

Elevate Jacksonville, Inc. – Transportation Improvement Project

FY 2025–2026 GRANT PROPOSAL TERM SHEET

GRANT RECIPIENT: Elevate Jacksonville, Inc. (“Elevate” or “Recipient”)

PROJECTNAME: Transport Improvement (the “Project”)

CITY FUNDING REQUEST: \$100,000

CONTRACT/GRANT TERM: October 1, 2025 – September 30, 2026.

Recipient shall be eligible for a no-cost extension of up to six (6) months, at the discretion of the Kids Hope Alliance (KHA) Chief Executive Officer (CEO) in the event Recipient is unable to spend the full amount of awarded funds within the original contract term.

Any substantial alteration of this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) that changes the fundamental purpose of the funded Project or repurposes funds for uses not contemplated in the attached Project budget shall require City Council approval. However, reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by the KHA CEO.

MANAGING CITY DEPARTMENT: Kids Hope Alliance

PROJECT OVERVIEW:

Elevate Jacksonville, Inc. offers a comprehensive, year-round program structured around four foundational components. Each component is designed to meet the academic, social-emotional, and postsecondary preparation needs of students in Jacksonville's Title I schools. This programming will be supported by the transportation improvements contemplated herein as part of the Project.

- A. Accredited Classes** - Full-time teacher-mentors teach accredited elective courses that count toward high school graduation. These classes are offered during the regular school day at Westside Middle School, Westside High School, Jean Ribault Middle School, and Jean Ribault High School. Each course integrates 13 character qualities and life skills, including integrity, leadership, communication, and decision-making. The curriculum features over 900 lesson plans aligned with the Social and Emotional Learning (SEL) competencies and is delivered through experiential learning, group discussions, and collaborative projects.
- B. Mentoring** - Mentoring is at the heart of Elevate Jacksonville’s model. Teacher-mentors spend 50% of their time outside the classroom engaging with students during lunch periods, after school, on weekends, and throughout the summer. They offer support that ranges from emotional guidance to helping students set goals and access resources. Additionally, Elevate implements a cross-age mentoring model, where high school students lead weekly character lessons in local elementary schools. This not only reinforces their learning but also positions them as role models in the community.
- C. Adventure** - Elevate students participate in year-round adventure experiences that challenge them to step outside their comfort zones, build resilience, and develop teamwork. These include:
 - Weekend and summer camping trips
 - College campus visits and cultural excursions
 - Ropes courses, leadership retreats, and trust-building activities
 - Wellness events such as kayaking, fitness days, and community cleanups

Adventure activities are intentionally designed to reinforce classroom concepts, cultivate leadership skills, and provide memorable milestones in students' personal development.

D. College & Career Readiness - Elevate prepares students for life after high school by exposing them to a range of career pathways and providing hands-on support through the entire college and job search process. Program elements include:

- FAFSA and financial aid workshops
- SAT/ACT preparation and practice sessions
- Resume writing and mock interview coaching
- College application and scholarship bootcamps
- Career panels and guest speakers from diverse industries
- Workplace visits, job shadowing, and summer internships

Elevate's future-focused programming ensures that students leave high school not only with a diploma, but with a clear vision and actionable plan for their next steps.

This integrated, relationship-based model distinguishes Elevate Jacksonville from other education and youth development programs. It ensures consistent, holistic support that meets students where they are and guides them toward a brighter future.

PROJECT SCOPE OF WORK AND DELIVERABLES:

At Elevate, success is measured by more than just academic scores—it is defined by how well students grow into confident, capable, and future-ready individuals. Our goals reflect a commitment to both measurable academic progress and meaningful personal development. Every outcome we pursue is grounded in the belief that long-term relationships with caring adults are the foundation for transformation. Through data-driven strategies and continuous feedback, we evaluate the effectiveness of our programs and establish ambitious yet achievable targets to ensure our students excel in school and beyond.

To successfully carry out Elevate's year-round adventure and workforce development activities, the organization requires two vans. These vehicles will provide safe and reliable transportation for students to attend weekend and summer camping trips, ropes courses, leadership retreats, wellness events, college campus visits, cultural excursions, workplace visits, job shadowing opportunities, and summer internships. Access to vans is essential to ensure students can fully participate in programming that builds resilience, teamwork, leadership skills, and career readiness.

PROGRAM IMPACT & REPORTING:

Short-Term Goals:

- Improve school attendance and behavior
- Increase post-secondary planning
- Strengthening students' confidence and decision-making skills

Long-Term Goals:

- Ensure on-time graduation
- Develop leadership capacity
- Foster long-term economic mobility

PROJECT COSTS:

Total Project Cost: \$100,000 (Capital Costs Only)

Project Funding Sources:

- City of Jacksonville Request: \$100,000
 - City funds shall not exceed the lesser of \$50,000 per vehicle or the actual cost of each vehicle purchased, up to a maximum of 2 vehicles.
 - City funds shall not be used for operating expenses including fuel, maintenance, services, etc.
 - City funds shall be paid in the form of a 5-year forgivable loan as described herein and shall be subject to Recipient's execution of an agreement with the City providing the terms and conditions applicable to said forgivable loan, as determined appropriate by the City's Office of General Counsel.
 - Recipient shall be responsible for all maintenance of the vehicles and shall maintain the vehicles in operating condition from the date of acquisition through completion of the 5-year forgivable loan term.

PAYMENT TERMS:

The City reserves the right to audit Recipient's financial records at any time during or after the contract term to ensure that funds are being spent appropriately and in accordance with the approved scope of work and this Term Sheet.

Upon completion of the contract term, Recipient shall provide the City with proof that the vehicles purchased with City funds are not encumbered by any third-party loan or lien.

City funds disbursed to Recipient shall be treated as a 5-year forgivable loan commencing upon the first disbursement of City funds. For each year of the loan term, on the anniversary of the final disbursement, 20% of the loan amount shall be forgiven/amortized. If at any point during the loan term, Recipient ceases to use the vehicles for the intended purpose described above, Recipient shall be required to pay the City the unamortized portion of the loan outstanding. For clarity, vehicles taken out of service for a reasonable time period to perform repairs and maintenance shall not be considered a cease of use.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations of the Managing City Department. Recipient shall use the City funds for the Project in accordance with the City Council-approved Term Sheet and Project budget. The Managing City Department may work with the Recipient to amend this Term Sheet or the approved Project budget as needed, provided that any substantial change to the scope or intent of the Project shall require City Council approval.

The following additional terms shall be applicable to Recipient's use of the vehicle(s) purchased with City funds:

1. Vehicle(s) shall be used solely for the transportation of Duval County students in Jacksonville's Title I schools.
2. The City will monitor use of the vehicles from acquisition through completion of the 5-year forgivable loan period. The City, in its sole discretion, will determine future ownership at that time. Recipient must maintain vehicle insurance through completion of the 5-year forgivable loan, at amounts to be agreed upon between the City and Recipient.
3. Recipient, in coordination with City personnel, shall establish and adhere to vehicle operations policies to address, at a minimum, the following.
 - a. Annual check of staff drivers' licenses
 - b. Vehicle Maintenance Log
 - c. Quarterly activity summary
 - d. Drivers trained on accident procedures and incident reporting
 - e. Report of all accidents regardless of severity

- f. Annual maintenance inspection at City Fleet Facility (located at 1021 Superior Street) or such other location as the City deems appropriate
 - g. Each vehicle shall be required to carry a fire extinguisher and all staff to be trained on deployment of said extinguishers
 - h. Staff operating a wheelchair accessible van will be trained in proper use
- 4. Vehicle and wheelchair lift maintenance, if applicable, shall be performed through vendors approved by the City, at Recipient's expense.

FY 25/26 COJ Funding - Project Budget

Agency: Elevate Jacksonville, Inc.

Project: Transportation Improvement

Fiscal Year: October 1, 2025 - September 30, 2026

Units of Service		Units to be Provided		Cost per Unit		City of Jacksonville (FY 2025-2026)		Budget Narrative (Explanation of City Funded Expenditures)
Acquisition of 2 Chevrolet 12-15 passenger vans		2	x	\$ 50,000	=	\$ 100,000		Vans to used for student trips.
Total						\$ 100,000		