

**FIRST AMENDMENT TO
FISCAL YEAR 2025–2026 CITY GRANT AGREEMENT
FOR
UNITED WAY 2-1-1 PROGRAM**

This First Amendment to Fiscal Year 2025–2026 City Grant Agreement (this “First Amendment”) is dated _____, 2026 (“Effective Date”), and is between the **CITY OF JACKSONVILLE**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the “City”), and **UNITED WAY OF NORTHEAST FLORIDA, INC.**, a Florida not-for-profit corporation (“Recipient”).

RECITALS

WHEREAS, the City and Recipient entered into the Fiscal Year 2025–2026 City Grant Agreement (United Way 2-1-1 Program), City Contract No. 701375-26, dated February 2, 2026 (the “Contract”), approved and authorized by Ordinance 2025-504-E.

WHEREAS, the City and Recipient now want to amend the Contract to revise the Program Budget Detail and Program Budget Narrative included in **Exhibit A** to the Contract to correct for internal restructuring of staff and roles, program needs and resources allocation, with all other provisions, terms, and conditions of the Contract remaining unchanged.

NOW, THEREFORE, the parties agree as follows:

1. **Recitals; Definitions.** The above recitals are accurate and true and are hereby incorporated in and made a part of this First Amendment. Unless otherwise defined in this First Amendment, all capitalized terms have the meanings given to them in the Contract.

2. **Amendment to Exhibit A.** The Program Budget Detail and Program Budget Narrative as provided in **Exhibit A** to the Contract are hereby deleted in their entirety and replaced with the revised Program Budget Detail and Program Budget Narrative attached to this First Amendment as **Exhibit A-1** (the “Modified Budget”). All references in the Contract to the Program Budget Detail and Program Budget Narrative, the “approved budget” or the “budget” as provided in **Exhibit A** to the Contract are hereby amended to mean and refer to the Modified Budget. For avoidance of doubt, the Modified Budget shall apply to all Services provided during the Term commencing on October 1, 2025.

3. **Entire Agreement.** This First Amendment constitutes the entire understanding between the parties with respect to the subject matter of this First Amendment and supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter of this First Amendment.

4. **Counterparts.** This First Amendment may be executed electronically and in several counterparts each of which is deemed an original and all of which constitute one instrument.

IN WITNESS WHEREOF, the parties are signing this First Amendment as of the day and year first written above.

Attest

CITY OF JACKSONVILLE, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida

By: _____
Daren Anderson
Corporation Secretary

By: _____
Donna Deegan
Mayor

UNITED WAY OF NORTHEAST FLORIDA, INC., a Florida not-for-profit corporation

By: _____
Name: _____
Title: _____

Form Approved:

Office of General Counsel

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Encumbrance and funding information for internal City use:

Account or POA Number: _____

ICloud Account for Certification of Funds	Amount

This above stated amount is the maximum fixed monetary amount of the foregoing Contract. It shall not be encumbered by the foregoing Contract. It shall be encumbered by one (1) or more subsequently issued purchase order(s) that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), of the *Jacksonville Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the financial obligations in the foregoing Contract; provided however, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract and it is subject to future appropriations. Actual encumbrance[s] shall be made by subsequent purchase order[s], as specified in said Contract.

Director of Finance
City Contract Number: 701375-26, Amd #1

EXHIBIT A-1

Program Budget Detail and Program Budget Narrative

Lead Agency: United Way of Northeast Florida, Inc.		FY 25-26 City Grant - Complete Program Budget Detail							
Program Name: 2-1-1/Mission United		Agency Fiscal Year: 2025-2026							
		BUDGET							
Categories and Line Items		Prior Year Prq Funding FY 2023-2024	Current Year Prq Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation									
Personnel - 61291 (list Job Title or Positions no names)									
1. Call Center Specialist (8)		\$334,214.00	\$353,840.26	\$327,500.00	\$89,071.75	\$0.00	\$99,431.75	\$240,240.00	\$0.00
2. Team Lead		\$42,700.00	\$0.00	\$45,468.80	\$0.00	\$0.00	\$0.00	\$45,468.80	\$0.00
3. 211 Operations Supervisor		\$65,000.00	\$66,803.88	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00
4. VP of Call Center Operations		\$80,000.00	\$18,042.21	\$147,000.00	\$0.00	\$0.00	\$36,184.62	\$110,815.38	\$0.00
5. Chief Operating Officer		\$0.00	\$33,271.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation		\$537,914.00	\$471,935.12	\$595,068.80	\$89,071.75	\$0.00	\$131,616.37	\$471,424.18	\$0.00
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101									
Health Insurance - 02304		\$37,786.00	\$35,103.27	\$45,522.76	\$35,519.92	\$0.00	\$10,002.84	\$0.00	\$0.00
Retirement - 02201		\$197,615.00	\$94,387.55	\$153,532.58	\$145,151.74	\$0.00	\$8,380.84	\$0.00	\$0.00
Dental - 02301		\$0.00	\$0.00	\$4,000.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02301		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02901		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits		\$37,786.00	\$35,103.27	\$49,522.76	\$35,519.92	\$0.00	\$10,002.84	\$0.00	\$0.00
Total Employee Compensation		\$575,700.00	\$507,038.39	\$644,591.56	\$124,591.67	\$0.00	\$141,619.21	\$471,424.18	\$0.00
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy-04408		\$0.00	\$28,291.38	\$16,941.18	\$16,941.18	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181		\$140,000.00	\$50,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$0.00
Utilities - 04301		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04605		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04802		\$0.00	\$7,903.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Offices and Other Supplies - 05101		\$0.00	\$586.89	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing - 04101		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216		\$0.00	\$3,500.00	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401		\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501		\$7,500.00	\$300.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04908		\$144,000.00	\$38,325.31	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Computer Equipment - 06403		\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Special Event Expenses		\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Membership Dues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Community Impact Support		\$8,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Meeting Expenses		\$35,000.00	\$1,500.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses		\$3,504.00	\$1,000.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Local Mileage - 04021		\$0.00	\$1,000.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental & Leases - Equipment - 04402		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance - 04502		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08901		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Rent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses		\$337,008.00	\$152,217.23	\$189,411.18	\$69,411.18	\$0.00	\$105,010.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 05402		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 04427		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Building Renovation)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total		\$1,024,827.00	\$706,031.02	\$896,339.51	\$246,815.33	\$0.00	\$250,000.00	\$471,424.18	\$0.00
Percent of Budget		-	-	100.0%	25.5%	0.0%	25.8%	48.7%	0.0%

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 25-26 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: United Way of Northeast Florida, Inc.

Program Name: United Way 2-1-1

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation * (not related to the office of the governor or a state or local executive or political subdivision)

Salary & Wages

\$95,491.70	Call Center Specialist - take calls from 2-1-1 hotline and provide assistance
\$36,164.82	VP of Call Center - 40% of their time will be dedicated to managing 2-1-1

Payroll Taxes & Benefits

\$10,052.04	FICA Calculated based on City-paid salaries only
\$8,880.84	Actual health benefit amounts for City-paid individuals

II. Operating Expenses

Occupancy Expenses

\$80,000.00	Phone for 2-1-1 calls
\$50,000.00	Technology, consulting and other professional services to assist the operations of 211 program

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay: