

City of Jacksonville, Florida
Request for Budget Transfer Form

Public Works / Engineering & Construction Management
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

Section of Code Being Waived (if applicable): _____

Justification for Waiver
None Being Sought

Justification for / Description of Transfer:

This BT is necessary to appropriate grant funds from the State of Florida Department of Transportation in the amount of \$171,364.00 for reimbursement of the City's participation in the construction of Pedestrian Safety Improvements on Park Street / Margaret Street from Riverside Avenue to the I-95 ramps. This supplemental agreement will provide the additional funds to cover the only bid received for this pedestrian safety improvements project. *Related BT24-012.*

Net Amount Appropriated and/or Transferred: \$171,364.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____

Requesting Council Member: _____

Prepared By: _____

CM's District: _____

CM's District: _____

Ordinance: _____

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office	8/27/25	8/27/25	<i>Donna Deegan</i>	
Accounting Division	8-28-25	8/15/25	<i>Donna Deegan</i>	
Budget Division	8-27-25	9-23-25	<i>Donna Deegan</i>	

Date of Action By Mayor: SEP 22 2025

Division Chief: Scott Carter, Chief of Engineering & Construction Management

Prepared By: Lee Dupree, PW Assistant Financial and Administrative Manager *LD*

Initiated / Requested By (if other than Department): _____

TD / BT Number: *BT25-120*

BT26-007 A

Donna Deegan

Date Initiated: 8/21/25

Phone Number: 255-8508

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes						Amount	Total: \$171,364.00
				Fund	Center	Account	Project *	Activity	Interfund		
REV	Grant Capital Improvement Projects	Park St. Pedestrian Improvements - PW093301	Department of Transportation	33101	153104	331491	009160	00000000	00000	\$171,364.00	
											00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes						Amount	Total: \$171,364.00
				Fund	Center	Account	Project *	Activity	Interfund		
REV	Grant Capital Improvement Projects	Park St. Pedestrian Improvements - PW093301	Department of Transportation	33101	153104	331491	009160	00000000	00000	\$171,364.00	
											00000000

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Other Construction Cost