

1 Introduced by Council Member Carlucci:
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4 **RESOLUTION 2021-611**

5 A RESOLUTION HONORING AND COMMENDING CITY
6 COUNCIL EXECUTIVE ADMINSTRATOR LAURA DYER FOR
7 HER LONG CAREER OF PUBLIC SERVICE ON THE
8 OCCASION OF HER RETIREMENT; PROVIDING AN
9 EFFECTIVE DATE.
10

11 **WHEREAS**, Laura Dyer, a native of Jacksonville and graduate of
12 Duval County Public Schools, descends from generations of
13 distinguished public servants in Florida, including a Florida
14 Superintendent of Schools in the early 20th century, numerous judges
15 and state legislators, a father who worked for the City for 34 years,
16 a mother who was a Duval Public Schools teacher and a husband who
17 retired after a 41-year career with JEA; and

18 **WHEREAS**, Ms. Dyer began her own public service career as a clerk
19 in the City's Water Services Division in 1988 and transferred to the
20 Solid Waste Division as a personnel clerk before joining the City
21 Council staff in 1994 as a civil service Council Aide serving as the
22 secretarial assistant to two council members. She transitioned to an
23 Executive Council Assistant when that position was created in 1996,
24 also serving two council members; and

25 **WHEREAS**, Ms. Dyer took a position in the City's Human Resources
26 Department as a Personnel Assistant for several years, then returned
27 to the City Council in 2001 as an Executive Administrator handling
28 the Council's personnel and accounting functions including
29 recruitment and hiring, new employee orientation, insurance, payroll,
30 time and attendance, leave processing, and accounts payable
31 functions. In the last two decades her scope of responsibilities has

1 expanded to incorporate more areas of responsibility including
2 maintenance and updating of the Council's standard operating
3 procedures manual, processing of travel requests, managing the Value
4 Adjustment Board database, managing and inventorying computer and
5 communication equipment assigned to council members and staff, and
6 serving as the Council's departmental Ethics Officer. For many years
7 she has played a pivotal role in the preparation and submission of
8 the City Council's budget; and

9 **WHEREAS**, throughout her career with the City, particularly her
10 time with the City Council, Laura Dyer has been an outstanding and
11 invaluable employee who never disappoints, consistently going above
12 and beyond the call of duty to ensure that tasks are completed
13 accurately and timely to keep the work of the Council moving smoothly.
14 She is a scrupulous record keeper, maintaining voluminous historical
15 documentation of past policies, practices and ordinances that
16 provides valuable historical context about past policies and problems
17 when new changes are being considered; and

18 **WHEREAS**, Ms. Dyer's dedication to the City Council and its
19 council members and employees is legendary, and she has been a true
20 friend and sage advisor to generations of city council members for
21 over two decades and an invaluable partner to the Council staff and
22 to her supervisors; now therefore

23 **BE IT RESOLVED** by the Council of the City of Jacksonville:

24 **Section 1.** The City Council hereby honors and commends
25 Laura Dyer for her decades of outstanding service to the City
26 government and the City Council on the occasion of her retirement and
27 extends its best wishes for many years of health and happiness in her
28 retirement. Ms. Dyer has been an invaluable asset and a true friend
29 to the Council, and her many contributions are gratefully acknowledged
30 and will be long remembered.

31 **Section 2. Effective Date.** This Resolution shall become

1 effective upon signature by the Mayor or upon becoming effective
2 without the Mayor's signature.

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4 Form Approved:

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6 /s/ Paige H. Johnston

7 Office of General Counsel

8 Legislation Prepared By: Jeff Clements, City Council Research

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