

**CITY COUNCIL RESEARCH DIVISION**  
LEGISLATIVE SUMMARY



**JEFFREY R. CLEMENTS**  
Chief of Research  
(904) 630-1377

117 West Duval Street  
City Hall, Suite 425  
Jacksonville, FL 32202  
FAX (904) 630-3403

**Bill Type and Number:** Resolution 2019-443

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** June 11, 2019

**Committee(s) of Reference:** R

**Date of Analysis:** June 12, 2019

**Type of Action:** Appointment Confirmation

**Bill Summary:** This bill confirms the Mayor's appointment of Ellyn Cavin as Chief of the Development Services Division within the Department of Planning & Development.

**Background Information:** Ordinance 2007-839-E, enacted September 25, 2007, established this position and provides that the Chief shall have a bachelor's degree or higher in an accredited college or university in urban or regional planning, geography or civil engineering, community planning, architecture, landscape architecture, public administration or related field and at least seven years experience in civil engineering or at least five years of experience with a masters degree in any of the listed fields, or ten years experience in civil engineering with an associates degree in civil engineering or commensurate training and experience, and shall have proven administrative experience.

Ms. Cavin has been the Planning Services Manager for the City of Jacksonville since June 2018 to the present. Ms. Cavin has a bachelor of science in environmental engineering from the University of Florida. She resides in Duval County.

**Policy Impact Area:** Planning & Development Department / Development Services Division operations

**Fiscal Impact:** The salary range for this position is \$87,004 to \$142,047.

**Analyst:** Distel