

City of Jacksonville, Florida
Request for Budget Transfer Form

15
5-17-25

Office of Administrative Services/Environmental Quality/Environmental Protection Board
Department or Area Responsible for Contract / Compliance / Oversight

All Districts
Council District(s)

Reversion of Funds: (if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

Through FY2028
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): Sections 118.107, Section 126.107(g)

CIP (yes or no): No

Justification for Waiver

At the Jacksonville Environmental Protection Board (JEPB) hearing on February 18, 2025, board members discussed the necessity of exceptions to ordinance code provisions, and determined that the use of the funds for this project was a worthwhile and beneficial use of trust fund monies. A waiver of Section 118.107 is needed in order to allow for a direct contract with the St Johns Riverkeeper without competitive evaluated award. A waiver of Section 110.112 is needed as a portion of the funding will be provided prior to completion of the project. In addition, an exception to Section 126.107(g), Ordinance Code (supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same), is needed as the St Johns Riverkeeper will be named in the legislation. The proposal was favorably approved by unanimous decision of the Board.

Justification for / Description of Transfer:

To appropriate fund balance from the Environmental Protection Trust Fund to the St Johns Riverkeeper for an environmental quality assessment of the Ribault River and Moncrief Creek watersheds.

Net Amount Appropriated and/or Transferred: \$106,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

Date Rec'd	Date Fwd.	Approved	Disapproved
4/28/25		<i>[Signature]</i>	
4/29/25	4/30/25	<i>[Signature]</i>	
4/28/25	5-7-25	<i>[Signature]</i>	

Date of Action By Mayor: MAY 12 2025

Division Chief: *Melissa M. Fox*

Prepared By: James Richardson, JEPB Administrator

Initiated / Requested By (if other than Department):

TD / BT Number: BT-25-085

REVIEW COMMITTEE
MAYOR'S BUDGET
APPROVED BY: *Donna Deegan*
Date Initiated: 4/28/2025
Phone Number: 904-255-7213

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Budget Officer Initials

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