

3-23-26 (10)

RC26-DB6

CITY OF JACKSONVILLE, FLORIDA

RC #: 26

| | | | |
|------------------|----------------|--------------------|-----------------|
| | DATE | RECOMMENDED | NOT RECOMMENDED |
| DIVISION CHIEF: | <u>3/10/26</u> | <u>TS</u> | _____ |
| DEPARTMENT HEAD: | <u>3/11/26</u> | <u>[Signature]</u> | _____ |
| HR CHIEF: | <u>3/11/26</u> | <u>[Signature]</u> | _____ |
| BUDGET OFFICE: | <u>3/23/26</u> | <u>[Signature]</u> | _____ |

DEPARTMENT: Neighborhoods Department / Housing & Community Development Division TO BE EFFECTIVE: October 1, 2025

| ACTION | No. | ACTIVITY NO/ DESCRIPTION | TITLE | OCC CODE | PAY GRADE | PAY RANGE |
|-----------|-----|------------------------------|---|----------|-----------|------------------------|
| Delete | 1 | ERCD1N7-HCS001-26 011106 | COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR | 04639 | 29.15 | 69,474.85 - 116,973.06 |
| Authorize | 1 | ERCD1A1-PDC001-26- 011117 | HOUSING AND COMMUNITY DEVELOPMENT ADMINISTRATOR | 04553 | 29.18 | 82,745.70 - 139,332.14 |

Funds are available within current appropriations for this change: Yes No (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant. BT26-01 via Ord. 2025-389-E

JUSTIFICATION:

Removing duplicate position 04639 in ERCD1N7-HCS001-26 011106 and add a position 04553 in ERCD1A1-PDC001-26-011117 effective 10/1/2025. 1101 - 17403 - 01117 - 0 - 0

Position is currently occupied by employee 84276. There will be no change in salary.

Reference TD/BT BT26-01 Council approval required? Yes No Date action required: 10/1/2025

2025-390 RC25-123 BT25-88
2025-389 RC26-001 BT26-01

ACTION TAKEN BY MBRC:

SIGNATURES:

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE

Chief Administrative Officer
Donna Deegan
MAYOR

AMENDMENTS: _____

Comments: _____

DATE MAR 23 2026

RECEIVED
MAR 23 2026
BUDGET DIVISION