

2021-461

LEGISLATIVE FACT SHEET

DATE: 06/04/21

BT or RC No: BT 21-088
(Administration & City Council Bills)

SPONSOR: Neighborhoods/Environmental Quality, Environmental Protection Board
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: James Richardson

Provide Name: James Richardson, JEPB Administrator

Contact Number: 255-7213

Email Address: jrichard@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

A study is proposed to better understand and manage odor complaints emanating from various neighborhoods within the urban area of Jacksonville. The Environmental Quality Division (EQD) has been investigating "chemical-like" odors in some areas after multiple resident complaints over an extended period of time. EQD currently uses traditional methods for odor assessment which consist of sending an inspector to assess the odor once a complaint comes in and determine if they perceive an odor or not. Although having been successfully used for years, the method has proven to be inefficient at times due to the rapid change in weather conditions that might cause an odor disturbance at the time of the complaint but when acted upon, the odor has shifted paths. Additionally, without having 24/7 continuous monitoring, there is currently no method in handling complaints efficiently and accurately outside of normal work hours.

A 12-month study is proposed to inform the methods the city takes to handle odor complaints and accurately determine odor sources. The information gathered will provide valued feedback to both EQD and the JEPB.

APPROPRIATION: Total Amount Appropriated \$125,392.00 as follows:
List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From:	Amount:
	To:	Amount:
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: Environmental Protection Fund - Fund Balance	Amount: \$125,392.00
	To: Environmental Protection Board Trust Fund	Amount: \$125,392.00
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funding will come from the Environmental Protection Trust Fund for the odor study. Envirosuite will complete this project with no General Fund contribution.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <input type="text"/>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <input type="text"/>
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. Through FY2023 <input type="text"/>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? The Neighborhoods Department will provide oversight. <input type="text"/>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. Waive 110.112 to allow for the advance of City funds as the initial payment is before the completion of the project. <input type="text"/>
Code Exception?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. Legislation will be specifically for Envirosuite to provide services. For this reason, an exception to Section 126.107(g), Ordinance Code (supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same), is required. <input type="text"/>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <input type="text"/>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

A final report is required at the completion of the study.

Division Chief: Melissa M. Long
(signature)

Date: 6/14/21

Prepared By: JRM
(signature)

Date: 6/14/2021

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Leann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

(Name, Job Title, Department)

Phone: 255-5015

E-mail: leannk@coj.net

From: Leann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-5015

E-mail: leannk@coj.net

Primary Contact: James Richardson, Enforcement Boards Program Administrator, Neighborhoods Department

(Name, Job Title, Department)

Phone: 255-7213

E-mail: Jrichard@coj.net

CC: Leann Krieg, Intergovernmental Affairs Liaison, Office of the Mayor

Phone: 255-5015

E-mail: leannk@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: James Richardson, Enforcement Boards Program Administrator, Neighborhoods Department
(Name, Job Title, Department)
Phone: 904-255-7213 E-mail: Jrichard@coj.net

CC: Leann Krieg, Intergovernmental Affairs Liaison, Office of the Mayor
Phone: 904-630-1825 E-mail: leannk@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

This project was approved by the Environmental Protection Board members in March 2021.

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

**Environmental Protection Fund
Request for Funding Assistance White Paper
URBAN AREA ODOR STUDY**

Purpose

The purpose of the bill is to authorize funding from the Environmental Protection Trust Fund, in a not to exceed amount of \$125,392, to Envirosuite to assist them in the development and deployment of a study to better understand and manage odor complaints emanating from various neighborhoods within urban area of Jacksonville. The JEPB unanimously approved the project at its March 2021 meeting.

Environmental Protection Trust Fund

The Fund, which was created in 1984, was established under the Board's purview to be used by the Board for the purposes described in Section 360.602 O.C. The established purposes for use of the Fund include:

- Restoration of polluted areas subject to Board actions.
- Restoration where costs exceeded amount recovered from responsible party in judicial or administrative proceedings.
- To recover the costs and expenses of the Board in administering the Fund.
- To pay for the removal (emergency) or remedial actions (cleanup).
- To fund education and outreach activities, studies, surveys, tests and investigations pertaining to the duties of the Board.

The Environmental Protection Fund consists of non-General Revenue monies collected by the City pursuant to O.C. Chapter 362, Chapter 368 or Chapter 376. Sources of Fund revenue include:

- Fines collected by the City
- Moneys received as a result of an administrative or judicial proceeding
- Moneys recovered as punitive damages
- Moneys recovered as civil penalties

Project Description

The Environmental Quality Division (EQD) has been investigating a "chemical-like" odors in some areas after multiple resident complaints over an extended period of time. EQD currently uses traditional methods for odor assessment which consist of sending an inspector to assess the odor once a complaint comes in and determine if they perceive an odor or not. Although having been successfully used for years, the method has proven to be inefficient at times due to the rapid change in weather conditions that might cause an odor disturbance at the time of the complaint but when acted upon, the odor has shifted paths. Additionally, without having 24/7 continuous monitoring, there is currently no method in handling complaints efficiently and accurately outside of normal work hours.

Project Goals

A 12-month study is proposed to inform the methods the city takes to handle odor complaints and accurately determine odor sources. The information gathered will provide valued feedback to both EQD and the JEPB.

STAFF REPORT FOR FUNDING REQUEST

PROPOSED URBAN AREA ODOR STUDY

MARCH 2021

The JEPB Program Administrator forwards to the Jacksonville Environmental Protection Board its comments and recommendation regarding the above referenced funding request.

Requesting Organization: EQD and Envirosuite
Project Name: Urban Area Odor Study
Amount of Request: \$125,392.00
Staff Recommendation: Approve with conditions

GENERAL INFORMATION

A study is proposed to better understand and manage odor complaints emanating from various neighborhoods within urban area of Jacksonville. The Environmental Quality Division (EQD) has been investigating a "chemical-like" odors in some areas after multiple resident complaints over an extended period of time. EQD currently uses traditional methods for odor assessment which consist of sending an inspector to assess the odor once a complaint comes in and determine if they perceive an odor or not. Although having been successfully used for years, the method has proven to be inefficient at times due to the rapid change in weather conditions that might cause an odor disturbance at the time of the complaint but when acted upon, the odor has shifted paths. Additionally, without having 24/7 continuous monitoring, there is currently no method in handling complaints efficiently and accurately outside of normal work hours.

A 12-month study is proposed to inform the methods the city takes to handle odor complaints and accurately determine odor sources. The information gathered will provide valued feedback to both EQD and the JEPB.

CRITERIA FOR REVIEW

Pursuant to Jacksonville Ordinance Code Section 360.601, the Jacksonville Environmental Protection Board shall evaluate and consider the following criteria of a request for use of the Environmental Protection Fund (FUND):

- 1. Is this an appropriate use of the FUND pursuant to Sec. 360.602 Ord. Code?***
Yes. Section 360.602(f), Ord Code, provides for the use of the fund to conduct studies, surveys, tests and investigation which are unique and of a onetime nature. The proposed project meets this criterion as it will survey existing conditions and processes to be followed by the investigation and study of elements which might influence, and or identify, potential source(s) of odors.
- 2. Will granting of this request reduce the balance of the FUND below \$100,000 as required pursuant to Sec 360.602(f) Ord Code?***

No.
- 3. Is there a sufficient fund balance available to support the request?***

Yes. The estimated balance of the fund available for projects currently is \$350,000.



Environmental Protection Board Members
Amy Y. Fu, PE - Chairman
David Wood - Vice Chairman
Roi Dagan, MD, Thomas Deck, Charles Garrison
Adam Hoyles, Beth Leaptrott, Caleena Shirley

Air Odor Noise Committee
David Wood - Chair
Charles Garrison
Adam Hoyles
Beth Leaptrott
Caleena Shirley

Education & Public Outreach
Amy Fu - Chair
David Wood
Thomas Deck

Water Committee
Thomas Deck - Chair
Roi Dagan, MD
Adam Hoyles
Beth Leaptrott
Caleena Shirley

Jacksonville Environmental Protection Board

Monday, March 15, 2021

BOARD MEETING SUMMARY

MEMBERS PRESENT:

David Wood, Chair
Charles Garrison
Thomas Deck (via zoom)
Adam Hoyles

Beth Leaptrott
Guillermo Simon
Caleena Shirley (via zoom)

MEMBERS NOT PRESENT:

Roi Dagan, M.D.

STAFF/RESOURCES PRESENT:

James Richardson, JEPB Administrator
Kealey West, OGC
Terry Carr, EQD Water Branch (zoom)

Tree Kilbourn, EQD Enforcement (zoom)
Mike Williams, EQD Air Branch (zoom)
Melissa Long, EQD Chief

VISITOR(S) PRESENT:

Wayne Young, JEA
Renee Goode, JEA
Mateo Quintanilla, Envirosuite
Public - Joshua Gellers
Public - Connie Jo's iPhone
Public - Jenny Lee Wright
Public - Stacy Watson May
Public - Marisol Bodero
Public - Danny Brown
Public - Cindy M
Public - Megan
Public - mcclaryg
Public - homeowner
Unknown Public
Public - John Ogle



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Roi Dagan, MD, Charles Garrison, Adam Hoyles
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Adam Hoyles
Beth Leaptrott
Guillermo Simon

CALL TO ORDER

DAVID WOOD

INTRODUCTIONS

Chair Wood called to order the meeting of the Jacksonville Environmental Protection Board (JEPB) at 5:00 pm. A quorum was established.

CHAIRMAN'S REMARKS

None

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF MINUTES

A motion to approve the February 16, 2021 meeting summary was made (Simon), properly seconded (Garrison) and approved by the body.

CONSENT ORDERS

Air/Noise

- **Evergreen Cemetery Association (AP-21-04)** - Failure to timely conduct required VE compliance testing for 2020

Respondent's corrective actions: VE test scheduled, noticed, conducted and report demonstrates compliance with VE requirements

Consent Order settlement fee: \$300
*Citation issued 1/28/2021, test 2/11/2021 is <30 days
Minor Potential for Harm and Minor Extent of Deviation*

Consent Order requirements: None

A motion to approve the consent order was made (Hoyles), properly seconded and approved by the body.

Water

- **Bay95, LLC (WP-21-07) - Unlawful discharge of untreated wastewater to ground and surrounding environment from broken line**

Respondent's corrective actions: Pipe repaired, and remaining wastewater vacuumed

Consent Order settlement fee: \$1,300 [*\$1,500 less 20% discount for good faith efforts to cooperate*]

1/7/2021

*Unlawful discharge of wastewater to ground or surrounding environment, bypassing treatment facility with indirect discharge through private stormwater from collapsed line
Moderate potential for harm and minor extent of deviation- \$1,500
Less 20% discount for good faith efforts with prompt cleanup and repair and providing records to aide in investigation*

Consent Order requirements: None

- **North Jax Transfer, LLC (WP-21-06) - Unlawful discharge of untreated wastewater to the ground and surrounding environment; Failure to maintain wastewater collection/transmission system with lift station to function as intended; Unlawful bypass of system or treatment facility**

Respondent's corrective actions: Engineer hired to complete review

Consent Order settlement fee: \$4,900

1/8/2021

*Unlawful discharge of wastewater to ground or surrounding environment, bypassing treatment facility with little possibility of runoff reaching surface but possibility of indirect discharge to groundwater through percolation in sandy soil
Major potential for harm and minor extent of deviation*

Consent Order requirements: Initial Engineer Report: Within 60 days of the effective date
DEP Permit application (if required): Within 60 days of notification by EQD
Final Engineer Report: Deadline set by EQD after review of report
Monthly Status Report: Beginning 3/15/2021 with maintenance records

- **JJTA6 Real Properties, LLC (WP-21-04)** - Unlawful discharge of untreated wastewater to the ground and surrounding environment; Failure to maintain gravity wastewater collection/transmission system to function as intended; Unlawful bypass of system or treatment facility

Respondent's corrective actions: Engineer hired to confirm gravity system design integrity

Consent Order settlement fee: \$4,900

*12/28/2020 Unlawful discharge of wastewater to ground or surrounding environment, in public access area, bypassing treatment facility, little possibility of reaching surface water
Major potential for harm and minor extent of deviation*

Consent Order requirements: Initial Engineer Report: Within 60 days of the effective date
DEP Permit application (if required): Within 60 days of notification by EQD
Final Engineer Report: Deadline set by EQD after review of report
Monthly Status Report: Beginning 3/15/2021 with maintenance records

- **JJTA3 Real Properties, LLC (WP-21-02)** - Failure to comply with sewerage design standards; Failure to perform required maintenance and/or keep required records

Respondent's corrective actions: Engineer hired to ensure completion of the permitted work not completed by prior owner

Consent Order settlement fee: As the DEP permit issued to the prior owner had not yet expired, work may now be completed expeditiously, and no penalty will be assessed if all permitted or engineer recommended and EQD approved work is completed by no later than September 30, 2021

Consent Order requirements: Initial Engineer Report: Within 60 days of the effective date
DEP Permit application (if required for any recommended modifications to permit): Within 60 days of notification by EQD
Final Engineer Report: Deadline set by EQD after review of report
Monthly Status Report: Beginning 3/15/2021 with maintenance records

- **Republic Services of Florida, Limited Partnership (WP-20-31)** - Unlawful discharge of untreated wastewater to the ground, surrounding environment and municipal separate stormwater sewer system (MS4); Failure to maintain wastewater collection/transmission system with lift stations to function as intended; Unlawful bypass of system or treatment facility; Failure to notify EQD of discharge and provide required records

Respondent's corrective actions: Historical documents provided and engineered hired to complete review and submit DEP permit application for modified system

Consent Order settlement fee: \$8,000

*8/20/2020 Unlawful discharge of wastewater to ground, surrounding environment and MS4 by direct flow
Major potential for harm and major extent of deviation*

Consent Order requirements: DEP permit application for modified system:
Within 120 days of the effective date
DEP Request for Approval: Within 120 days after permit issuance
Monthly Status Report: Beginning 3/31/2021 with maintenance records

- **PAC-2160 Mayport, LP (WP-20-27)** - Failure to comply with sewerage design standards; Failure to perform required maintenance and/or keep required records

Respondent's corrective actions: Engineer hired to confirm system returned to compliance with design standards

Consent Order settlement fee: \$2,300

Consent Order requirements: None

- **Angel Lakes Gated, Inc. (WP-20-15)** - Unlawful discharge of sediment and non-stormwater to surrounding environment, wetlands and surface water (Half Creek); Failure to comply with erosion and sediment control standards

Respondent's corrective actions: BMPs improved, new contractor hired

Consent Order settlement fee: \$8,000

Consent Order requirements: None

- **Hans-Mill Corp (WP-20-14)** - Unlawful discharge of untreated wastewater to ground and surrounding environment; Failure to maintain system to function as intended; Unlawful bypass of system or treatment facility; Failure to notify EQD of discharge and provide required records

Respondent's corrective actions: Engineer reviewed system and company completed repairs made to bring system into compliance with design standards

Consent Order settlement fee: \$1,200

2/3/2020

Unlawful discharge of untreated wastewater to ground and surrounding environment but not in public walk areas and drainage low point on property, bypassing the system's treatment facility with failure to notify EQD

Moderate potential harm and minor extent of deviation

Consent Order requirements: None

- **Windward Jacksonville Beach Owner, LLC (WP-20-11)** - Unlawful discharge of untreated wastewater to ground and surrounding environment with overland flow to surface water; Failure to maintain system to function as intended; Unlawful bypass of system or treatment facility; Failure to comply with sewerage design standards; Failure to notify EQD of discharge and provide required records

Respondent's corrective actions: Engineer hired, redesign of system likely will need DEP Permit application

Consent Order settlement fee: \$1,840 [\$2,300 less 20% discount for good faith efforts to cooperate]

2/12/2020

Unlawful discharge of wastewater to ground or surrounding environment, bypassing treatment facility with indirect discharge to surface water

Moderate potential for harm and moderate extent of deviation

Consent Order requirements: Initial Engineer Report or DEP Permit application: Due 4/30/2021
Final Engineer Report: Deadline set by EQD after review of report
Monthly Status Report: Beginning 3/31/2021 with maintenance records

- **Midtown Oaks Property Owner, LLC and Midtown Oaks Property Owner 2, LLC (WP-20-05)** - Unlawful discharge of untreated wastewater to surrounding environment and surface water; Failure to maintain system to function as intended; Unlawful bypass of system or treatment facility; Failure to notify EQD of discharge and provide required records

Respondent's corrective actions: Engineer hired to review the system

Consent Order settlement fee: \$8,000

1/3/2020

*Unlawful discharge of untreated wastewater with public health and environmental health risk discharging to surface water with water quality standard exceedance
Samples at point of discharge to surface water 24,200 MPN/100, standard for Ecoli single grab is <410 MPN/100
Major potential harm and major extent of deviation*

Consent Order requirements: Initial Engineer Report: Within 60 days of the effective date
DEP Permit application (if required): Within 60 days of notification by EQD
Final Engineer Report: Deadline set by EQD after review of report
Monthly Status Report: Beginning 2/15/2021 with maintenance records

A motion to approve the above consent orders was made (Hoyles), properly seconded (Leaptrott) and approved by the body.

- **Natural Park Old Plank, LLC and Earthworks of Florida, LLC (WP-20-51)** - Unlawful discharge of non-stormwater to stormwater (MS4); Failure to comply with erosion and sediment control standards

Respondent's corrective actions: BMPs improved to stop discharge

Consent Order settlement fee: \$3,500

11/6/2020

*Insufficient BMPs resulting in unlawful discharge of sediment to streets by track-out and non-stormwater/other materials to MS4 from dewatering hose placed in the MS4 with some measures, although inappropriate for MS4
Moderate potential for harm and Major extent of deviation*

Consent Order requirements: Within 14 days of the effective date:
Perform BMP Assessment
Within 21 days of the effective date: Submit BMP Assessment to EQD
Within 28 days of the effective date:
Implement BMP Assessment
Immediately upon the effective date:
Monitor, sample, notify EQD and report to EQD until Final Stabilization

Member Leaptrott declared a conflict and completed the required form. A motion to approve the consent order was made (Hoyles), properly seconded and approved by the body.

ENFORCEMENT REPORT

TREE KILBOURN

There were no questions on the monthly report.

PRESENTATION(S)

- Water Reuse Bill - SB64

WAYNE YOUNG - JEA

Mr. Young shared information concerning the legislation currently being considered by the legislature. He shared concerns that JEA had and the proposed amendments that had been presented. He then responded to member questions.

PUBLIC HEARING(S)

- none

COMMISSION & JEPB COMMITTEE UPDATES

- **Waterways Commission** – Mr. Hoyles mentioned that there was discussion of wake zones and sandbars in the river channel. Dr. White and Dr. Pinto shared information and responded to questions about manatees and the artificial reefs in the river. There was also a presentation made on fish attracting devices.
- **KJB Commission** – Mr. Richardson reminded everyone of the upcoming SJRC Cleanup.
- **JEPB Water Committee** – Chief Long shared highlights from the report distributed with the meeting packet.
- **JEPB Air Committee** – Mr. Williams shared highlights from the report distributed with the meeting packet.
- **JEPB Education & Outreach Committee** – Mr. Wood shared that the committee was still in discussion of topics around the trust fund and encouraged all to participate. He and Mr. Richardson then shared that in place of the committee meeting, the Board would have a workshop.

EPB ADMINISTRATOR REPORT / LEGISLATIVE UPDATE

Mr. Richardson referred members to the report provided in the packet. He shared that the legislative season has begun and that he and Chief Long continue monitoring things and will keep members up to speed on items of importance or concern.

He then shared that the staff would be presenting information on the enforcement process during the previously mentioned upcoming workshop which will take place on Monday, March 22nd at 4:30 via Zoom.

ENVIRONMENTAL QUALITY DIVISION REPORT

Chief Long shared the following highlights:

- She is reviewing information around the Limited Retirement Option soon to be available to employees. She is assessing the potential impacts and will keep members informed.

OLD BUSINESS

- None

NEW BUSINESS

- **Resolution – Water Conservation Month**

Mr. Richardson shared that annually, the SJRWMD seeks support from governing bodies, and other stakeholders, designating April as Water Conservation Month and encourages education around ways residents can conserve water. He shared that the JEPB, for the past 4 years, has done this through a resolution, and that a proposed resolution was distributed with the meeting packet. He asked that the members approve the resolution.

A motion to approve the resolution was made (Hoyles), properly seconded (Leaptrott) and approved by the body.

- **Funding Request – Jacksonville Zoo Living Shoreline**

Mr. Richardson shared background information on the project which the JEPB has supported since its inception in 2012. The project received funding from the JEPB, at that time, in the amount of \$25,000 which required a match. Various issues arose which considerably delayed the project. In 2018, the JEPB asked that the funding be repealed and replaced with an appropriation of \$165,000 to ensure completion of the project by FY2019. Further delays due to hurricanes, project design changes and permitting challenges caused the project to not be completed. In addition, the costs of lumber had significantly increased since the project was first contemplated, and the budget forecasted. He then shared the staff report he prepared and the recommendations contained within to provide funding in the amount of \$176,183 to the project and a contract be extended through FY2024. Member Hoyles declared a conflict as he is employed with the project manager.

A motion to approve the staff recommendation was made (Garrison) and properly seconded (Simon).

Mr. Richardson responded to several member questions concerning reporting and other aspects of the project. Board Counsel raised a question concerning ethics for which the meeting was recessed.

Upon calling the meeting back to order, Mr. Richardson shared that while Mr. Hoyles did declare a conflict, that applied to voting and that as Mr. Hoyles is a principal in the firm, there were additional ethical questions that need to be researched before proceeding to a vote. The Chair then deferred the matter until further notice.

- Funding Request – Urban Area Odor Study

Chief Long shared that after the presentation last month from Envirosuite, and after the questions posed by members, the consultants submitted a funding request for a proposed odor study for urban areas within the City. She and Mike Williams discussed aspects with the team and were satisfied with the responses and proposed study.

She then shared that a 12-month study is proposed to inform the methods the city takes to handle odor complaints and accurately determine odor sources. The information gathered will provide valued feedback to both EQD and the JEPB.

Mr. Richardson shared the staff report that he had completed which was included in the meeting packet. He further shared that in an abundance of caution, he had a discussion with the Chief of Procurement. The funding request came to the JEPB slightly different than others and he wanted to have some input as to if all procurement guidelines would be satisfied. He shared that Chief Pease supported the proposed study be presented to Council for consideration just as others have been done in the past. With that, he presented the recommendations contained within the report.

Both Mr. Richardson and Chief Long responded to various questions from members concerning aspects of the study, reporting, etc. There was also considerable discussion of the potential procurement processes which could be followed, namely whether to accept the proposal from this company or issue an RFP allowing others to possibly submit something for consideration. Mr. Deck shared that engineers from his firm participated in the call with Envirosuite and had reviewed what was presented. They were confident in the methodology and the ability of the firm to carry out the project.

A motion to approve the funding request with the recommendations presented by staff was made (Garrison), properly seconded (Hoyles) and approved by the body.

ITEMS REFERRED TO COMMITTEES

- None

NEXT SCHEDULED BOARD MEETING(S)

JEPB Committees

1. JEPB Air Committee Workshop – Monday, February 22, 2021 at 4:30 pm via ZOOM
2. JEPB Steering Committee – Monday, March 8, 2021 at 4:00 pm

JEPB Monthly Meeting

1. Monday, March 15, 2021 at 5 pm

The meeting was adjourned at 6:35 pm.

Respectfully Submitted

A handwritten signature in black ink, appearing to be 'JR', followed by a long horizontal flourish.

James Richardson, JEPB Administrator

Saulo, Marcia

From: Regueiro, Jose
Sent: Wednesday, June 30, 2021 11:17 AM
To: Boston, Philip
Cc: Saulo, Marcia
Subject: RE: BT21-088

Approved.

Jose "Joe" M. Regueiro, CPA
Manager of Accounting Services – Budgetary Accounting Accounting Division City of Jacksonville
117 W. Duval Street
Jacksonville, FL 32202
(904)255-5241

-----Original Message-----

From: Boston, Philip <PBoston@coj.net>
Sent: Tuesday, June 29, 2021 11:28 AM
To: Regueiro, Jose <JRegueiro@coj.net>
Cc: Saulo, Marcia <MSaulo@coj.net>
Subject: BT21-088

-----Original Message-----

From: P0000@coj.net <P0000@coj.net>
Sent: Tuesday, June 29, 2021 10:38 AM
To: Boston, Philip <PBoston@coj.net>
Subject: EQD

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.

Attachment File Type: pdf, Multi-Page

Multifunction Device Location: St James 3rd Floor
Device Name: P0070

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