

CITY COUNCIL RESEARCH DIVISION LEGISLATIVE SUMMARY



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Bill Type and Number: Ordinance 2025-687

Introducer/Sponsor(s): Council Member Clark-Murray

Date of Introduction: September 9, 2025

Committee(s) of Reference: NCSPHS, R, F

Date of Analysis: September 5, 2025

Type of Action: Appropriation; waiver of ordinance code; one-cycle emergency passage

Bill Summary: This bill appropriates \$76,525 from the Special Council Contingency account to the Step by Step 4 Help Foundation – Subsidies and Contributions to Private Org account to provide funding to Step-by-Step 4 Help Foundation, Inc. for the Pathways to Potential After-School Program. The bill authorizes execution of an agreement between the City and Step-by-Step, provides for carryover of funds to Fiscal Year 2025-2026, waives Sections 118.107 and 118.301(a)(3)(iv) of the Ordinance Code, assigns oversight to the Grants and Contracts Compliance Division of the Finance Department, and requests one cycle emergency passage.

Background Information: The purpose of this legislation is to provide funding to Step-by-Step 4 Help Foundation, Inc. in the amount of \$76,525 to operate the Pathways to Potential After-School Program. The program is designed as an afterschool experience supporting the academic, emotional, and social development of elementary, middle, and high school students in and near the Westside Community Recreational Center. In partnership with New Town Success Zone, the program will deliver enrichment activities, build social-emotional and coping skills, support homework completion, strengthen family connections, and empower parents with supportive programming and resource connections. The funds will cover operational costs including office and art supplies, staffing, insurance, computers, and direct client expenses such as food and beverage, workshop materials, field trips, and student incentives. The ordinance waives Section 118.107 to allow a direct contract with Step-by-Step and waives Subsection 118.301(a)(3)(iv) to authorize expenditures for costs such as field trips, incentives, and refreshments. These waivers are justified to allow educational and experiential opportunities, family engagement, and recognition of student achievements. One cycle emergency passage is requested to ensure the funds are appropriated before September 30, 2025.

Policy Impact Area: Youth programs

Fiscal Impact: This bill appropriates \$76,525 from the Special Council Contingency account to fund the Pathways to Potential After-School Program.

Analyst: Jimenez