

Regional Food Bank of Northeast Florida, Inc. (d/b/a Feeding Northeast Florida)

Duval County Emergency Food Distribution Initiative

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Regional Food Bank of Northeast Florida, Inc. d/b/a Feeding Northeast Florida (“Recipient” or “FNEFL”)

Program Name: Duval County Emergency Food Distribution Initiative (the “Program”)

City Funding Requests: \$200,000

Contract/Grant Term: November 1, 2025 – January 31, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

PROGRAM OVERVIEW:

With this request, Feeding Northeast Florida (FNEFL), seeks \$200,000 in food purchase funding to assist in emergency food distribution efforts. **It is FNEFL’s intent to expedite the use of this funding and distribute food as soon as possible to meet urgent community needs. FNEFL’s goal is to commence food distribution within 7-10 business days.** This support enables us to respond immediately by purchasing and moving food into high-need areas without delay. Funds will be used exclusively for food purchases and freight to maximize rapid impact

Per Map the Meal Gap data (Feeding America), Duval’s population of 1.01 million people includes 147,780 (14.7%) people facing food insecurity, of whom 52,920 (35.8%) are children. Food insecurity impacts 1-in-6 of our neighbors. The number of Duval households seeking food assistance had already risen by 12% since the previous year, and now we observe an immediate and significant spike due to 16,092 government workers, 15,780 military personnel, and others directly affected by the shutdown who are facing drastic interruptions to their paychecks and government benefits that ensure food remains on the table. Just as families feel the financial effects of higher prices for rent, fuel, cars, utilities, and food, this catastrophic event has pushed families further into expending savings, accruing debt, and leaning on safety net services such as the food bank. Additionally, FNEFL has felt compounding challenges in serving Jacksonville residents that affect our capacity to distribute food at the levels necessary to sustain Duval County residents:

1. Federal food assistance programs have been cut. The Emergency Food Assistance Program Commodity Credit Corporation and the Local Food Assistance Program (cut for FY26) are both eliminated — together accounting for 16% of our total food supply, including primary staples like fresh produce and protein.
2. Despite an average 72% distribution of nutritious foods, donations are declining. Nutritional staples like frozen and canned proteins, vegetables, and dry goods are rarely donated in adequate supply. Major retailers have reduced store-level food surplus since the pandemic, limiting what is donated to food banks. Secondary markets and discount chains are increasingly buying up aging inventory that once went to food banks. Ultimately, FNEFL must purchase food to close the gap. Nutritional staple costs have soared, with 2025 food purchases exceeding \$3.5 million in operational funds—excluding freight and rising fleet maintenance expenses.

3. Private funders are facing economic pressures from inflation and tariffs, leading to reduced or eliminated funding commitments.

With visible shortages in our warehouse, we must make tough decisions about which areas and partners to prioritize, unless we receive additional community funds to meet our neighbors in this moment. Our commitment remains firm: to ensure consistent access to nutritious food for our neighbors and combat food security across our communities.

To meet the overwhelming need, FNEFL works with local/regional/national food donors, farms, distribution centers, and state and federal nutrition programs to secure additional food donations. We are also submitting more grant proposals to private funders for food purchase assistance to cover Duval and our entire service area of twelve counties.

Support from the City of Jacksonville, \$200,000 used only for food purchase and freight, can bring in:

- 78,000 pounds of produce
- 312,600 pounds of frozen or shelf-stable protein
- 226,400 pounds of dry food products
- 23,283 small emergency government shutdown boxes
- 8,647 family-sized emergency government shutdown boxes

PROGRAM SCOPE OF WORK AND DELIVERABLES:

1. FNEFL plans to use the \$200,000 to purchase food and pay the associated freight costs to bring emergency nutritious food assistance to our neighbors in Duval County. Depending on needs at the time of receipt, FNEFL will purchase truckloads of food items and either deliver or make available online exclusively to Duval County distribution partners located in high need zip codes.
2. This food will be distributed free of charge to Duval County agency partners who serve Duval County residents seeking food assistance through pantry events.
3. With the additional healthy food purchased, FNEFL projects we will be able to provide approximately 25,000 people or 8,600 unique households with supplemental emergency food assistance.
4. Distribution of this food will be coordinated with existing and pop-up emergency pantry events throughout Duval County. Agency partners will order online, pick-up directly, or receive delivery by refrigerated truck during their normal hours of operation. Alternatively, FNEFL will host large-scale mobile pantry distributions at partner locations. We will use ZIP code level government food benefits enrollment data to make sure that the food being distributed is reaching our most impacted communities.

PROGRAM COSTS/PAYMENT TERMS:

City funds shall be expended in accordance with the approved budget for the sole benefit of Duval County residents. City funds will be disbursed on a reimbursement basis upon the City's receipt and approval of required documentation which may include but is not limited to paid invoices, cleared checks bank statements, and distribution support.

Food Purchase (including shipping) - \$200,000

Food will be distributed free of charge, and FNEFL will decide between the options below, or a combination of

options depending on the needs of our neighbors at the time of receipt:

- Produce
- Frozen or shelf-stable protein
- Dry food products
- Small emergency government shutdown boxes
- Family-sized emergency government shutdown boxes

PROGRAM IMPACT & REPORTING:

The Program's goal is to stabilize Duval County's families navigating the current effects of a federal government shutdown, interruption of government benefits, and general increase in the food insecurity of low- and middle-income zip codes by using the funds to purchase between 78,000-312,000 pounds of nutritious food in bulk that will feed a projected 8,600 unique households (~25,000 people). FNEFL will use funding to purchase frozen proteins (beef, chicken, etc.), shelf-stable canned/dry foods, and fresh produce in bulk.

Decisions on food purchased in quantity will be impacted by prevailing costs at the time of purchase such that projections may increase or decrease in quantity (e.g., should protein costs go up, we may have to eliminate a produce load to make up the difference.). More desirable protein cuts will also impact weight and cost. These and other factors (e.g., supply) fluctuate costs FNEFL must contend with in bolstering quantities on hand received through retail (stores), individual donations, farms, and producers.

Heightened food insecurity and rising food costs make it imperative that FNEFL apply for this COJ support. No matter the award level, it represents a significant opportunity for us to purchase supplemental food at wholesale prices with buying power to help us further counteract Duval's food supply shortfall. To ensure accountability, FNEFL will code each expenditure to the COJ investment, and will track the quantity and types of food purchased, pounds and equivalent meals distributed, number of households served, and distribution locations within Duval.

Within 45 days of Program completion, FNEFL shall provide the City with a final report detailing the amount and types of food purchased, along with details on the number of individuals and households supported.

ADDITIONAL GRANT REQUIREMENTS AND RESTRICTIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 through 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or the approved Program budget will require City Council approval.

FY2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: Feeding Northeast Florida

Program Name: Duval County Emergency Food Distribution Initiative

Agency Fiscal Year End: December 31st

BUDGET									
Categories and Line Items	Prior Year Prq Funding FY 2023-2024	Current Year Prq Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners			
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding	
I. Employee Compensation									
Personnel - 01201 (list Job Title or Positions no names)									
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Office Expenses									
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel Expenses									
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Client Expenses - 08301									
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Food	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other ()	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Operating Expenses	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Expenses Total	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%	

Last Modified: 07/08/2024

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Feeding Northeast Florida

Program Name: Emergency Food Distribution Initiative

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

Direct Client Expenses

Client Food (Including Shipping Costs)	\$ 200,000.00	A combination of options depending on the needs of our neighbors at the time of receipt: - Produce - Frozen or shelf-stable protein - Dry food products - Small emergency government shutdown boxes - Family-sized emergency government shutdown boxes
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