

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

\_\_\_\_\_ Department or Area Responsible for Contract / Compliance / Oversight \_\_\_\_\_ Council District(s)

Reversion of Funds: \_\_\_\_\_ Fund / Center / Account / Project \* / Activity / Interfund / Future \_\_\_\_\_ Fiscal Yr(s) of carry over (all-years funds do not require a carryover)  
(if applicable)

Section of Code Being Waived (if applicable): \_\_\_\_\_ CIP (yes or no): \_\_\_\_\_  
Justification for Waiver

\_\_\_\_\_

Justification for / Description of Transfer:  
Appropriate funding from James Weldon Johnson Park Maintenance and Programing contingency into Parks, Recreation and Community Services contractual services for James Weldon Johnson Park Maintenance and Programing within the General Fund Operating.

Net Amount Appropriated and/or Transferred: \$600,000.00 \_\_\_\_\_  
\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_  
Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

TD / BT Number: \_\_\_\_\_

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_  
Division Chief: \_\_\_\_\_ Date Initiated: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Initiated / Requested By (if other than Department): \_\_\_\_\_

Budget Transfer Line Item Detail

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Accounting Codes				
							Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	Hemming Plaza Maint and Programming	Contingency	\$600,000	00111	166101	599100	000000	00000549	00000	0000000
Total:				\$600,000.00							

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Accounting Codes				
							Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	Hemming Plaza Maint and Programming	Contractual Services	\$600,000	00111	166101	534100	000000	00000549	00000	0000000
Total:				\$600,000.00							