

City of Jacksonville, Florida
Request for Budget Transfer Form

Public Works / Engineering & Construction Management
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: (if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

Section of Code Being Waived (if applicable):

Justification for Waiver
None Being Sought

Justification for / Description of Transfer:

This BT is necessary to appropriate grant funds from the U.S. Environmental Protection Agency for a septic tank phase-out in the Christobel area. This work will include the construction of a complete gravity sewer collection system with two submersible pump stations and force main piping, and central sewer service to the project area. The expected outcomes include the abandonment of approximately 310 septic systems with resultant reductions in bacteriological and nutrient loading to the St. Johns River and tributaries, provide infrastructure that will support future development, and provide central sewer service to a total of 495 parcels.

Net Amount Appropriated and/or Transferred:

\$6,752,972.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

Requesting Council Member:

Prepared By:

CM's District:

CM's District:

Ordinance:

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office	7/30/25	7/30/25	<i>[Signature]</i>	
Accounting Division	7-31-25	7/31/25	<i>[Signature]</i>	
Budget Division	7-31-25	8-5-25	<i>[Signature]</i>	

Date of Action By Mayor: AUG 11 2025

Division Chief: Scott Carter, P.E., Chief of Engineering & Construction Management

Prepared By: Lee Dupree, PW Assistant Financial and Administrative Manager

Initiated / Requested By (if other than Department):

Approved:

Date Initiated: 7/28/25

Phone Number: 255-8508

TD / BT Number: BT25-112

Donna Deegen

REVIEW COMMITTEE
APPROVED BY:
MAYOR'S BUDGET
DATE: AUG 11 2025

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Center / Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Grant Capital Improvement Projects	Christobel Septic Tank Phase-Out	Environmental Protection Agency	\$6,752,972.00	33101	153101	331390	010830	00000000	00000	00000000
Total:				\$6,752,972.00							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Center / Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Grant Capital Improvement Projects	Christobel Septic Tank Phase-Out	Other Construction Costs	\$6,752,972.00	33101	153101	565050	010830	00000000	00000	00000000
Total:				\$6,752,972.00							