



100 Festival Park Avenue  
Jacksonville, FL 32202  
☎ (904) 279-0880  
📠 (904) 279-0881  
🌐 www.nefrc.org  
✉ info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

***Bringing Communities Together***

**Memorandum of Agreement  
Between  
Northeast Florida Regional Council  
And  
City of Jacksonville**



**I. Purpose of the Agreement**

This Memorandum of Agreement (MOA) sets forth the terms by which the Northeast Florida Regional Council (NEFRC) will award project funds from the Northeast Florida Healthcare Coalition Program to the City of Jacksonville for Jacksonville Fire Rescue Department.

**II. Funding**

Based upon the application for project funding (Attachment A), the NEFRC shall pay the City of Jacksonville an amount not to exceed \$7,656.00 for the purchase of Stop the Bleed Kits. As equipment is paid for by regional Coalition funding, awardees are encouraged to deploy this equipment, if available and not in use, to partner agencies within the Coalition as requested.

These funds will only be paid on a reimbursement basis and must be spent by May 1, 2020.

**II. Roles and Responsibilities**

The City of Jacksonville will:

- Be responsible for the procurement and purchase of materials detailed in the application for project funding (Attachment A).
- Follow their agency's procurement policy to purchase the materials.
- Provide the NEFRC with an acceptable invoice and documentation to reimburse the agency. Documentation required to reimburse would include:
  - Documentation of the procurement of the materials
  - Vendor invoice for the materials
  - Proof of payment for the materials purchased
  - Reimbursement request letter from the awarded agency to the NEFRC
- Purchase and pay for the materials and submit all documentation to NEFRC for reimbursement no later than May 1, 2020.
- Reimbursement check from NEFRC must be deposited within 30 days of receipt or by June 1, 2019.

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The NEFRC will:

- Reimburse the City of Jacksonville within thirty (30) days of receipt of an acceptable invoice and documentation of the purchase of materials detailed in the application for project funding (Attachment A).

### III. Duration of the Agreement

This agreement shall begin upon execution, no later than 90 days of receipt.

The agreement shall end no later than June 30, 2020.

This Memorandum of Agreement can be terminated by either party upon no less than 30 days written notice to the other party without cause.

### IV. Signatures and Date

IN WITNESS THEREOF, the parties hereto have caused this Memorandum of Agreement to be executed by their undersigned officials as duly authorized.

\_\_\_\_\_  
Name  
Title  
City of Jacksonville

\_\_\_\_\_  
Elizabeth Payne  
Chief Executive Officer  
Northeast Florida Regional Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Application for Project Funding**

**(Project application to follow)**

# Northeast Florida Healthcare Coalition Project Submission Form 2019-20

<b>Project Title</b>			
<b>Requesting Agency</b>	<b>Jacksonville Fire/Rescue</b>	<b>Are you a member of the Healthcare Coalition?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Point of Contact</b> Contact information for project lead	<b>Name</b>	Jake Blanton	
	<b>Organization Address</b>	515 N Julia Street, Jacksonville, FL 32202	
	<b>Phone Number</b>	904-910-6559	
	<b>E-mail Address</b>	Jblanton@coj.net	
<b>Project Category</b> Check appropriate option	<input type="checkbox"/> Training/Education <input checked="" type="checkbox"/> Supplies/Equipment <input type="checkbox"/> Exercise <input type="checkbox"/> Other (provide details under Project Description)	New Project: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Resubmittal: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If yes, provide date submitted _____	
<b>Funding Requested</b> Provide total amount requested and attach an itemized budget	<b>\$7656.00</b>		
<b>Project Description &amp; Details</b>			
<b>Project Description</b> Provide a detailed description of the project.	Grant funds are to be utilized for the purchase of a quantity of 200 North American Rescue Public Access Individual Bleeding Control Kit-Vacuum Sealed (Item# 80-0465). The product will be utilized to develop eight quickly deployable equipment bags each containing a quantity of 25 bleeding control kits in an effort to quickly and effectively respond to an intentional or unintentional traumatic large scale incident occurring at a major sporting or special event within the City of Jacksonville.		
<b>Identified Gap:</b> Provide description of the gap and how it was identified e.g. lessons learned and documented in an After Action Report-Improvement Plan following an exercise or real world event activation.	Through vicarious learning from previous intentional and unintentional traumatic large scale incidents that have occurred at major sporting and special events nationwide and from the knowledge received from attending TEEH MGT-404 Sports and Special Events Incident Management course, a gap in first responder capabilities has been identified.		
<b>Gap Analysis Details:</b> Describe how this project will fill the gap identified above.	The gap identified exists between JFRD/JSO first responders and potential first responders such as employees of SMG Jacksonville and S.A.F.E. (Security, Athletic Facilities and Events) management in the response to large scale traumatic incidents at sporting and special events within the City of Jacksonville (i.e. large sporting events and concerts at TIAA Bank Field). It has been identified that SMG and S.A.F.E. personnel working such events can help support JFRD/JSO with initial triage and treatment efforts during the early stages of a large scale traumatic incident occurring at a major sporting or special event taking place within the City of Jacksonville. The initial support would come in the form of recognizing the need for and utilization of a bleeding control (stop-the-bleed) kit.		

<p><b>Regional Benefit:</b> Describe how filling the gap with this project will benefit the regional healthcare system.</p>	<p>Through proper training on the indications and use of a bleeding control (stop-the-bleed) kit, SMG and S.A.F.E. employees can immediately assist JFRD/JSO with initial triage and treatment of victims. Utilizing SMG and S.A.F.E. employees to support JFRD/JSO efforts during such an event increases the chances of doing the greatest good for the greatest amount of people. Training will be provided to SMG and S.A.F.E. employees.</p>	
<p><b>2017-2022 Health Care Preparedness &amp; Response Capabilities</b> Which capability does your project address?  You may choose more than one, if applicable.  Descriptions of each capability are attached.</p>	<p><input type="checkbox"/> Foundation for Health &amp; Medical Readiness  <input checked="" type="checkbox"/> Health Care &amp; Medical Response Coordination  <input type="checkbox"/> Continuity of Health Care Service Delivery  <input type="checkbox"/> Medical Surge</p>	
<p><b>Project Justification:</b> Describe how this project addresses the Health Care Preparedness &amp; Response Capabilities selected above.</p>	<p>This project will enhance JFRD/JSO ability to quickly and efficiently utilize the personnel which includes employees of SMG/S.A.F.E. who are already available at the event to immediately support JFRD/JSO initial triage and treatment efforts through the use of bleeding control (stop-the-bleed) kits that are quickly deployable from staged locations within the event perimeter. This type of coordinated response will help to ensure that immediate life saving interventions (i.e. bleeding control) can be implemented by personnel already assigned to the event.</p>	
<p><b>Additional Information:</b> Provide other information, as needed, for the review committee.</p>	<p>Several major sporting and special events (Jaguar football, Tax Slayer Bowl, Florida/Georgia game, concerts, Gate River Run and Monster Jam) take place annually within the City of Jacksonville. These type of events draw visitors from all over the country. Providing funding for this project increases JFRD/JSO (with the support of SMG and S.A.F.E. personnel) the ability to minimize morbidity and mortality from an unforeseen large scale incident causing major trauma to multiple victims.</p>	
<p><b>Timeframe to complete each phase of the project.</b> Provide estimated timeframe for your agency to complete each phase of the process after receiving notification of funding.</p>	<p>MOA Approval &amp; Signature</p>	
	<p>Project Procurement</p>	
	<p>Submit Reimbursement Request</p>	
<p><b>Letters of Support:</b> List County EM &amp; ESF 8 Partners providing Letters of Support. Attach Letters</p>	<p>County EM and product quote.</p>	

**NEFLHCC: Member of the Region 3 Healthcare Coalition Alliance**

\*\*\*\*\*For Coalition Administrative Use Only\*\*\*\*\*

Date Submitted:

Notification to Agency of Receipt:

## 2017 – 2022 Health Care Preparedness and Response Capabilities

These four capabilities were developed based on guidance provided in the *2012 Healthcare Preparedness Capabilities: National Guidance for Healthcare System Preparedness* document. They support and cascade from guidance documented in the *National Response Framework*, *National Preparedness Goal*, and the *National Health Security Strategy* to build community health resilience and integrate health care organizations, emergency management organizations, and public health agencies.

### **Capability 1: Foundation for Health Care and Medical Readiness**

Goal of Capability 1: The community's health care organizations and other stakeholders—coordinated through a sustainable Health Care Coalition—have strong relationships, identify hazards and risks, and prioritize and address gaps through planning, training, exercising, and managing resources.

### **Capability 2: Health Care and Medical Response Coordination**

Goal of Capability 2: Health care organizations, the Health Care Coalition, their jurisdiction(s), and the ESF-8 lead agency plan and collaborate to share and analyze information, manage and share resources, and coordinate strategies to deliver medical care to all populations during emergencies and planned events.

### **Capability 3: Continuity of Health Care Service Delivery**

Goal of Capability 3: Health care organizations, with support from the Health Care Coalitions and the ESF-8 lead agency, provide uninterrupted, optimal medical care to all populations in the face of damaged or disabled health care infrastructure. Health care workers are well-trained, well-educated, and well-equipped to care for patients during emergencies. Simultaneous response and recovery operations result in a return to normal or, ideally, improved operations.

### **Capability 4: Medical Surge**

Goal of Capability 4: Health care organizations—including hospitals, EMS, and out-of-hospital providers—deliver timely and efficient care to their patients even when the demand for health care services exceeds available supply. The Health Care Coalition (HCC), in collaboration with the ESF-8 lead agency, coordinates information and available resources for its members to maintain conventional surge response. When an emergency overwhelms the HCC's collective resources, the HCC supports the health care delivery system's transition to contingency and crisis surge response and promotes a timely return to conventional standards of care as soon as possible.