

City of Jacksonville, Florida
Request for Budget Transfer Form

Office of Administrative Services/Environmental Quality/Environmental Protection Board
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: (if applicable) _____ Fund / Center / Account / Project * / Activity / Interfund / Future _____

Section of Code Being Waived (if applicable): _____ Section 110.112, Section 118.107, Section 126.107(g), Sections 111.755 and 360.602

Justification for Waiver

At the Jacksonville Environmental Protection Board (JEPB) meeting on July 21, 2025, board members discussed the necessity of exceptions to ordinance code provisions, and determined that the use of the funds for this project was a worthwhile and beneficial use of trust fund monies. A waiver of Section 110.112 Ordinance Code is needed as the initial payment is contemplated before the project completion. A waiver of Sections 111.755 and 360.602 are needed in order to continue provision of funds. A waiver of Section 118.107 is needed in order to allow for a direct contract with JU without competitive evaluation award. In addition, an exception to Section 126.107(g), Ordinance Code (supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same), is needed as Jacksonville University will be named in the legislation. The proposal was favorably approved by unanimous decision of the Board.

Justification for / Description of Transfer:

To appropriate fund balance from the Environmental Protection Trust Fund to Jacksonville University for production of the 18th State of the River Report.

Net Amount Appropriated and/or Transferred: _____

\$112,962.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____

Requesting Council Member: _____

Prepared By: _____

CM's District: _____

CM's District: _____

Ordinance: _____

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved
8/7/2025		<i>Richard Richard</i> C-60731-465	
8-12-25	8-12-25	<i>James Richardson</i>	
8-8-25	8-14-25	<i>James Richardson</i>	

Date of Action By Mayor: _____

AUG 25 2025

Division Chief: _____

Prepared By: _____

James Richardson, JEPB Administrator

Initiated / Requested By (if other than Department): _____

Approved: _____

Date Initiated: 8/7/2025

Phone Number: 904-255-7213

TD / BT Number: 8725-117

Donna Deegen

APPROVED BY:

MAYOR'S BUDGET

REVIEW COMMITTEE

AUG 25 2025

DATE

6
8-25-25

All Districts
Council District(s)

FY2025

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

CIP (yes or no): No

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.
 Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes								
				Total:	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
REV	Environmental Protection	Environmental Protection Board Trust Ed	Transfer From Fund Balance		\$112,962.00	15301	191015	389010	000000	000000448	00000	00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Accounting Codes								
				Total:	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Environmental Protection	State of the River Report	Miscellaneous Services & Charges		\$112,962.00	15301	173101	549040	000000	00001282	000000	00000000