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RC25-123 5-12-2

CITY OF JACKSONVILLE, FLORIDA

MAY 08 2025

RC #: ~~25~~ 25-123

DIVISION CHIEF: 5/7/25 [Signature] NOT RECOMMENDED  
DEPARTMENT HEAD: 5/8/25 [Signature] NOT RECOMMENDED  
HR CHIEF: 5/7/2025 [Signature] NOT RECOMMENDED  
BUDGET OFFICE: 5-15-25 [Signature] NOT RECOMMENDED

DEPARTMENT: Neighborhoods Department / Housing & Community Development Division

TO BE EFFECTIVE: July 1, 2025

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	2	ERCD1N7-HCS001-25 010899	HOUSING REHABILITATION SPECIALIST	P0147	15.15	\$44,202.61 - \$85,072.14
Delete	1	ERCD1N7-HCS001-25 010899	HOUSING SERVICES MANAGER	04345	29.14	\$63,633.30 - \$107,137.79
Delete	1	ERCD1N7-HCS001-25 010899	OPERATIONS MANAGER	04176	29.14	\$63,633.30 - \$107,137.98
Delete	1	ERCD1N7-HCS001-25 010899	DIRECTOR FINANCE- HOUSING AND COMMUNITY DEVELOPMENT	04347	29.17	\$75,788.37 - \$127,803.84
Delete	1	ERCD1N7-HCS001-25 010899	HOUSING LOAN SPECIALIST	04325	29.10	\$50,403.57 - \$84,863.11
Delete	1	ERCD1N7-HCS001-25 010899	HOUSING ASSISTANT ADMINISTRATOR	04647	29.15	\$67,451.31 - \$90,508.69
Delete	1	ERCD1N7-HCS001-25 010899	CONTRACT COMPLIANCE MANAGER - HOUSING	04487	29.14	\$63,633.30 - \$107,137.98
Delete	1	ERCD1N7-HCS001-25 010899	AFFORDABLE HOUSING ADMINISTRATOR	04680	29.18	\$80,335.63 - \$135,273.92
Delete	1	ERCD1N7-HCS001-25 010899	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	<del>04553</del> 04639	29.15	\$67,451.31 - \$90,508.69
Delete	1	ERCD1N7-HCS001-25 010899	FINANCIAL ANALYST - HOUSING	04600	29.10	\$50,403.57 - \$84,863.11
Delete	1	ERCD1N7-HCS001-25 010899	ADMINISTRATIVE ASSISTANT - HOUSING & COMMUNITY DEVELOPMENT	04355	29.15	\$67,451.31 - \$90,508.69
Delete	1	ERCD1N7-HCS001-25 010899	COMPLIANCE ANALYST	L0004	26.15	\$44,657.16 - \$84,092.30
Authorize	3	ERCD1N7-HCS001-26 011106	HOUSING REHABILITATION SPECIALIST	P0147	15.15	\$44,202.61 - \$85,072.14

P1 d 2

Authorize	1	ERCD1N7-HCS001-26 011106	HOUSING SERVICES MANAGER	04345	29.14	\$63,633.30 - \$107,137.79
Authorize	1	ERCD1N7-HCS001-26 011106	OPERATIONS MANAGER	04176	29.14	\$63,633.30 - \$107,137.98
Authorize	1	ERCD1N7-HCS001-26 011106	DIRECTOR FINANCE- HOUSING AND COMMUNITY DEVELOPMENT	04347	29.17	\$75,788.37 - \$127,803.84
Authorize	1	ERCD1N7-HCS001-26 011106	HOUSING LOAN SPECIALIST	04325	29.10	\$47,741.96 - \$80,381.82
Authorize	1	ERCD1N7-HCS001-26 011106	HOUSING ASSISTANT ADMINISTRATOR	04647	29.15	\$67,451.31 - \$90,508.69
Authorize	1	ERCD1N7-HCS001-26 011106	CONTRACT COMPLIANCE MANAGER - HOUSING	04487	29.14	\$60,273.08 - \$101,480.27
Authorize	1	ERCD1N7-HCS001-26 011106	AFFORDABLE HOUSING ADMINISTRATOR	04680	29.18	\$80,335.63 - \$135,273.92
Authorize	1	ERCD1N7-HCS001-26 011106	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	<del>04553</del> 04639	29.15	\$67,451.31 - \$90,508.69
Authorize	1	ERCD1N7-HCS001-26 011106	FINANCIAL ANALYST - HOUSING	04600	29.10	\$38,720.67 - \$72,915.58
Authorize	1	ERCD1N7-HCS001-26 011106	ADMINISTRATIVE ASSISTANT - HOUSING & COMMUNITY DEVELOPMENT	04355	29.07	\$40,085.71 - \$67,490.19
Authorize	1	ERCD1N7-HCS001-26 011106	COMPLIANCE ANALYST	L0004	26.15	\$42,299.04 - \$79,651.72

Funds are available within current appropriations for this change:

Yes ☒ No ☐ (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant.

JUSTIFICATION:

SHIP: 11701-174106-011106-0-0

To authorize grant employees for the grant period beginning July 1, 2025.

Reference TD/BT BT25-288

Council approval required? Yes ☒ No ☐ Date action required: 7/1/2025

ACTION TAKEN BY MBRC:

APPROVED BY:

MAYOR'S BUDGET

REVIEW COMMITTEE

SIGNATURES:

Chief Administrative Officer

MAYOR

AMENDMENTS:

DATE: MAY 12 2025

Comments:

P2 of 2