

## REORGANIZATION PLAN 2023-1

In compliance with section 21.202(a), Jacksonville Ordinance Code, the administration has investigated the reorganization of the Department of Finance and Administration. The administration finds that the reorganization of the delivery of these services will result in improved efficiency of governmental resources and best use of governmental funds.

The administration finds that this reorganization will achieve maximum efficiency and coordination in the delivery of City services through an updated management structure within the executive department. The reorganization will enable the City to achieve greater operating efficiency through identification, application, obtainment, and administration of state, federal, and/or private grants. Further, the administration of limited resources is best achieved through this reorganization to ensure that service delivery will be operated for the public good.

In compliance with section 21.203, Jacksonville Ordinance Code, the administration confirms the contents of the plan as follows:

A reorganization plan transmitted by the Mayor:

- (a) Shall specify, with respect to each function proposed to be abolished, the legal authority for the exercise of the function.

**The authority for this reorganization lies in the Charter for the City of Jacksonville, Chapter 6, Section 6.04, which identifies the executive branch as operating the day-to-day obligations of the City.**

- (b) Shall state the reduction of expenditures, itemized as far as practicable, which it is probable will be brought about by the reorganization.

**The elevation of the grants office to a division will allow greater emphasis on identifying, applying for, obtaining, and effectively administering state, federal, and private grants thereby benefiting the City's available services and reducing the burden on the local general fund budget in providing those services.**

- (c) Shall change, where he deems necessary, the name of an agency affected by the reorganization and the title of its head.

**The Office of Grants and Contract Compliance will be elevated to the Division of Grants and Contract Compliance. The newly created position of Division Chief of Grants and Contract Compliance will oversee the division. The current Grants Administrator who manages the office will remain in place.**

- (d) Shall designate the name of a new agency resulting from a reorganization and the title of its head.

**The Office of Grants and Contract Compliance will be elevated to the Division of Grants and Contract Compliance. The newly created position of Division Chief of Grants and Contract Compliance will oversee the division. The current Grants Administrator who manages the office will remain in place.**

- (e) May include provisions for the appointment and compensation of the head and other officers of the agency, if the Mayor finds and declares that, by reason of a reorganization, these provisions are necessary and, in the provisions:

- (1) The head so provided for may be an individual or may be a collegial body with two or more members.
- (2) The term of office of a head, in the case of an individual, may be at the pleasure of the appointing authority or for a fixed term not to exceed four years or, in the case of a collegial body, shall not be more than four years and may be staggered to lend continuity.
- (3) The compensation of an individual head shall not be at a rate or within a range in excess of that found by the Mayor to prevail for comparable officers in the executive branch.

- (4) If the appointment is not under the civil service rules, it shall be by the Mayor, subject to confirmation by the Council.
- (5) Candidates for appointment to a position shall meet the qualifications set forth in the respective code section for the position of appointment; provided, however, the Mayor may propose the appointment and the Council may confirm the appointment of a person to a position, if the Mayor and the Council determine that the person has commensurate training and experience which would be appropriate for such appointment.

**As further detailed in the bill and accompanying exhibits, this legislation authorizes one full-time appointed employee titled Division Chief of Grants and Contract Compliance. The bill provides budget for the position. A separate bill will be introduced that advances an appointee, subject to council confirmation.**

- (f) Shall make provision for the transfer or other disposition of the records, property and personnel affected by the reorganization.

**None.**

- (g) Shall make provision for the transfer of unexpended and unencumbered balances of appropriations and of other funds available for use in connection with an agency or function affected by the reorganization, as he deems necessary for use in connection with the functions affected by the reorganization or for the use of the agency which shall have the functions after the reorganization becomes effective but unexpended balances so transferred shall be used only for the purposes for which the appropriations were originally made.

**This bill appropriates the necessary funding for the new position.**

- (h) Shall make provision for terminating the affairs of an abolished agency.

**None.**

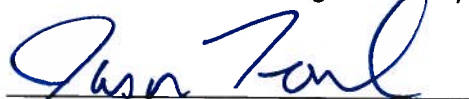
- (i) Shall be accompanied by a proposed ordinance or ordinances which will accomplish the reorganization, except in those areas in which an executive order is sufficient.

**This plan is an exhibit to the necessary ordinance.**

- (j) Shall bear an identifying number consisting of the year in which the plan is transmitted and the consecutive number of the plan, beginning with "1" in each calendar year.

**See above.**

Approved as to Form and Legal Sufficiency:

  
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General Counsel