

## **Allen Mason**

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### **Professional Summary**

Dedicated fire service professional with 18 years of total experience, with 10 years in fire prevention and safety. Expertise in fire code interpretation, inspections, and team leadership. Skilled in managing complex operations, fostering stakeholder relationships, and ensuring compliance with local, state, and national fire safety standards. Committed to leading with integrity and delivering excellence in fire prevention and community protection.

### **Professional Experience**

#### **Acting Division Chief, Fire Prevention**

January 2025 – Present

- Manage the Fire Prevention Division, overseeing fire inspections, plan reviews, and compliance efforts for the city.
- Lead a multidisciplinary team, ensuring optimal resource allocation and performance.
- Serve as a liaison with city officials, businesses, and state agencies to address fire and life safety issues.
- Spearhead initiatives to improve inspection processes and enhance public safety measures.

#### **Deputy Division Chief, Fire Prevention**

December 2023 – January 2025

- Supervised and supported the Division Chief, overseeing inspection operations and personnel.
- Coordinated with other city departments to streamline permitting and compliance processes.
- Played a key role in identifying and addressing departmental challenges, such as workflow inefficiencies.

#### **District Chief, Fire Prevention**

January 2018 – December 2023

- Directed a team of 22 inspectors in conducting fire safety inspections, issuing permits, and enforcing fire codes.
- Reviewed and approved fire and life safety plans for special events.
- Managed staffing and reporting, ensuring division goals were met within allocated resources.

### **Captain, Fire Prevention**

June 2016 – January 2018

- Supervised fire inspectors and ensured compliance with fire codes and regulations.
- Assisted in developing departmental policies and procedures to standardize operations.
- Provided technical guidance on complex inspection and enforcement cases.

### **Lieutenant, Fire Prevention**

July 2014 – June 2016

- Conducted fire safety inspections and issued reports to ensure code compliance.
- Delivered training and mentorship to junior inspectors, fostering professional growth.
- Collaborated with business owners and community leaders to promote fire safety awareness.

### **Education**

- Associate of Science, Fire Science – Columbia Southern University, 2024
- Lean Green Belt Certification, 2024
- Florida Fire Inspector, 2013
- Paramedic Certification, 2011
- Hazmat Technician, 2007
- Firefighter II, 2004
- EMT Certification, 2004
- High School Diploma – Trinity Christian Academy, 2001

### **Skills**

- Fire code interpretation and enforcement
- Customer service and stakeholder engagement
- Problem-solving and decision-making
- Organizational and leadership skills
- Detail-oriented and results-driven
- Process improvement and workflow optimization

### **Professional Memberships**

- Member, Florida Fire Marshals and Inspectors Association
- Member, Florida Fire Chief's Association