

**CITY COUNCIL RESEARCH DIVISION
LEGISLATIVE SUMMARY**



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Bill Type and Number: Ordinance 2024-294

Introducer/Sponsor(s): Jacksonville Small and Emerging Business (JSEB) Special Committee (Council Members Arias, Amaro, and Gay)

Date of Introduction: April 9, 2024

Committee(s) of Reference: F, R

Date of Analysis: April 11, 2024

Type of Action: Appropriation of funds; approving and authorizing an increase to the employee cap

Bill Summary: This bill appropriates \$61,582.35 from the General Fund Operating - Other Professional Services Account within the Equal Business Opportunity Office to provide funding for salaries and benefits for two new full time-equivalent positions within the Equal Business Opportunity Office of the Finance and Administration Department through September 30, 2024, and to fund salary increases for two current employees. It approves and authorizes an increase to the employee cap within the Equal Business Opportunity Office of the Finance and Administration Department from six to eight positions to allow for one new administrative aide position and one new business compliance analyst position.

Background Information: The Jacksonville Small and Emerging Business (“JSEB”) Special Committee has met several times, with its first meeting held on February 22, 2024, to discuss ways that the City can support JSEB in its goal of growing small business opportunity within Jacksonville. To be able to complete projects related to technological and marketing upgrades, Gregory Grant, JSEB Administrative Director, has requested the addition of two new full time-equivalent positions and salary increases for existing positions.

The new administrative aide position would move an existing employee from part time-equivalent to full time-equivalent, and the new business compliance analyst position would require a new hire.

Policy Impact Area: Small business opportunity

Fiscal Impact: This bill appropriates \$61,582.35 from a General Fund Operating Account within the Equal Business Opportunity Office to fund new positions and salary increases for existing positions.

Analyst: Webb