

Introduced by the Council President at the request of the Sheriff:

**ORDINANCE 2025-840**

AN ORDINANCE AMENDING SECTION 37.106 (DEPARTMENT OF POLICE SERVICES), PART 1 (ORGANIZATION), CHAPTER 37 (OFFICE OF THE SHERIFF), *ORDINANCE CODE*, TO CREATE A NEW TECHNOLOGY AND OPERATIONAL SUPPORT DIVISION WITHIN THE DEPARTMENT OF POLICE SERVICES; PROVIDING FOR CODIFICATION INSTRUCTIONS; REQUESTING ONE CYCLE EMERGENCY PASSAGE; PROVIDING AN EFFECTIVE DATE.

**BE IT ORDAINED** by the Council of the City of Jacksonville:

**Section 1. Amending Section 37.106 (Department of Police Services), Part 1 (Organization), Chapter 37 (Office of the Sheriff), Ordinance Code.** Section 37.106 (Department of Police Services), Part 1 (Organization), Chapter 37 (Office of the Sheriff), *Ordinance Code*, is hereby amended to read as follows:

**CHAPTER 37 - OFFICE OF THE SHERIFF**

**PART 1. - ORGANIZATION.**

**\* \* \***

**Sec. 37.106. - Department of Police Services.**

- (a) There is established a Department of Police Services to provide central records, identification services, communications, civil process, budgeting and the administrative functions of the Sheriff's Office.
- (b) The Director of Police Services shall be the head of the Department of Police Services. He shall have a college degree or at least five years' experience and commensurate training.
- (c) The Department of Police Services shall be organized into the

1 following divisions, each of which shall be headed by a division  
2 chief:

3 (1) Support Services Division.

4 (2) Budget Division.

5 (3) Technology and Operational Support Division.

6 The Sheriff shall specify the duties and responsibilities of  
7 each division and division chief.

8 **Section 2. Codification Instructions.** The Codifier and the  
9 Office of General Counsel are authorized to make all chapter and  
10 division "table of contents" consistent with the changes set forth  
11 herein. Such editorial changes and any other changes necessary to  
12 make the *Ordinance Code* consistent with the intent of this legislation  
13 are approved and directed herein, and the changes to the *Ordinance*  
14 *Code* shall be made forthwith and when inconsistencies are discovered.

15 **Section 3. Requesting One Cycle Emergency Passage Pursuant**  
16 **to Council Rule 4.901 Emergency.** One cycle emergency passage of this  
17 legislation is requested. The nature of the emergency is that the  
18 Sheriff desires to have the new Technology and Operational Support  
19 Division established and operational by January 2, 2026. A one cycle  
20 emergency will allow the new Division to be established in the  
21 Ordinance Code prior to the City Council's confirmation of the  
22 appointed Chief to oversee the Division.

23 **Section 4. Effective Date.** This Ordinance shall become  
24 effective upon signature by the Mayor or upon becoming effective  
25 without the Mayor's signature.

26 Form Approved:

27  
28 /s/ Mary E. Staffopoulos

29 Office of General Counsel

30 Legislation Prepared By: Mary E. Staffopoulos

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