

FAMILY NURTURING CENTER OF FLORIDA, INC. - Supervised Visitation Program

FY 2025–2026 GRANT PROPOSAL TERM SHEET

Grant Recipient: Family Nurturing Center of Florida, Inc. (“FNC” or “Recipient”)

Program Name: Supervised Visitation Program (the “Program”)

City Funding Request: \$75,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. Recipient shall also be eligible for a no-cost extension to the initial contract term of up to six (6) months, at the discretion of the City, in the event Recipient is unable to spend the full amount of awarded funds within the initial contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total grant award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the Program’s approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

Kids Hope Alliance shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

FNC holds the relationship between a child and each parent as sacred and seeks to ensure all children can build a positive and nurturing bond with their parents. FNC provides supervised exchanges and visitations to ensure that children can safely continue their bonds with their parents, outside of the dynamics that may otherwise hinder their bond. The Program will assist middle- and low-income residents with the co-payments that are charged for services. Approximately 60% of the clients we serve earn an annual income of less than \$30,000 and this funding will directly allow us to lower their co-payment. This funding request is intended to cover programmatic and client expenses in FY 2025-2026.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

- Supervised visitations: Supervised visitation allows parents in high conflict or high-risk situations access to their children in a safe and supervised environment.
- Supervised exchanges: Supervised exchanges are a method of transferring custodial time from one parent to the other in a way that prevents interaction or conflict between the parents during the transfer.

- Orientations: Orientations are intake sessions where we learn about the case dynamics and safety and the client learns about policies and procedures and how to use our online portal.
- Transportation vouchers: Uber, Lyft, and gas station gas cards will be purchased monthly. Families who indicate a need for reliable transportation or fuel assistance during the orientation and visitation process will be monitored by office staff and provided with the cards to utilize for visitation transportation.

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- (i) The goals and objectives of providing a neutral safe environment for families to visit in is measured by a monthly report indicating how many services are provided.
- (ii) The goals and objectives of reducing the copayments of middle- and low-income residents will be obtained by allowing any client who wishes for a reduction to fill out an application and provide documentation of their financial situation. FNC will then review it and adjust their fees on the scale.
- (iii) In the year 2024 we provided \$43,980 in sliding scale subsidies to Duval County clients who could not otherwise afford services.
- (iv) We anticipate being able to serve hundreds of Duval County residents. The impact on those residents is the ability to maintain their relationship with their child in a safe environment at a lower cost.
- (v) We anticipate providing 132 transportation vouchers/gift cards for clients.

PROGRAM COSTS:

Total Project Cost: \$75,000

Project Funding Sources:

- City of Jacksonville Request: \$75,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. Recipient will bill monthly on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total grant award. This advance will be deducted from subsequent reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant term to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25/26 COJ Funding - Program Budget

Agency: Family Nurturing Center of Florida, Inc.

Program: Supervised Visitation

Fiscal Year: October 1, 2025 - September 30, 2026

Units of Service	Units to be Provided	Cost per Unit	City of Jacksonville (FY 2025-2026)	Budget Narrative (Explanation of City Funded Expenditures)
Supervised Visitations	300	x \$ 250	= \$ 75,000	A supervised visitation is 75 minutes and the cost to FNC to conduct each one is \$250. This cost includes administrative/personnel expenses, occupancy expenses, operating expenses, office expenses, and direct client expenses.
Total			\$ 75,000	