

1 The Rules Committee offers the following Substitute to File No.
2 2024-175:

3
4 Introduced by the Council President at the request of the Mayor:
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6
7 **ORDINANCE 2024-175**

8 AN ORDINANCE REGARDING THE MAYOR'S
9 REORGANIZATION OF THE EXECUTIVE BRANCH PURSUANT
10 TO CHAPTER 21 (EXECUTIVE BRANCH, GENERALLY),
11 PART 2 (EXECUTIVE REORGANIZATION), *ORDINANCE*
12 *CODE*; INCORPORATING RECITALS; CREATING A NEW
13 CHAPTER 23 (OFFICE OF ADMINISTRATIVE SERVICES),
14 *ORDINANCE CODE*; REPEALING IN THEIR ENTIRETY PART
15 6 (PROCUREMENT DIVISION), PART 7 (INFORMATION
16 TECHNOLOGIES DIVISION), PART 8 (FLEET MANAGEMENT
17 DIVISION), AND PART 9 (GRANTS AND CONTRACT
18 COMPLIANCE DIVISION), CHAPTER 24 (FINANCE AND
19 ADMINISTRATION DEPARTMENT), *ORDINANCE CODE*;
20 REPEALING SECTION 10 OF ORDINANCE 2023-20-E;
21 RENAMING AND AMENDING CHAPTER 24 (FINANCE AND
22 ADMINISTRATION DEPARTMENT), *ORDINANCE CODE*;
23 AMENDING SECTION 26.201 (ECONOMIC DEVELOPMENT)
24 AND SECTION 26.202 (OFFICE OF INTERNATIONAL
25 TRADE), PART 2 (FUNCTIONS AND ACTIVITIES),
26 CHAPTER 26 (ECONOMIC DEVELOPMENT), *ORDINANCE*
27 *CODE*; CREATING A NEW SECTION 26.204
28 (JACKSONVILLE FILM AND TELEVISION OFFICE) AND
29 26.205 (OFFICE OF EQUAL BUSINESS OPPORTUNITY -
30 BUSINESS COMPLIANCE), PART 2 (FUNCTIONS AND
31 ACTIVITIES), CHAPTER 26 (ECONOMIC DEVELOPMENT),

1 *ORDINANCE CODE*; CREATING A NEW CHAPTER 27
2 (OFFICE OF SPORTS AND ENTERTAINMENT), *ORDINANCE*
3 *CODE*; REPEALING IN ITS ENTIRETY PART 2 (SPORTS
4 AND ENTERTAINMENT DIVISION), CHAPTER 28 (PARKS,
5 RECREATION AND COMMUNITY SERVICES), *ORDINANCE*
6 *CODE*; AMENDING SECTION 28.103 (POWERS; FUNCTIONS
7 AND DUTIES OF DIRECTOR); PART 1 (GENERAL),
8 CHAPTER 28 (PARKS, RECREATION AND COMMUNITY
9 SERVICES), *ORDINANCE CODE*; AMENDING SECTION
10 31.102 (RESERVED) AND 31.103 (RESERVED), PART 1
11 (OFFICE OF DIRECTOR), CHAPTER 31 (FIRE AND
12 RESCUE DEPARTMENT), *ORDINANCE CODE*; REPEALING IN
13 THEIR ENTIRETY PART 6 (ANIMAL CARE AND
14 PROTECTIVE SERVICES DIVISION) AND PART 7 (OFFICE
15 OF CITY LINK/630-CITY), CHAPTER 34
16 (NEIGHBORHOODS DEPARTMENT), *ORDINANCE CODE*;
17 CREATING A NEW CHAPTER 35 (TECHNOLOGY SOLUTIONS
18 DEPARTMENT), *ORDINANCE CODE*; AMENDING SECTION
19 123.203 (DEFINITIONS), PART 2 (MOTION
20 PHOTOGRAPHY PRODUCTION PERMITS), CHAPTER 123
21 (PUBLIC FEES), *ORDINANCE CODE*; AMENDING SECTION
22 126.604 (DEFINITIONS), SUBPART A (GENERAL
23 PROVISIONS), PART 6 (JACKSONVILLE SMALL AND
24 EMERGING BUSINESS PROGRAM), CHAPTER 126
25 (PROCUREMENT CODE), *ORDINANCE CODE*;
26 APPROPRIATING \$91,261.00 TO EFFECTUATE THIS
27 REORGANIZATION, AS INITIATED BY REVISED B.T.
28 24-071; AUTHORIZING POSITIONS, AS INITIATED BY
29 REVISED R.C. 24-085, RESULTING FROM THIS
30 REORGANIZATION; APPROVING THE UPDATED 1CLOUD
31 CENTER LIST; PROVIDING FOR AN ORGANIZATIONAL

1 CHART; PROVIDING FOR TRANSITION; PROVIDING THAT
2 THE AUTHORITY, PRIVILEGES, RIGHTS, DUTIES,
3 OBLIGATIONS OR RELATIONSHIPS OF THE CITY'S
4 CONSTITUTIONAL OFFICERS OR INDEPENDENT AGENCIES
5 WILL NOT BE DIMINISHED OR ENHANCED BY THIS
6 ORDINANCE; AUTHORIZING THE COUNCIL AUDITOR'S AND
7 GENERAL COUNSEL'S OFFICE TO MAKE TECHNICAL
8 AMENDMENTS; PROVIDING FOR SEVERABILITY;
9 PROVIDING FOR CODIFICATION INSTRUCTIONS;
10 PROVIDING AN EFFECTIVE DATE.

11
12 **WHEREAS**, in accordance with Chapter 21 (Executive Branch
13 Generally), Part 2 (Executive Reorganization), *Ordinance Code*, the
14 Mayor, after investigation, has determined that a reorganization of
15 the Executive Branch of the City of Jacksonville is appropriate; and

16 **WHEREAS**, in accordance with Section 21.202, *Ordinance Code*,
17 the Mayor has developed a reorganization plan, a copy of which is
18 attached hereto as **Exhibit 1** and incorporated herein by reference;
19 and

20 **WHEREAS**, the General Counsel, pursuant to Section 21.205,
21 *Ordinance Code*, has approved such plan as to form and legal
22 sufficiency; now therefore

23 **BE IT ORDAINED** by the Council of the City of Jacksonville:

24 **Section 1. Recitals.** The recitals above are true and
25 correct and incorporated herein by this reference.

26 **Section 2. Creating a new Chapter 23 (Office of**
27 **Administrative Services), *Ordinance Code*.** A new Chapter 23 (Office
28 of Administrative Services), *Ordinance Code*, is created to establish
29 an Office of Administrative Services within the executive branch.
30 Chapter 23 is hereby created to read as follows:

31 **CHAPTER 23 - OFFICE OF ADMINISTRATIVE SERVICES**

1 **PART 1. - OFFICE ESTABLISHED**

2 **Sec. 23.101. - Establishment; functions.**

3 There is created an executive office to be known as the Office
4 of Administrative Services. The Office is created and shall be
5 responsible for the provision of resources and services essential for
6 the overall management of Consolidated Government operations
7 associated with: (i) soliciting, evaluating, procuring, and other
8 functions related to the acquisition of supplies, contractual
9 services, professional services, capital improvements, and other
10 commodities necessary for the proper functioning of government; (ii)
11 motor vehicle and related equipment management; (iii) animal care and
12 control and related functions; (iv) customer service management, (v)
13 investigations and mediation of complaints; and (vi) such other
14 functions and services as may be assigned by the Mayor or her
15 designee.

16 **Sec. 23.102. - Office of Administrative Services Manager.**

17 The Manager of the Office of Administrative Services is the head
18 of the Office. The Manager shall have a bachelor's degree or higher
19 from an accredited college or university and at least five years of
20 progressively responsible executive-level experience in a business,
21 corporation, or governmental body or other commensurate training and
22 experience. The Manager shall be appointed by the Mayor and shall
23 serve at the pleasure of the Mayor. The Manager shall manage all
24 operations of the Office of Administrative Services.

25 **PART 2. - PROCUREMENT DIVISION**

26 **Sec. 23.201. - Establishment; functions.**

27 There is created an executive division of the Office of
28 Administrative Services to be known as the Procurement Division. The
29 Division shall purchase or obtain, by lease or rental, for use of the
30 City the necessary and appropriate supplies, materials, equipment,
31 personal property, contractual services, printing facilities and

1 warehouse operations, and insurance and surety bonds.

2 **Sec. 23.202. - Chief of Procurement.**

3 The Chief of Procurement is the head of the Procurement Division.
4 The Chief of Procurement shall be appointed by the Mayor, subject to
5 confirmation by Council, and shall serve at the pleasure of the Mayor.
6 The Chief shall have a bachelor's degree or higher from an accredited
7 college or university and at least five years of experience in an
8 administrative or executive position as purchasing agent for a
9 business, corporation, governmental body or other commensurate
10 training and experience.

11 **Sec. 23.203. - Duties of Chief of Procurement.**

12 It shall be the duty of the Chief to:

13 (a) Procure or contract for all supplies, contractual services,
14 professional design services, professional services and capital
15 improvements required by using agencies, except as provided herein;

16 (b) Prepare and enforce standard specifications;

17 (c) Transfer among using agencies or exchange or sell material
18 which is surplus, including salvage;

19 (d) Act to procure for the City the highest quality in
20 supplies, contractual services, professional design services,
21 professional services and capital improvements at the greatest
22 economic value to the City;

23 (e) Ensure compliance with the Procurement Code and rules and
24 regulations applicable to the same;

25 (f) Ensure full and open competition where possible on all
26 purchases and sales;

27 (g) Keep informed of current developments in the field of
28 purchasing, prices, market conditions and new products;

29 (h) Secure for the City the benefits of research done in the
30 field of purchasing by other governmental jurisdictions, national
31 technical societies, national trade associations and private

1 businesses and organizations;

2 (i) Prepare and adopt standard purchasing nomenclature for
3 using agencies and suppliers;

4 (j) Declare vendors who violate the requirements of this
5 Procurement Code or who default on their quotations to be
6 irresponsible bidders and discipline them regarding the submission
7 of proposals or bids and/or receiving business from the City for a
8 stated period of time, subject to review by the applicable Awards or
9 Evaluation Committee and approval by the Mayor or his or her
10 designate;

11 (k) Prepare and maintain a current file of sources of supplies
12 and services, to be known as a bidders' list, to which vendors may
13 request to be included;

14 (l) Oversee the operation and management of the Division, and
15 perform such other duties and responsibilities as may be assigned by
16 the Mayor or her designate in connection with the procurement of
17 goods and services for the City, except where specifically exempted
18 by the Council;

19 (m) Assist and advise government agencies in the policies and
20 methods of procuring goods, services, capital improvements, etc.;

21 (n) Procure goods, services, capital improvements in
22 accordance with applicable laws;

23 (o) Provide a central reproduction center/mailroom for use by
24 using agencies;

25 (p) Provide a surplus facility and oversee the transfer and
26 disposal of City property in accordance with applicable laws;

27 (q) Operate and manage the City's centralized procurement
28 functions, copy center, mail center, and surplus; and

29 (r) Operate and manage the Division, and perform such other
30 duties and responsibilities as may be assigned by the Mayor, the
31 Manager of the Office of Administrative Services, or their respective

1 designees in connection with the procurement of goods and services
2 for the City, except where specifically exempted by the Council.

3 (s) Oversee training on procurement methods in accordance with
4 Part 4, Chapter 21, *Ordinance Code*; and

5 (t) Develop, implement, and administer a contract
6 administration certification program for City employees, subject to
7 available funds and staff.

8 **PART 3. - FLEET MANAGEMENT DIVISION**

9 **Sec. 23.301. - Establishment; functions.**

10 There is created an executive division of the Office of
11 Administrative Services to be known as the Fleet Management Division.
12 The Division shall be responsible for the overall management of motor
13 vehicle service operations of the Consolidated Government and
14 development and implementation of policies and procedures for motor
15 vehicles and related equipment utilized by the Consolidated
16 Government, including without limitation:

17 (a) Repairing and providing preventive maintenance for motor
18 vehicles and related equipment owned by the City or independent
19 agencies;

20 (b) Developing, maintaining and keeping appropriate and
21 accurate records pertaining to motor vehicle operation and
22 maintenance;

23 (c) Developing, evaluating and implementing procedures
24 governing equipment, servicing schedules, equipment maintenance
25 practices, equipment warranty compliances and safety inspections;

26 (d) Developing and making recommendations to the Mayor, City
27 Council, and the Manager of the Office of Administrative Services
28 with regard to motor vehicle facilities, equipment and personnel;

29 (e) Preparing specifications for and recommending motor
30 vehicle and equipment replacement schedules;

31 (f) Coordinating all information for a vehicle inventory and

1 maintenance system;

2 (g) Developing, maintaining and keeping appropriate and
3 accurate records pertaining to the purchase, assignment, utilization,
4 reassignment and disposal of all motor vehicles and equipment;

5 (h) Preparing specifications for the procurement of supplies,
6 maintain cost control, prepare special fuel tax and municipal tax
7 refund reports and exercise control of all supplies used by motor
8 vehicles owned or leased by the City;

9 (i) Being responsible for quality control of all vehicle repair
10 orders by testing and evaluating repair work performed by the Fleet
11 Management Division;

12 (j) Coordinating and facilitating the movement of vehicles and
13 equipment from one shop to another to avoid delay of delivery to user
14 agencies; and

15 (k) Developing, maintaining, and keeping appropriate and
16 accurate records that identify per mile cost and use/tracking
17 information for every vehicle; and

18 (l) Verify registration and perform safety inspections for
19 wreckers, school buses, daycare vehicles, and any owners who
20 voluntarily choose to have their vehicle inspected by Motor Vehicle
21 Inspection (MVI).

22 **Sec. 23.302. - Division Chief.**

23 The Chief of Fleet Management is the head of the Fleet Management
24 Division, shall be appointed by the Mayor, subject to confirmation
25 by Council, and shall serve at the pleasure of the Mayor. The Chief
26 shall have a bachelor's degree or higher from an accredited college
27 or university and at least five years' experience in an administrative
28 or executive position in the management, maintenance, and repair of
29 motor vehicles, equipment, or similar operations or other
30 commensurate training and experience. The Chief shall manage the
31 various functions of the Division outlined herein, and perform such

1 other duties and responsibilities as may be assigned by the Mayor,
2 the Manager of the Office of Administrative Services, or their
3 respective designees.

4 **PART 4. - ANIMAL CARE AND PROTECTIVE SERVICES DIVISION**

5 **Sec. 23.401. - Establishment; functions.**

6 There is created an executive division of the Office of
7 Administrative Services to be known as the Animal Care and Protective
8 Services Division. The Division shall enforce and implement laws and
9 regulations relating to animals and animal control, animal regulatory
10 codes, procedures, rules and regulations applicable to the City under
11 general or special law or which may be adopted by the Council.

12 **Sec. 23.402. - Division Chief.**

13 The Chief of Animal Care and Protective Services is the Division
14 Chief of the Animal Care and Protective Services Division. The Chief
15 shall be appointed by the Mayor, subject to confirmation by the
16 Council, and shall serve at the pleasure of the Mayor. The Chief
17 shall have a bachelor's degree or higher from an accredited college
18 or university and at least five years of management experience
19 preferably in the management of an animal care facility or other
20 commensurate training and experience.

21 **PART 5. - OFFICE OF CITY LINK/630-CITY**

22 **Sec. 23.501. - City Link/630-CITY Office functions.**

23 There is created as a function in the Office of Administrative
24 Services to be known as City Link. City Link, also known as 630-
25 CITY, shall serve as the City of Jacksonville's customer service
26 center. 630-CITY shall serve as a liaison with the Office of the
27 Mayor in facilitating the prompt disposition of public records
28 requests. The office shall also have the following duties:

29 (a) Manage the forecasting of call volume, staffing levels,
30 customer service training and shall make regular reports to the Office
31 of the Mayor and City Council as necessary for the improvement of

1 City customer service;

2 (b) Coordinate with City departments/agencies to ensure
3 accurate distribution of information to customers;

4 (c) Coordinate with the Emergency Preparedness Division during
5 all activations and as needed to ensure accurate distribution of
6 information to City departments/agencies and customers; and

7 (d) Develop and implement marketing plans to increase public
8 awareness of City programs and services.

9 **PART 6. - OFFICE OF OMBUDSMAN**

10 **Sec. 23.601. - Office of Ombudsman functions.**

11 There is created as a function in the Office of Administrative
12 Services to be known as the Office of Ombudsman. The Office of
13 Ombudsman shall act as a trusted intermediary to promote contractual
14 fairness, neutrality, and administrative accountability and
15 transparency through impartial investigations and mediation of
16 complaints. The office shall offer assistance in the resolution of
17 problems associated with post award contractual compliance issues,
18 including but not limited to issues of payment and performance. The
19 office shall have the following additional duties:

20 (a) Manage multifaceted complex contract disputes involving
21 contractors, subcontractors, and vendors;

22 (b) Analyze complaints, manages cases and determines
23 recommendations;

24 (c) Confer with disputants to clarify issues, identify
25 underlying concerns and develop an understanding of their respective
26 need and interests;

27 (d) Utilize mediation techniques to facilitate communication
28 between disputants, to further parties' understanding of different
29 perspectives and to guide parties toward mutual agreement;

30 (e) Work with the Office of General Counsel to prepare
31 settlement agreements or prepare for court proceedings;

1 (f) Work with the Procurement Division to ensure that
2 procurement processes and systems are followed;

3 (g) Research, investigate complaints, write recommendations
4 and reports for monitored contracts;

5 (h) Compose, review and revise policies and procedures with
6 regard to the office activities;

7 (i) Partner with using agencies to assist in resolving
8 contractual disputes; and

9 (j) Assist the Equal Business Opportunity Office - Business
10 Compliance in the resolution of disputes between City vendors
11 regarding issues of payment, performance and overall contract
12 compliance.

13 **Section 3. Repealing Part 6 (Procurement Division), Part 7**
14 **(Information Technologies Division), Part 8 (Fleet Management**
15 **Division), and Part 9 (Grants and Contract Compliance Division),**
16 **Chapter 24 (Finance and Administration Department), Ordinance Code.**

17 Part 6 (Procurement Division), Part 7 (Information Technologies
18 Division), Part 8 (Fleet Management Division), and Part 9 (Grants and
19 Contract Compliance Division), Chapter 24 (Finance and Administration
20 Department), *Ordinance Code*, are hereby repealed and reserved in
21 their entirety. Copies of Parts 6, 7, 8, and 9, Chapter 24, *Ordinance*
22 *Code*, have been placed **Revised On File** with the Legislative Services
23 Division.

24 **Section 4. Repealing Section 10 of Ordinance 2023-20-E.**
25 Section 10 of Ordinance 2023-20-E which amends Section 24.603 (Duties
26 of Chief of Procurement), Part 6 (Procurement Division), Chapter 24
27 (Finance and Administration Department), *Ordinance Code*, is hereby
28 repealed and shall be of no force or effect.

29 **Section 5. Renaming and Amending Chapter 24 (Finance and**
30 **Administration Department), Ordinance Code.** Chapter 24 (Finance and
31 Administration Department), *Ordinance Code*, is hereby amended to

1 rename the department and to reestablish the Grants and Contracts
2 Compliance Division as Part 6 and as amended shall read as follows:

3 **CHAPTER 24 - FINANCE AND ~~ADMINISTRATION~~ DEPARTMENT**

4 * * *

5 **PART 6. - GRANTS AND CONTRACT COMPLIANCE DIVISION RESERVED**

6 **Sec. 24.601. - Establishment; functions.**

7 There is created an executive division of the Finance Department
8 to be known as the Grants and Contract Compliance Division. The
9 Division shall ensure the City of Jacksonville receives the broadest
10 utilization of grant resources and manages such resources and
11 relationships. The Division shall be responsible and accountable for
12 appropriate compliance in accordance with funding policy. The
13 Division shall:

14 (a) Endeavor to obtain external funds for internal City of
15 Jacksonville department projects and functions, established in the
16 annual budget thereby reducing or eliminating the use of general fund
17 dollars for those internal City of Jacksonville projects;

18 (b) Direct resource development strategies including but not
19 limited to recommendations concerning identification of external
20 grant resources, private sector partners, and in-kind resources to
21 include equipment, services, and staff for internal City of
22 Jacksonville projects;

23 (c) Direct and/or provide oversight of research and evaluation
24 in collaboration with appropriate agency representatives to determine
25 needs and assess feasibility of new program ideas and proposals as
26 they relate to possible external funding and resources for internal
27 City of Jacksonville projects;

28 (d) Direct, advise, and consult, with all appropriate staff
29 and partners regarding grant application specifications such as
30 program descriptions, work plans, and timelines;

31 (e) Administer budget computations, statistical analysis, and

1 program/budget narratives for completion of applications;

2 (f) Administer and oversee grant writing initiatives, program
3 monitoring, and assure communication with both internal and external
4 program administrators throughout the life of any resource award;

5 (g) Ensure agency compliance with regulatory standards
6 concerning resources development opportunities including compliance
7 with federal, state, and local laws, rules, fiscal requirements,
8 agency policies, programmatic guidelines and appropriate
9 contracts/agreements;

10 (h) Oversee training of City-wide staff engaged in grant
11 writing, administration, and compliance which includes informal
12 training, cross training, and formal training such as conducting
13 grant writing workshops; and

14 (i) Staff the Public Service Grants Council and forward any
15 recommendations from the Public Service Grants Council to the Director
16 of the Finance Department.

17 **Sec. 24.602. - Division Chief.**

18 The Chief of Grants and Contract Compliance is the head of the
19 Grants and Contract Compliance Division, shall be appointed by the
20 Mayor, subject to confirmation by Council, and shall serve at the
21 pleasure of the Mayor. The Chief shall have a bachelor's degree or
22 higher from an accredited college or university and at least five
23 years' experience in an administrative or executive position in grant
24 management or similar operations or other commensurate training and
25 experience. The Chief shall manage the various functions of the
26 Division outlined herein, and perform such other duties and
27 responsibilities as may be assigned by the Mayor, the Director of the
28 Finance Department, or their respective designees.

29 **Section 6. Amending Section 26.201 (Economic Development)**
30 **and Section 26.202 (Office of International Trade), Part 2 (Functions**
31 **and Activities), Chapter 26 (Economic Development), Ordinance Code.**

1 Section 26.201 (Economic Development) and Section 26.202 (Office of
2 International Trade), Part 2 (Functions and Activities), Chapter 26
3 (Economic Development), *Ordinance Code*, are hereby amended to read
4 as follows:

5 **CHAPTER 26 - ECONOMIC DEVELOPMENT**

6 * * *

7 **PART 2. - FUNCTIONS AND ACTIVITIES**

8 **Sec. 26.201. - Economic Development.**

9 The functions and activities of the Office of Economic
10 Development shall include, but not be limited to:

11 * * *

12 (h) Operating the Office of Small Business and
13 Entrepreneurship;

14 (i) Operating the Office of ~~International Trade~~ Equal Business
15 Opportunity - Business Compliance;

16 (j) Operating the Jacksonville Film and Television Office; and

17 (k) Providing support to the Mayor's Advisory Commission on
18 Television, Motion Picture and Commercial Production
19 established by Executive Order 99-3.

20 * * *

21 **Sec. 26.202. - Office of ~~International Trade~~ Small Business and**
22 **Entrepreneurship.**

23 There is created and ~~established as a function in OED the Office~~
24 ~~of International Trade. The International Trade office shall enhance~~
25 ~~the City's efforts to make Jacksonville a global trade destination~~
26 ~~and develop actionable plans to promote greater global trade and~~
27 ~~economic competitiveness. The office will help to manage the City's~~
28 ~~participation in the Global Cities Initiative, a joint project of~~
29 ~~Brookings and JPMorgan Chase. It will serve as the principal City~~
30 ~~liaison with the Jacksonville Port Authority, Jacksonville Airport~~
31 ~~Authority, JAX Chamber, Jacksonville Sister Cities Association, and~~

1 ~~other stakeholders on international trade and exchanges as a~~
2 ~~function in OED the Office of Small Business and~~
3 ~~Entrepreneurship. The Office of Small Business and Entrepreneurship~~
4 ~~shall have the responsibilities of overseeing and managing the City's~~
5 ~~small business and entrepreneurship activities and programs.~~

6 * * *

7 **Section 7. Creating a new Section 26.204 (Jacksonville Film**
8 **and Television Office) and Section 26.205 (Office of Equal Business**
9 **Opportunity - Business Compliance), Part 2 (Functions and**
10 **Activities), Chapter 26 (Economic Development), Ordinance Code.** A
11 new Section 26.204 (Jacksonville Film and Television Office) and
12 Section 26.205 (Office of Equal Business Opportunity - Business
13 Compliance), *Ordinance Code*, are hereby created to read as follows:

14 **CHAPTER 26 - ECONOMIC DEVELOPMENT**

15 * * *

16 **PART 2. - FUNCTIONS AND ACTIVITIES**

17 * * *

18 **Sec. 26.204. - Jacksonville Film and Television Office.**

19 There is created as a function in OED the Jacksonville Film and
20 Television Office. The Jacksonville Film and Television Office shall
21 have the responsibilities of overseeing and managing the City's film
22 and television activities and programs.

23 **Sec. 26.205. - Office of Equal Business Opportunity - Business**
24 **Compliance.**

25 There is created as a function in OED the Office of Equal
26 Business Opportunity - Business Compliance. The Office of Equal
27 Business Opportunity - Business Compliance ("EBO Office") shall have
28 the responsibilities set forth below and shall be managed by the JSEB
29 Administrator, who shall be responsible for managing the JSEB Program.
30 All employees within the EBO Office shall be responsible for
31 deployment and administration of Chapter 126, Part 6, and shall:

- 1 (a) Process certification applications;
- 2 (b) Coordinate with the Chief of Procurement in implementing
3 participation JSEB goals on a project by project basis;
- 4 (c) Monitor City projects for compliance with the requirements
5 of Chapter 126 of the Code;
- 6 (d) Report on the expenditure of City funds paid to certified
7 companies to the City Council Finance Committee semi-annually, with
8 the first report to include the first six months of the fiscal year
9 due by May 15 and the second report to include the full fiscal year's
10 activity due by November 30;
- 11 (e) Assist in the resolution of disputes between City vendors
12 regarding issues of payment, performance and overall contract
13 compliance;
- 14 (f) Provide support services to assist JSEBs in their efforts
15 to secure training, bonding and access to capital pursuant to Chapter
16 126, Part 6 of the Code;
- 17 (g) Provide annual training, in consultation with the Chief of
18 Procurement, to department heads and division chiefs, or their
19 designees, and applicable staff of City boards and commissions
20 pursuant to Chapter 126, Part 6 of the Code; and
- 21 (h) Perform the various duties defined in and/or required by
22 Part 6, Chapter 126 of the Code.

23 **Section 8. Creating a new Chapter 27 (Office of Sports and**
24 **Entertainment), Ordinance Code.** A new Chapter 27 (Office of Sports
25 and Entertainment), *Ordinance Code*, is created to reestablish an
26 Office of Sports and Entertainment within the executive branch.
27 Chapter 27 is hereby created to read as follows:

28 **CHAPTER 27 - OFFICE OF SPORTS AND ENTERTAINMENT**

29 **PART 1. - OFFICE ESTABLISHED**

30 **Sec. 27.101. - Establishment; functions.**

31 There is created an executive office to be known as the Office

1 of Sports and Entertainment. The Office shall be responsible for
2 sports and entertainment activities within the City including:

3 (a) Overseeing and managing sports and entertainment
4 interactions with the City of Jacksonville;

5 (b) Identifying sports and entertainment opportunities,
6 benchmarking and assessment of opportunities, ensuring the
7 development of a program design, relationship management,
8 identification of funding mechanisms to support the events, and the
9 tracking of value created through sports and entertainment
10 opportunities;

11 (c) Overseeing the Sports and Entertainment Trust Fund,
12 pursuant to Section 111.155 of the Code;

13 (d) Operating the Office of Special Events; and

14 (e) Acting as a liaison to sports and entertainment entities
15 and organizations regarding sports and entertainment activities
16 within the City.

17 **Sec. 27.102. - Director.**

18 The Sports and Entertainment Officer is the head of the Office.
19 The Sports and Entertainment Officer shall be appointed by the Mayor,
20 subject to confirmation by the Council, and shall serve at the
21 pleasure of the Mayor. The Sports and Entertainment Officer shall
22 have a bachelor's degree or higher from an accredited college or
23 university and at least five years of progressively responsible
24 executive-level experience in the areas of sports and/or
25 entertainment or other commensurate training and experience.

26 **Sec. 27.103. - Powers of the Sports and Entertainment Officer.**

27 The Sports and Entertainment Officer shall have the following
28 powers, functions and duties with respect to the City-owned facilities
29 including but not limited to the Vystar Veterans Memorial Arena, the
30 Baseball Grounds of Jacksonville, the Football Stadium, Amphitheater,
31 Covered Flex Field, The Ritz Theatre, the Convention Center, the

1 Performing Arts Center, and any other facility assigned to the
2 Director (collectively hereinafter referred to as the "facilities"
3 or the "facility"):

4 (a) The Office of Sports and Entertainment shall be responsible
5 for the operation and maintenance of the facilities (whether directly
6 or through a facility manager retained in accordance with the
7 requirements and limitations of Chapter 126), and the Chief
8 Administrative Officer, may, in conjunction with the facilities
9 manager when appropriate, execute fixed dollar amount promotional
10 and/or sponsorship contracts and agreements with sponsors, promoters,
11 exhibitors, performers and other persons for the use of the facility,
12 including agreements with renters of the facility to staff and
13 maintain restroom facilities at the facility through contractual
14 services, volunteers or through a nominal gratuity system, approved
15 by the officer. A nominal gratuity system would allow the City to
16 include parking and/or meals complimentary to the volunteers,
17 pursuant to a budget previously approved by Council. Except for
18 revenue producing events approved by contract, all other use of the
19 facilities shall be reserved to the City.

20 (b) The Sports and Entertainment Officer shall participate in
21 and make recommendations to the Mayor and the Council concerning the
22 planning and financing of City sponsored events at the facilities.

23 (c) The Sports and Entertainment Officer shall authorize the
24 expenditure of funds lawfully appropriated by the Council for
25 hospitality expenses in the interest of promoting the facility for
26 City-sponsored events and shall comply with expenditures on food,
27 pursuant to Section 106.1202 of the Code.

28 **Sec. 27.104. - Special Events.**

29 The function of the Office of the Special Events is housed within
30 the Office of Sports and Entertainment.

31 (a) The Office of Sports and Entertainment shall be responsible

1 for the coordination, planning, and implementation of all Special
2 Events conducted by the City, and implement the provisions of Chapter
3 191 (Special Events) of the Code.

4 (b) The Office of Sports and Entertainment no later than 60
5 days after the last day of an event, shall deliver to the Director
6 of Finance and the Council Auditor a complete accounting of revenues
7 by source, and expenditures by category and source including, but not
8 limited to, General Fund, Trust Fund, and any other funds.

9 (c) There is established a liaison relationship between the
10 Special Events activity with the Downtown Investment Authority Chief
11 Executive Officer, the Director of the Public Works Department, and
12 the Director of the Parks, Recreation and Community Services
13 Department (collectively, the "City Representatives"). Upon request,
14 but at least quarterly, Special Events shall provide the City
15 Representatives information regarding special event permits Downtown.

16 **Section 9. Repealing Part 2 (Sports and Entertainment**
17 **Division), Chapter 28 (Parks, Recreation and Community Services),**
18 **Ordinance Code.** Part 2 (Sports and Entertainment Division), Chapter
19 28 (Parks, Recreation and Community Services), *Ordinance Code*, is
20 hereby repealed and reserved in its entirety. A copy of Part 2,
21 Chapter 28, *Ordinance Code*, has been placed **Revised On File** with the
22 Legislative Services Division.

23 **Section 10. Amending Section 28.103 (Powers; functions and**
24 **duties of Director), Part 1 (General), Chapter 28 (Parks, Recreation**
25 **and Community Services), Ordinance Code.** Section 28.103 (Powers;
26 functions and duties of Director), Part 1 (General), Chapter 28
27 (Parks, Recreation and Community Services), *Ordinance Code*, is hereby
28 amended to read as follows:

29 **CHAPTER 28 - PARKS, RECREATION AND COMMUNITY SERVICES**

30 **PART 1. - GENERAL**

31 * * *

1 **Sec. 28.103. - Powers; functions and duties of Director.**

2 The Director of Parks, Recreation and Community Services shall
3 have the following powers, functions and duties, and shall have a
4 liaison relationship with the Sports and Entertainment Officer in
5 the Office of Sports and Entertainment to effectuate such powers as
6 needed:

7 (a) The Director, or designee, shall be responsible for the
8 operation and maintenance of the parks and preserves,
9 community (senior & recreation) centers, and waterfront
10 facilities (including Metropolitan Park, the area formerly
11 known as "Kids Kampus," the marina at Metropolitan Park,
12 Equestrian Center, Cecil Community Center and Taye' Brown
13 Regional Park), but excluding the Convention Center,
14 Veterans Memorial Arena, Baseball Grounds of Jacksonville,
15 EverBank Field, Times Union Performing Arts Center), senior
16 centers, and any other facility or venue specifically
17 assigned to the Economic Development Board. The Director,
18 or designee, may execute agreements with sponsors,
19 promoters, exhibitors, performers and other persons for
20 the use of the facility, including agreements with renters
21 of the facility to staff and maintain restroom facilities
22 at the facility through contractual services, volunteers
23 or through a nominal gratuity system approved by the
24 Director.

25 ~~(b) The Director, or designee, shall authorize the expenditure~~
26 ~~of funds lawfully appropriated by the Council for~~
27 ~~hospitality expenses in the interest of promoting the~~
28 ~~facility for City sponsored events.~~

29 (be) The Director, or designee, shall require promoters or
30 sponsors of privately sponsored events at docking
31 facilities owned or operated by the City (collectively,

1 the "Marina") which, in the Director's judgment, may
2 attract a significant amount of boating traffic to the
3 Marina, to provide, at the promoter's or sponsor's expense,
4 a competent dockmaster at the Marina during the event. The
5 promoter or sponsor may elect to utilize the City's
6 dockmaster at the promoter's or sponsor's expense. If the
7 dockmaster for the event is not to be the City's
8 dockmaster, the agreement for such event must clearly state
9 the qualifications for the promoter's or sponsor's
10 recommended dockmaster and such recommended dockmaster
11 must be acceptable to and approved by the Director or
12 designee.

13 (~~c~~) The Director shall receive and coordinate with the
14 Jacksonville Sheriff's Office ("JSO") designated park
15 officer on the security in the Parks. It is the intention
16 of the Council to honor the Sheriff's request to have all
17 sworn officers report to the Sheriff, but the Council's
18 intention is that a JSO officer shall be in the JSO budget
19 every year and shall be designated the Parks Security
20 Officer.

21 (~~d~~) The Director shall coordinate with the Downtown Investment
22 Authority Chief Executive Officer regarding waterfront
23 facilities, including dock facilities, and park
24 areas/facilities under the Department's control and
25 located within Downtown (as defined in Chapter 55, Part
26 1). The Director shall present to the Downtown Investment
27 Authority Board for review, as determined by the Downtown
28 Investment Authority Chief Executive Officer, such matters
29 related to the development of waterfront facilities,
30 including dock facilities, and the development of park
31 areas/facilities under the Department's control and

1 located in Downtown. Upon such presentation by the
2 Director, the Downtown Investment Authority Board shall
3 make an advisory recommendation to the Department regarding
4 the same.

5 (e) The Director may execute agreements with Downtown Vision,
6 Inc., a Florida not-for-profit corporation, as needed, in
7 an amount not to exceed \$100,000 to support Department
8 activities related to the activities, programs and services
9 set forth in Section 55.117, Ordinance Code, subject to
10 availability of funding. The payment terms for such
11 agreements may include a reasonable advance payment and
12 payment terms based on draws, reimbursements, or progress
13 payments. Other City agencies may join and contribute
14 funding to any agreement executed pursuant to this
15 subsection. Prior to execution by any party, all such
16 agreements shall be prepared, reviewed and approved by the
17 Office of General Counsel as to both form and legality.
18 Any agreements in excess of \$100,000 shall be procured in
19 accordance with Chapter 126, Ordinance Code. The Director
20 shall provide Council with a quarterly report regarding
21 the direct contracting permitted under this Section.

22 **Section 11. Amending Sections 31.102 (Reserved) and 31.103**
23 **(Reserved), Part 1 (Office of Director), Chapter 31 (Fire and Rescue**
24 **Department), Ordinance Code.** Sections 31.102 (Reserved) and 31.103
25 (Reserved), Part 1 (Office of Director), Chapter 31 (Fire and Rescue
26 Department), *Ordinance Code*, are hereby amended to reestablish the
27 Deputy Fire Chief and Administrative Services Chief positions.
28 Section 31.102 and Section 31.103 are hereby amended to read as
29 follows:

30 **CHAPTER 31 - FIRE AND RESCUE DEPARTMENT**
31 **PART 1. - OFFICE OF DIRECTOR**

* * *

Sec. 31.102. - Deputy Fire Chief Reserved.

There shall be within the department a Deputy Fire Chief who shall be appointed by the Mayor, subject to confirmation by the Council, and who shall serve at the pleasure of the Mayor. The Deputy Fire Chief shall perform such duties as may be prescribed from time to time by the Mayor, the Director or by law. The Deputy Fire Chief shall act for and exercise the functions of the Director during the absence or inability of the Director or in the event that the office of the Director is vacant. The Deputy Fire Chief shall have at least five years' experience in the administration or management of firefighting, emergency medical or rescue personnel, equipment and apparatus or other commensurate training and experience.

Sec. 31.103. - Administrative Services Chief Reserved.

There shall be within the department an Administrative Services Chief who shall be appointed by the Mayor, subject to confirmation by the Council, and who shall serve at the pleasure of the Mayor. The Administrative Services Chief shall perform such duties as may be prescribed from time to time by the Director or Deputy Fire Chief. The Administrative Services Chief shall have at least five years' experience in the administration or management of firefighting, emergency medical or rescue personnel, equipment and apparatus or other commensurate training and experience.

Section 12. Repealing Part 6 (Animal Care and Protective Services Division) and Part 7 (Office of City Link/630-CITY), Chapter 34 (Neighborhoods Department), Ordinance Code. Part 6 (Animal Care and Protective Services Division) and Part 7 (Office of City Link/630-CITY), Chapter 34 (Neighborhoods Department), *Ordinance Code*, are hereby repealed and reserved in their entirety. Copies of Part 6 and Part 7, Chapter 34, *Ordinance Code*, have been placed **Revised On File** with the Legislative Services Division.

1 **Section 13. Creating a new Chapter 35 (Technology Solutions**
2 **Department), Ordinance Code.** A new Chapter 35 (Technology Solutions
3 Department), *Ordinance Code*, is created to reestablish a Technology
4 Solutions Department within the executive branch. Chapter 35 is hereby
5 created to read as follows:

6 **CHAPTER 35 - TECHNOLOGY SOLUTIONS DEPARTMENT**

7 **PART 1. - DEPARTMENT ESTABLISHED**

8 **Sec. 35.101. - Establishment; functions.**

9 There is created an executive department to be known as the
10 Technology Solutions Department. The Department shall be responsible
11 for, as the case may be, executing, managing and implementing the
12 selection, procurement, development, operation, maintenance and
13 inventory of the following functions and services:

14 (a) All data processing systems and applications, centers,
15 installations and equipment owned, leased or operated by the City;

16 (b) All communication systems (telephones, cell phones,
17 radios, computer networks, wireless devices, and any associated
18 infrastructures, cabling etc.) owned, leased, or operated by the
19 City;

20 (c) The technology component of all personnel access systems
21 for facilities owned, leased, or operated by the City;

22 (d) All video surveillance and monitoring systems and equipment
23 for the City;

24 (e) Information and data processing systems to insure maximum
25 efficiency in and effectiveness of the flow of information and data
26 required for the management and operation of all agencies of the
27 City;

28 (f) All Geographic Information Systems and related licensing
29 (GIS) owned, leased, or operated by the City, and shall establish and
30 maintain standard practices for GIS that ensure seamless
31 interoperability;

1 (g) All software and hardware licensing for the City, and
2 coordinate all funding requests for all of the above-referenced
3 information processing or communications systems resulting in all
4 approved funding being placed in the Department's budget, and
5 procurement shall be accomplished by the Department in coordination
6 with the Procurement Division of the Office of Administrative
7 Services;

8 (h) Coordinating all funding requests for the next fiscal year
9 for all of the above referenced information processing or
10 communications systems for constitutional officers and the City's
11 independent agencies, which shall be reviewed by the Department
12 annually prior to May 31 for the purposes of: (i) cost effectiveness
13 and the efficient utilization of resources; (ii) increasing buying
14 power (e.g. enterprise licensing agreements for common platforms);
15 (iii) the ensuring of interoperability and security; (iv) the
16 standardization of City-wide applications; (v) striving for City-wide
17 solutions; and (vi) the capitalization on the knowledge of a
18 department size information technology skill group;

19 (i) Submitting a written report to the constitutional officers,
20 independent agencies and to the Mayor and the City Council by June
21 30 each year; and

22 (j) Having the responsibility for the administration of the
23 City's records administration, retention and disposition program, as
24 established in Part 2, Chapter 124, in accordance with law.

25 **Sec. 35.102. - Director.**

26 The Director of Technology Solutions is the head of the
27 Department and shall also be known as the Chief Information Officer.
28 The Director shall be appointed by the Mayor, subject to confirmation
29 by the Council, and shall serve at the pleasure of the Mayor. The
30 Director shall have a bachelor's degree from an accredited institution
31 and five or more years of progressively responsible related experience

1 in information technology, systems, strategic planning and project
2 management or any equivalent combination of education, experience and
3 training that provides the required knowledge, skills and abilities
4 or other commensurate training and experience. The Director shall
5 perform those duties set forth below, and those duties and
6 responsibilities as may be assigned by the Mayor or her designate in
7 connection with information technologies, or prescribed by law. The
8 Director is the lead technology and information officer for the City
9 of Jacksonville.

10 **Sec. 35.103. - Powers and duties of Director.**

11 The Director shall have the following powers and duties with
12 respect to management of the Department:

13 (a) Establish and supervise the administration of a primary
14 data processing center to serve the data processing needs of the
15 City;

16 (b) Designate, combine or abolish data processing
17 installations in order to establish subordinate data processing
18 centers;

19 (c) Develop and implement data processing systems necessary to
20 achieve economically justified data processing support for the City;

21 (d) Develop and publish a data services manual to provide
22 guidelines for administration of data processing centers, data
23 processing installations, and to establish and enforce conventions
24 and standards for development of data processing systems and operation
25 of data processing equipment;

26 (e) Assist in the preparation of and approve specifications
27 for all information and data processing and communications equipment;

28 (f) Supervise the management and operation of all data
29 processing equipment and related devices necessary to operate the
30 primary and subordinate processing centers;

31 (g) Supervise, direct and coordinate the day-to-day activities

1 of the Department;

2 (h) Be responsible for the selection, procurement,
3 development, operation, maintenance and inventory of all
4 communication systems owned, leased or operated by the City,
5 including, but not limited to, computer networks, telephones, radios
6 and wires, fire and other signal alarm systems, video surveillance,
7 personnel access, controlled clock systems and intercommunication
8 systems;

9 (i) Conduct such studies and planning programs as will ensure
10 the maximum development and efficiency of existing and future
11 information and data processing and communication systems;

12 (j) Assist all departments, boards and commissions of the City
13 in determining their respective communication requirements and assist
14 the Chief of Procurement in the preparation of specifications for the
15 purchase or other acquisition of communications equipment by the
16 City. No communications systems or other services, including
17 maintenance, of any type within the purview of the Department shall
18 be purchased, leased or otherwise acquired by the City, without a
19 prior recommendation by the Department relative to the efficiency,
20 cost and overall feasibility of such system, service or maintenance
21 programs. The Director/Chief Information Officer shall be responsible
22 for the maintenance of all communications systems of the City within
23 the purview of this Chapter; shall maintain a current and continuous
24 inventory of all communications equipment utilized by all departments
25 and divisions of the City; shall coordinate communications operations
26 of the City; and shall supervise such employees engaged in
27 communications as may be determined by the Mayor; and

28 (k) Perform such other duties as may be directed by the Mayor
29 or by law.

30 **Section 14. Amending Section 123.203 (Definitions), Part 2**
31 **(Motion Photography Production Permits), Chapter 123 (Public Fees),**

1 **Ordinance Code.** Section 123.203 (Definitions), Part 2 (Motion
2 Photography Production Permits), *Ordinance Code*, is amended to read
3 as follows:

4 **CHAPTER 123 - PUBLIC FEES**

5 * * *

6 **PART 2. - MOTION PHOTOGRAPHY PRODUCTION PERMITS**

7 * * *

8 **Sec. 123.203. - Definitions.**

9 The following words, terms and phrases, when used in this Part,
10 shall have the meanings respectively ascribed to them in this
11 Section, except where the context clearly requires otherwise:

12 * * *

13 (f) *Film Commissioner* is the Manager of the Film and Television
14 Office~~Commission, a division of~~ in the Office of Economic
15 Development.

16 * * *

17 **Section 15. Amending Section 126.604 (Definitions), Subpart**
18 **A (General Provisions), Part 6 (Jacksonville Small and Emerging**
19 **Business Program), Chapter 126 (Procurement Code), Ordinance Code.**
20 Section 126.604 (Definitions), Subpart A (General Provisions), Part
21 6 (Jacksonville Small and Emerging Business Program), Chapter 126
22 (Procurement Code), *Ordinance Code*, is amended to read as follows:

23 **CHAPTER 126 - PROCUREMENT CODE**

24 * * *

25 **PART 6. - JACKSONVILLE SMALL AND EMERGING BUSINESS PROGRAM**

26 **SUBPART A. - GENERAL PROVISIONS**

27 * * *

28 **Sec. 126.604. - Definitions.**

29 The following words and phrases as used in this Part shall have
30 the following meaning:

31 * * *

1 The Mayor shall not cause legislation to be introduced for any
2 position which duties have not materially changed, if the incumbent
3 has been confirmed by Council and is retaining the same position.
4 With the exception of those positions noted on **Revised Exhibit 3**
5 which require Council confirmation, the appointed positions of the
6 City within the affected Departments and Divisions are hereby
7 redesignated as the corresponding positions in the new Office,
8 Department or Division, as applicable. Any new positions that are
9 authorized by this Ordinance and that are appointed by the Mayor and
10 require confirmation by the Council are hereby appointed by the Mayor
11 and confirmed by the Council to the corresponding positions in the
12 applicable Office, Department or Division. Such positions shall serve
13 at the pleasure of the Mayor and may be removed at any time by the
14 Mayor without cause but, upon removal, the person shall be entitled
15 to all of the civil service and pension rights to which he or she was
16 entitled, if any, prior to his or her appointment. All other
17 Department and Division employees within the affected organizations
18 shall retain their current employment position, title and
19 compensation.

20 **Section 19. Updated 1Cloud Center List Approved.** The
21 updated 1Cloud Center list based on the reorganization provided in
22 this Ordinance is attached hereto as **Revised Exhibit 4** and
23 incorporated herein by this reference is hereby approved.

24 **Section 20. Organizational Charts.** For informational
25 purposes only for this legislation, an organizational chart is
26 attached hereto as **Revised Exhibit 5** and incorporated herein by
27 reference.

28 **Section 21. Transition.** The Mayor or her designee is
29 authorized to effect the transition and implementation required by
30 this Ordinance through the transfer or other disposition of the
31 records, property, and personnel (those not confirmed by Council)

1 affected by the reorganization.

2 **Section 22. Existing Authority, Privileges, Rights, Duties,**
3 **Obligations or Relationships of Constitutional Officers and**
4 **Independent Agencies Unchanged.** The purpose of this Ordinance is
5 limited to the reorganization of the executive branch of government.
6 Nothing herein contained in this Ordinance is intended, or shall be
7 interpreted to diminish or enhance the authority, privileges, rights,
8 duties, obligations or relationships of the City's constitutional
9 officers or independent agencies beyond the authority, privileges,
10 rights, duties, obligations or relationships as they existed
11 immediately prior to passage of this Ordinance.

12 **Section 23. Authorizing the Council Auditor's and General**
13 **Counsel's Office to make "Technical Amendments".** The Council Auditors
14 and the General Counsel's Offices are authorized to take all necessary
15 action in connection with this Reorganization legislation, to execute
16 the finalization and codification of the legislation to effectuate
17 the purposes of this Ordinance as recommended by the Council
18 Committees and enacted by Council, without further Council action,
19 provided such changes and amendments are limited to "technical
20 amendments" and do not change the fiscal impact and, further provided,
21 that all such amendments shall be subject to appropriate legal review
22 and approval by the General Counsel, or designee, and all other
23 appropriate official action required by law.

24 **Section 24. Severability.** If any part, section, subsection
25 or other portion of this Ordinance or any application thereof to any
26 person or circumstances is declared to be void, unconstitutional or
27 invalid for any reason, such part, section, subsection or other
28 portion, or the proscribed application thereof, shall be severable
29 and the remaining provisions of this Ordinance and all applications
30 thereof not having been declared void, unconstitutional or invalid
31 shall remain in full force and effect. The Council declares that no

1 invalid or proscribed provision of application was an inducement to
2 the enactment of this Ordinance and that it would have enacted this
3 Ordinance regardless of the invalid or proscribed provision or
4 application.

5 **Section 25. Codification Instructions.** The Codifier is
6 authorized to make all chapter and division "tables of contents"
7 consistent with the changes set forth herein. Furthermore, the Office
8 of General Counsel, working together with and through the contracted
9 codifier of the *Ordinance Code*, is hereby authorized and directed to
10 make such editorial changes throughout the *Ordinance Code* to reflect
11 the (i) new and reestablished Office of Sports and Entertainment,
12 Technology Solutions Department, and Office of Administrative
13 Services; (ii) transfer of the Office of Equal Business Opportunity
14 - Business Compliance to the Office of Economic Development; and
15 (iii) renaming and re-titling of the "Finance and Administration
16 Department" to the "Finance Department", the "Director of Finance and
17 Administration" to the "Director of Finance", the "Information
18 Technologies Division" to the "Technology Solutions Department", the
19 "Chief of Information Technologies Division" to the "Director of
20 Technology Solutions Department", and in regard to all to departments,
21 divisions and sub-titles therein, and to reflect such changes in
22 duties, functions and responsibilities throughout the *Ordinance Code*
23 resulting from the reorganization and the restructuring of the
24 Executive Branch of the City government as set forth herein. Such
25 editorial changes, and any others necessary to make the *Ordinance*
26 *Code* consistent with this reorganization, and any past reorganization
27 are approved and directed herein, and changes to the *Ordinance Code*
28 shall be made forthwith and when inconsistencies are discovered.

29 **Section 26. Effective Date.** This Ordinance shall become
30 effective upon signature by the Mayor or upon becoming effective
31 without the Mayor's signature.

1 Form Approved:

2

3 /s/ Mary E. Staffopoulos

4 Office of General Counsel

5 Legislation Prepared By: Lawsikia J. Hodges

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