

(22) 09-25-2023

City of Jacksonville, Florida

Donna Deegan, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net



ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Karen E. Bowling, Chairperson
Mayors Budget Review Committee

FROM: Kristen D. Reed, Chief *KDR*
Community Planning Division

THRU: Joshua Gideon, Interim Director *JG* 9/13/2023

RE: Request for Resolution Designating a Brownfield Area

DATE: September 13, 2023

The Planning and Development Department requests approval to submit legislation, on behalf of Novu Residential Group, LLC and Novu Normandy Residences, LLC to designate one parcel located at 7893 Hogan Settlement Road (RE# 007618-0000) as a "Brownfield Area." Following adoption of the resolution, the applicant, who is the contract purchaser of the property, will enter into a Brownfield Site Rehabilitation Agreement (BSRA) with the Florida Department of Environmental Protection. The applicant wishes to pursue the State financial incentives that are available for properties subject to a BSRA. Please find the attached legislative fact sheet, staff report and supporting documentation. The Planning and Development Department recommends approval of this designation.

If you have questions, please contact Krista Fogarty, City Planner III, at 255-7825.

Attachments: Legislative Fact Sheet
Staff Recommendation Report Dated, September 13, 2023
Supporting Documentation

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE
DATE: SEP 25 2023

APPROPRIATION: Total Amount Appropriated N/A as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

N/A as to funding. Item does not include any appropriations. No adverse impact to the City of Jacksonville.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

In accordance with §376.80, F.S., a copy of the signed Resolution enacting a Brownfield Area has to be sent to the Florida Department of Environmental Protection. This has to be done within 30 days of the adoption of the Resolution. The Planning and Development Department, Krista Fogarty, City Planner III, 255-7825, will be responsible for generating the required report.

Division Chief: Kristen D. Reed
(signature)

Date: 9/13/23

Prepared By: Krista Fogarty
(signature)

Date: 9/13/23

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jessi Xia, Budget Office, St. James Suite 325

Thru: Joshua Gideon, Interim Director, Planning and Development Department
(Name, Job Title, Department)
Phone: 255-8521 E-mail: Jgideon@coj.net

From: Kristen Reed, Chief, Community Planning Division, Planning and Development Department
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-7837 E-mail: Kreed@coj.net

Primary Contact: Krista Fogarty, City Planner III, Community Planning Division, Planning and Development Department
(Name, Job Title, Department)
Phone: 255-7825 E-mail: Kfogarty@coj.net

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor
904-255-5006 E-mail: Bnorris@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480
Phone: 904-255-5062 E-mail: MStaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor
904-255-5006 E-mail: Bnorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED