

1 Introduced by Council Member Boylan:
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4 **ORDINANCE 2022-170**

5 AN ORDINANCE AMENDING SECTION 656.1516
6 (REGISTRATION AND REPORTING REQUIREMENTS),
7 SUBPART A (WIRELESS COMMUNICATIONS FACILITIES),
8 PART 15 (COMMUNICATION TOWER AND ANTENNA
9 REGULATIONS), CHAPTER 656, *ORDINANCE CODE*, TO
10 CLARIFY REGISTRATION REQUIREMENTS UPON TRANSFER
11 AND TO PROVIDE SIGNAGE FOR PUBLIC TO HAVE CELL
12 TOWER CONTACT INFORMATION; AUTHORIZING THE
13 PLANNING AND DEVELOPMENT DEPARTMENT TO REVISE
14 APPLICATIONS TO INCLUDE ADDITIONS; PROVIDING AN
15 EFFECTIVE DATE.
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17 **BE IT ORDAINED** by the Council of the City of Jacksonville:

18 **Section 1. Amending Section 656.1516 (Registration and**
19 **reporting requirements), Subpart A (Wireless Communications**
20 **Facilities), Part 15 (Communication Tower and Antenna Regulations),**
21 **Chapter 656, Ordinance Code.** Section 656.1516 (Registration and
22 reporting requirements), Subpart A (Wireless Communication
23 Facilities), Part 15 (Communication Tower and Antenna Regulations),
24 Chapter 656 (Zoning Code), *Ordinance Code*, is amended, in part, to
25 read as follows:
26

27 **CHAPTER 656**

28 **ZONING CODE**

29 * * *

30 **PART 15. COMMUNICATION TOWER AND ANTENNA REGULATIONS**

31 * * *

SUBPART A. WIRELESS COMMUNICATIONS FACILITIES

* * *

Sec. 656.1516. Registration and reporting requirements.

(a) Annual registration. On or before June 1 of each calendar year, the owner of every wireless communication tower within the City shall file with the Coordinator a declaration as to the continuing operation of the facility, as well as the name and address of the tower owner, the service provider's tower identification number, the address of the tower (if no numerical address then general site location), and the real estate number for the subject parcel, including identification of all wireless communication service providers located on the tower, complete with names, addresses, and phone numbers of the respective contact persons and the service provider's tower identification number.

(b) Transfer of wireless communication tower ownership; declaration. Should there be a transfer of tower ownership or lease, within 30 days of the transfer, the new wireless communication tower owner shall file with the Coordinator a declaration with the updated name and address of the tower owner, the service provider's tower identification number, the address of the tower (if no numerical address then general site location), and the real estate number for the subject parcel.

~~(b)~~(c) Certification of structural integrity. Every five years after issuance of the initial permit, or as otherwise requested by the City, the owner of every wireless communication tower within the City shall file with the Coordinator a "Certification of Structural Integrity." This certification shall be prepared by a licensed professional engineer, who shall attest that a thorough and complete inspection of the tower was conducted and that the tower and accessory structures are continuing to perform as originally designed.

~~(e)~~ (d) Noncompliance. Failure to timely file ~~either the annual declaration, transfer declaration,~~ or Certification of Structural

1 Integrity shall result in a presumption that the tower is either
2 unused or unsafe, thereby subjecting the tower to removal under the
3 abandonment provisions of this Subpart.

4 (e) Signage for public contact information on the base of the
5 wireless communication tower. Each wireless communication tower owner
6 shall place on the tower compound fence, facing a public right of way
7 or private road, a permanent sign, no higher than five (5) feet and
8 no lower than four (4) feet in height from the base of the ground,
9 which provides for the name and address of the wireless communication
10 tower, the name and phone number of a point of contact at the wireless
11 communication tower, and the service provider's tower identification
12 number. The sign area for the sign must be at least 24 inches wide
13 and at least 18 inches tall, or be clearly visible and legible to an
14 individual standing no more than 15 feet from the sign, but no greater
15 in sign area than 6 square feet. The purpose of this signage is to
16 provide the public with contact information for the wireless
17 communication tower owner and a point of contact who can assist the
18 public with questions regarding the wireless communication tower.

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20 **Section 3. Authorizing the Planning and Development**
21 **Department to update application and forms to include additions.** The
22 Council authorizes the Planning and Development Department, upon the
23 effective date of this legislation, with the authority to update
24 application materials and forms related to wireless communications
25 facilities consistent with this Ordinance Code change.

26 **Section 4. Effective Date.** This ordinance shall become
27 effective upon signature by the Mayor or upon becoming effective
28 without the Mayor's signature.

1 Form Approved:

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3 /s/ Paige H. Johnston

4 Office of General Counsel

5 Legislation Prepared By: Paige H. Johnston

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