board in full agreement of hiring a Temporary-PT employee until the position of Administrative Aide is filled.

**Meeting Adjourned:** 2:38 pm

**Minutes Prepared by:** Nicole Brantley, Chief Administrative Officer