

CITY OF JACKSONVILLE, FLORIDA

14
RC26-013 10-13-25

RC #. 26-

	DATE	RECOMMENDED	NOT RECOMMENDED
DIVISION CHIEF:	9/9/25	<i>[Signature]</i>	
DEPARTMENT HEAD:	9/9/25	<i>[Signature]</i>	
HR CHIEF:	9/9/2025	<i>[Signature]</i>	
BUDGET OFFICE:	10-7-25	<i>[Signature]</i>	

DEPARTMENT: Neighborhoods Department / Housing & Community Development Division TO BE EFFECTIVE: October 1, 2025

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1N7-HCS001-26-011106	Community Development Assistant Administrator	04639	29.15	\$67,451.31 - \$113,566.07
Authorize	1	ERCD1A1-PDC001-26-011117	Community Development Assistant Administrator	04639	29.15	\$67,451.31 - \$113,566.07

Funds are available within current appropriations for this change: Yes No (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant.

JUSTIFICATION:

To authorize grant employees for the grant period beginning October 1, 2025.

This position is being overfilled with 04553. This overfill must be maintained.

Reference TD/BT *[Signature]*

Council approval required? Yes No Date action required: _____

ACTION TAKEN BY MBRC:

SIGNATURES:

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE

Chief Administrative Officer

AMENDMENTS:

MAYOR *[Signature]*

DATE OCT 13 2025

Comments: _____