

City of Jacksonville, Florida
Request for Budget Transfer Form

38
7-22-24

Supervisor of Elections _____ N/A
Department or Area Responsible for Contract / Compliance / Oversight _____ Council District(s)
Reversion of Funds: _____ N/A
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future _____ Fiscal Yr(s) of carry over (all-years funds do not require a carryover)
Section of Code Being Waived (if applicable): _____ N/A CIP (yes or no): _____
Justification for Waiver _____

Justification for / Description of Transfer:
This transfer is being requested to provide meals to employees who are asked to work double shifts during the Primary Election Day in August 2024. Employees are required to work from 6:00 am until midnight or after and are not able to leave the facility to get food.

Net Amount Appropriated and/or Transferred: \$3,000.00
* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL
Requesting Council Member: _____ CM's District: _____
Requesting Council Member: _____ CM's District: _____
Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved
6/20/24		Jerry Holloman	
6-27-24	6-27-24	Donna Deegan	
6-27-24	7-3-24		

TD / BT Number: ~~TD 24-243~~ BT 24-131

Date of Action By Mayor: JUL 29 2024 Approved: Donna Deegan
Division Chief: _____ Date Initiated: 6/20/24
Prepared By: Yolanda Negron-Carson, Finance Officer Phone Number: 904-255-3428
Initiated / Requested By (if other than Department): _____

APPROVED BY: _____
MAYOR'S BUDGET REVIEW COMMITTEE
DATE: JUL 2 2024

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants. Budget Office approval does not confirm, whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Accounting Codes			
								Project *	Activity	Interfund	Future
Exp	General Fund Operating	SEEL Elections-Other General Governmental	Other Operating Supplies	\$3,000.00	00111	610001	552160	000000	00000000	000000	00000000
				Total:	\$3,000.00						

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Accounting Codes			
								Project *	Activity	Interfund	Future
Exp	General Fund Operating	SEEL Elections-Other General Governmental	Food	\$3,000.00	00111	610001	552060	000000	00000000	000000	00000000
				Total:	\$3,000.00						