

City of Jacksonville, Florida
Request for Budget Transfer Form

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Neighborhoods Department/Housing & Community Development Division
Department or Area Responsible for Contract / Compliance / Oversight

City Wide
Council District(s)

Reversion of Funds: (if applicable) _____
Fund / Center / Account / Project * / Activity / Interfund / Future

All-Year Funds
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): 110.112

CIP (yes or no): No

Justification for Waiver

Requesting a waiver of Section 110.112 to allow for advance payment to Civitas, LLC.

Justification for / Description of Transfer:

To appropriate \$3,330,234.89 reallocated funds for the Emergency Rental Assistance Round 1 ("ERAP") under the Consolidated Appropriations Act, 2021 as a continuation of the Emergency Rental Assistance Program ("ERAP"). The Consolidated Appropriations Act, 2021 requires the U.S. Department of Treasury to reallocate excess ERA 1 funds for ERAP to provide emergency rental assistance to very low income and low income renter households, rental arrears, utilities and home energy costs arrears, and other expenses related to housing. Up to 10% of the total award may be charged for administrative expenses. Related BT21-054.

Net Amount Appropriated and/or Transferred: \$3,330,234.89

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____

CM's District: _____

Requesting Council Member: _____

CM's District: _____

Prepared By: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

TD / BT Number: BT

Date Rec'd.	Date Forw.	Approved	Disapproved
11/14/2020		<i>[Signature]</i>	

Department Head
Mayor's Office
Accounting Division
Budget Division

Date of Action By Mayor: _____

Approved: _____

Division Chief: Thomas J. Daly, II

Date Initiated: 11/4/22

Prepared By: Melody Saffner

Phone Number: 904-255-8279

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Community Development	CDBG-UST-COVID	U.S. Department of Treasury	\$3,330,234.89	11101	174103	331511	010228	000000000	00000	00000000
				Total: \$3,330,234.89							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Community Development	CDBG-UST-COVID	Other Professional Services	\$333,023.49	11101	174103	583010	010228	000000000	00000	00000000
Exp	Community Development	CDBG-UST-COVID	Miscellaneous Grants and Aids	\$2,997,211.40	11101	174103	531090	010228	000000000	00000	00000000
				Total: \$3,330,234.89							