

**LEGISLATIVE FACT SHEET**

DATE: **9/8/20**

BT or RC No: **N/A**

(Administration & City Council Bills)

SPONSOR: **Office of Economic Development**

(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: **Office of Economic Development**

Provide Name: **Ed Randolph, Director of Business Development** Contact No: **255-5450**

Email [edr@coj.net](mailto:edr@coj.net)

PURPOSE: White Paper (Explain why this legislation is necessary. Provide, who, what, when where, how and the impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words – Maximum of 1 page)

Phoenix Products is a manufacturer of custom generator enclosures, fuel tanks and fueling systems for standby power, prime power, and peak shaving power applications. The company was founded in 1991 and was purchased by Ring Power Corporation in 2006. Phoenix Products is located at 1727 Bennett Street within Jacksonville’s Northwest Economic Development Fund boundary area. The parent company is evaluating constructing a new administrative building, reconfiguring the site to improve the efficiency, assembly and manufacturing capacity or relocating to a more suitable location.

The project site is constrained by existing development. To construct a new administrative building, they must purchase and demolish an existing building at 1544 E. 8<sup>th</sup> Street. In order to increase their manufacturing capacity and efficiency they must reconfigure the site and invest in additional infrastructure improvements including utility upgrades, storm water improvements and expanded assembly/staging area. The costs associated with these additional requirements are a material factor for Phoenix Products to remain at their current location.

Estimated costs associated with this retention/expansion project is estimated to be \$2,144,000 and are summarized as follows:

• <u>Site Acquisition &amp; Demolition</u>	<u>\$290,000</u>
• <u>Infrastructure Improvements</u>	<u>420,000</u>
• <u>New Construction</u>	<u>1,001,000</u>
• <u>Architectural/Engineering and Legal Fees</u>	<u>30,000</u>
• <u>Machinery &amp; Equipment</u>	<u>403,000</u>
<u>Total Estimated Cost</u>	<u>\$2,144,000</u>

Phoenix estimates that the expansion would result in the creation of an additional 12 new full time jobs at an average wage of \$44,800 (\$21.54 per hour) plus benefits . Phoenix currently employs 85 full time persons at an average wage of \$44,800 plus benefits. Annual payroll averages \$3.8 million plus benefits.

APPROPRIATION: Total Amount Appropriated \$100,000 as follows: List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in the title of the legislation)

Name of Federal Funding Source(s)

From: \_\_\_\_\_ Amount: \_\_\_\_\_

To: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of State Funding Source(s)

From: \_\_\_\_\_ Amount: \_\_\_\_\_

To: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of COJ Funding Source(s)

From: Northwest OED Fund / Northwest JEDC Fund / Interest Income Amount: \$100,000

To: Northwest OED Fund / Northwest JEDC Fund / Subsidies & Contributions To Private Org  
Amount: \$100,000

Name of In-Kind Contributions:

From: \_\_\_\_\_ Amount: \_\_\_\_\_

To: \_\_\_\_\_ Amount: \_\_\_\_\_

Name & No. of Bond Account(s):

From: \_\_\_\_\_ Amount: \_\_\_\_\_

To: \_\_\_\_\_ Amount: \_\_\_\_\_

PLAIN LANGUAGE OF APPROPRIATION/FINANCIAL IMPACT/OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be ongoing maintenance and staffing obligation? Per Chapter 122 & 106 regarding funding of anticipated post-construction operation costs. (Minimum of 350 words – maximum of 1 page.)

The City of Jacksonville proposes to provide:

Project Assistance: To assist Ring Power Corporation to expand Phoenix Products at their current location a Northwest Economic Development Fund Business Infrastructure Grant (BIG) in the amount of \$100,000 is recommended. This request is scheduled to be presented to the Northwest Board for their consideration on September 15, 2020. The level of assistance requested is within the City of Jacksonville Public Investment Guidelines for a NW Business Infrastructure Grant. The project has a positive Return On Investment for the City of Jacksonville.

ACTION ITEMS: Purpose/Check List. If “Yes” please provide detail by attaching justification and code provisions for each.

ACTION ITEMS:

**Emergency?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

**Federal or State Mandate?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Explanation: If yes, explanation must include detailed nature of mandate include Statue or Provision.

**Fiscal Year Carryover?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Note: If yes, note must include explanation of all-year subfund carryover language.

**The Northwest Fund (1Cloud Fund 00117) is an all years fund.**

**CIP Amendment?** Yes \_\_\_ No **X** \_\_\_\_\_

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

**Contract/Agreement Approval?** Yes **X** \_\_\_\_\_ No \_\_\_\_\_

Attachment & Explanation: If yes, attach the Contract/Agreement & provide name of the Department and include contact name and telephone number of the person r that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed/drafted? **OED will provide oversight and administration.**

**Related RC/BT?** Yes **X** \_\_\_\_\_ No \_\_\_\_\_ If yes, attach appropriate RC/BT form(s)

**Waiver of Code?** Yes\_ No **X**\_

Code Reference: If yes, identify code section(s) in space below & provide detailed explanation (including impacts) within white paper.

**Code Exception:** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Code Reference: If yes, identify code section(s) in space below & provide detailed explanation (including impacts) within white paper.

**Related Enacted Ordinances?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Code Reference: If yes, identify related code section(s) and ORD reference number in the space below & provide detailed explanation and any changes necessary within whitepaper.

ACTION ITEMS CONTINUED: Purpose/Check List. If "Yes" please provide detail by attaching justification and code provisions for each.

ACTION ITEMS:

**Continuation of Grant?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant. Are there long-term implications for the General Fund?

**Surplus Property Certification?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_ Attachment: If yes, attach appropriate form(s)

Reporting Requirements? Yes \_\_\_\_\_ No X

Explanation: List agencies (including City Council/Auditor) to receive reports and frequency of reports, including when reports are due. Provide name of the Department and include contact name and telephone number of the person responsible for generating.

Director BD: \_\_\_\_\_



(Signature)

\_\_\_\_\_ Date: 9/8/2020

Prepared By: \_\_\_\_\_



(Signature)

\_\_\_\_\_ Date: 9/8/2020

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Bldg., Suite 325

Thru: N/A  
(Name, Job Title, Department)

From: Kirk Wendland, Executive Director, Office of Economic Development (OED)  
Initiating Department Representative (Name, Job Title, Department)

Phone: 255-5455 E-Mail: kwendland@coj.net

Primary Contact: Ed Randolph, Director Business Development  
(Name, Job Title, Department)

Phone: 255-5454 E-Mail: edr@coj.net

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5015 E-Mail: leeannk@coj.net

**COUNCIL MEMBER/INDEPENDENT AGENCY/CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Bldg., Suite 480

Phone: 255-5055 E-Mail: psidman@coj.net

From: N/A  
Initiating Council Member/Independent Agency/Constitutional Officer

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Primary Contact: N/A  
(Name, Job Title, Department)

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation

**Independent Agency Action Item:**

**Board(s) Action/Resolution?** Yes \_\_\_\_\_ No **X** \_\_\_\_\_

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**