

Exhibit 4

SCOPE OF SERVICES & FEES

LISC (Local Initiatives Support Corporation)

LISC (Local Initiatives Support Corporation) will utilize funding through the FY20 Coronavirus Emergency Supplemental Funding Program to connect interns, specializing in financial literacy, wealth creation, and housing counseling, with DAWN, InVEST, and Cure Violence participants in need of the aforementioned support. Interns will be housed at the Mayor's Community Based Crime Reduction Violence Reduction Center but will mainly work in the field. Interns will identify and recommend qualifying clients for vocational training scholarships in family-sustaining fields such as warehouse, security, and welding. Additionally, funding from this opportunity provides recommended participants with education and workforce training vouchers for work uniforms and tools to begin a career. Victims of domestic violence will be eligible for personal care, childcare and transportation vouchers. These services will be facilitated and supervised by a case manager. While the award notice identifies January 2022 as the end of the project period, COJ qualifies for a no-cost extension from US Department of Justice for up to 12 additional months.

In response to the coronavirus emergency and to prepare the community to prevent coronavirus, funding will support a vocational training program for justice-involved clients and victims of domestic violence, to secure employment in fields resistant to disruption from health epidemics.

In Florida, reliance on hospitality and service industry income exacerbated the effects of the pandemic on individuals and the economy. Hospitality and service industry jobs are untenable in a pandemic like the most recent coronavirus emergency. Securing family-sustaining employment for reentry clients and domestic violence victims reduces the chances of repeat justice-related expenditures. This program will also alleviate individual vulnerability to the economic effects of the coronavirus, while strengthening the City's resilience to a major health emergency. COJ will utilize program funds to provide mobile employment services; assistance with financial literacy, wealth creation, and housing counseling; and vocational training scholarships in family-sustaining industries.

CareerSource of Northeast Florida serves as the Local Workforce Development Board. Their most recent Labor Market Information (LMI) indicates the Jacksonville area had the second highest annual job growth for all metro areas in the State of Florida in February 2020, just before the pandemic. Nonagricultural employment in Jacksonville increased by 21,500 jobs over the past year, a 3% increase. The regional demand occupation list indicates the occupations with the greatest increase in demand from March 2019 – March 2020 were Warehousing and Storage (+13.2%), and Manufacturing (+11.3%). In Jacksonville, welders, security personnel, and workers in the warehousing industry with a forklift license are in greater demand, can earn higher hourly wages, and are less likely to lose employment during a health emergency. In conjunction with this program, Mobile Team Employment Services will be provided for DAWN, InVEST, and Cure Violence participants, ready to move into family-sustaining employment.

LISC, Local Initiatives Support Corporation, will utilize funding through this opportunity to connect interns, specializing in financial literacy, wealth creation, and housing counseling, with DAWN, InVEST, and Cure Violence participants in need of that support. Interns, housed at the

Violence Reduction Center but working mainly in the field, will also recommend qualifying clients for vocational training scholarships in family-sustaining fields like warehouse, security, and welding. Additionally, funding from this opportunity provides recommended participants with work uniforms and tools to begin a career. Costs for services are derived from similar expenses accepted by US Department of Labor through COJ's Military Affairs and Veterans Department Homeless Veterans Reintegration Program's most recently awarded application.

Vocational and Economic Education and Counseling Provider Fees

\$85,000.00 Four Interns (Financial Literacy and Education Counseling) – A maximum of \$85,000 will fund four (4) hourly intern positions, based at the Violence Reduction Center, for the remainder of the grant.

\$409,136.00 Case Management Services (Case Manager salary and fringe, Educational Certification and Workforce Training Vouchers, Personal Identification Replacement, Personal Care Items, Transportation, Utility, and Childcare Assistance Vouchers and a 10% Administrative Fee)

Total: \$494,136

LISC (Local Initiatives Support Corporation) will be paid for services on a cost reimbursement basis for expenses incurred in accordance with the above Provider Fees.