

**Council Auditor's Office**  
**Bill 2024-175 - Executive Branch Reorganization**

**Organizational Changes**

Department/Division/Office	Proposed Change	Additional Cost	Footnote
Central Services Department	New Department	New Department Director - FY 24/25 additional cost - approximately \$83,000	1
Procurement Division	Moving from Finance and Administration Department to Central Services Department	Immaterial	7
Fleet Management Division	Moving from Finance and Administration Department to Central Services Department	Immaterial	7
Animal Care & Protective Services Division	Moving from Neighborhoods Department to Central Services Department	Immaterial	7
Office of City Link/630-CITY	Moving from Neighborhoods Department to Central Services Department	Immaterial	7
Office of Ombudsman	Moving from Finance & Administration Department (Procurement Division) to Central Services Department	Immaterial	7
Office of International Trade	Being eliminated	None	2
Office of Equal Business Opportunity - Business Compliance	Moving from Finance & Administration Department (Procurement Division) to Office of Economic Development	Immaterial	7
Sports and Entertainment Department	Changing from a division under Parks, Recreation and Community Services Department to new Department	New Department Director - FY 24/25 additional cost - approximately \$48,000	3
Technology Solutions Department	Changing from a division under the Finance and Administration Department to a new Department	New Department Director - No anticipated salary increase	4
Jacksonville Fire and Rescue Department	Establishing two new positions (Deputy Fire Chief and Administrative Services Chief)	None	5

**Other Changes**

Subject	Proposed Change	Additional Cost	Footnote
Qualifications of Grants and Contract Compliance Division Chief	Changes qualifications to require at least 5 years' experience in an administrative or executive position in grant management or similar operations or other commensurate training and experience (current requirement is at least three years' experience in grant management)	None	6
Office of Small Business and Entrepreneurship	No change, just new language being added to the Code to specify responsibilities of the office	None	
Jacksonville Film and Television Office	No change, just new language being added to the Code to specify responsibilities of the office	None	
Finance and Administration Department	Changing name to Finance Department	Immaterial	7

**Footnotes:**

1. Bill 2024-175 transfers \$91,261 from the Library budget to the Central Services Department to fund the cost of the Director position for the remainder of FY 23/24 (cost neutral). Per the Administration, the net impact to the FY 24/25 budget will be approximately \$83,000.
2. There is currently no budget or staff for the Office of International Trade. There will be no savings realized from eliminating this office.
3. Per the Administration, the budgetary impact of the new Department Director position for the FY 24/25 budget will be approximately \$48,000.
4. Per the Administration, there is no plan to increase the salary of the current Division Chief who is proposed to be escalated to a Department Director.
5. The two new JFRD Chief positions are being reclassified from existing positions (no change to employee cap) through bill 2024-175. Both positions are filled and the respective employees received salary increases in December 2023. A full years' cost of the salary increases totals \$77,846. The cost of the salary increases will be absorbed in JFRD's budget.
6. This change aligns the Grants and Contract Compliance Division Chief experience qualification requirement with other Division Chief positions.
7. Immaterial costs are anticipated due to changes that will be required to be made to the City's website, documents, signage, etc. as a result of the proposed changes.