

## LEGISLATIVE FACT SHEET

DATE: 09/13/21

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Public Works/Real Estate/ in Council member LeAnna Cumber's District 5  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Public Works, Real Estate

Provide Name: Renee Hunter

Contact Number: 904-255-8234

Email Address: [reeneh@coj.net](mailto:reeneh@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Please provide authorization for the Public Works Real Estate Division to request the legislation necessary for City Council to authorize the Mayor to execute the attached Sovereignty Submerged Lands Fee Waived Lease Renewal, BOT File No. 160224032, from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, in substantially the same form as the attached. The purpose of this lease is to operate a boat ramp located at 9021 San Jose Boulevard. See RE# 148707-0000 and maps attached. The renewal is for a five (5) year term. This lease is at the request of the Parks, Recreation and Community Services Department.

If additional information is required, please contact me at 255-8234 or [ReneeH@coj.net](mailto:ReneeH@coj.net).

APPROPRIATION: Total Amount Appropriated \_\_\_\_\_ as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

None.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

<b>ACTION ITEMS:</b>	<b>Yes</b>	<b>No</b>	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Attachment &amp; Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <div style="border: 1px solid black; padding: 5px;"> <p>OGC has reviewed and approved the Lease Renewal document. Public Works, Real Estate Division has oversight through execution of the Lease Renewal; thereafter, Parks and Recreation will assume oversight thereafter.</p> </div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <div style="border: 1px solid black; padding: 5px;"> <p>The aforementioned Lease was originally authorized by Resolution 2002-599, and has been periodically renewed, most recently in accordance with Ordinance 2016-738.</p> </div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?


Surplus Property Certification?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: Renee Hunter   
(signature)

Date: 9/13/21

Prepared By: Anthony Jackman   
(signature)

Date: 9/13/21

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: John P. Pappas, Director, Public Works Department

(Name, Job Title, Department)

Phone: 255-8748

E-mail: [Pappas@coj.net](mailto:Pappas@coj.net)

From: Renee Hunter, Chief, Real Estate Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: [ReneeH@coj.net](mailto:ReneeH@coj.net)

Primary Contact: Renee Hunter, Chief, Real Estate Division

(Name, Job Title, Department)

Phone: 255-8234

E-mail: [ReneeH@coj.net](mailto:ReneeH@coj.net)

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

904-255-5015 E-mail: [LeeannK@coj.net](mailto:LeeannK@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-255-5055

E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: (Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

904-255-5015 E-mail: [LeeannK@coj.net](mailto:LeeannK@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?     

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**

# City of Jacksonville, Florida



ONE CITY. ONE JACKSONVILLE.

*Lenny Curry, Mayor*

Department of Public Works  
Real Estate Division  
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Jacksonville, FL 32202  
(904) 255-8700  
[www.coj.net](http://www.coj.net)

September 13, 2021

TO: Brian Hughes, Chairman  
Mayor's Budget Review Committee

THRU: John P. Pappas, P.E., Director *John P. Pappas*  
Public Works Department

FROM: Renee Hunter, Chief *Renee Hunter*  
Real Estate Division

SUBJECT: Sovereignty Submerged Lands Fee Waived Lease Renewal  
BOT File No. 160224032, John T. Lowe Boat Ramp, RE# 148707-0000

Please provide authorization for the Public Works Real Estate Division to request the legislation necessary for City Council to authorize the Mayor to execute the attached Sovereignty Submerged Lands Fee Waived Lease Renewal, BOT File No. 160224032, from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, in substantially the same form as the attached. The purpose of this lease is to operate a boat ramp located at 9021 San Jose Boulevard. See RE# 148707-0000 and maps attached. The renewal is for a five (5) year term. This lease is at the request of the Parks, Recreation and Community Services Department.

If additional information is required, please contact me at 255-8234 or [ReneeH@coj.net](mailto:ReneeH@coj.net).

Thank you.

RH/aj

Attachments

cc: The Honorable LeAnna Cumber, Council District 5  
Brian Burket, Department of Parks, Recreation and Community Services