

## LEGISLATIVE FACT SHEET

DATE: 09/05/23

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Planning and Development Department/Development Services Division  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: \_\_\_\_\_

Provide Name: Ellyn Cavin, Chief of Development Services

Contact Number: 255-8205

Email Address: Ecavin@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact ) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The National Flood Insurance Program (NFIP) Community Rating System ("CRS") is a voluntary incentive program that recognizes and encourages community floodplain management activities, and in 2020, certain minimum prerequisites were established for communities to qualify for or maintain CRS class ratings. Citizens who purchase NFIP flood insurance policies in CRS participating communities are eligible for premium discounts. The City of Jacksonville participates in the National Flood Insurance Program and participates in the NFIP's Community Rating System, and the City currently exceeds the minimum CRS program requirements of Class 8 and has achieved a CRS rating of Class 6. Periodically, it is necessary to update and revise the floodplain management regulations to continue participating in the Community Rating System at the current class rating.

The Federal Emergency Management Agency (FEMA) released FEMA Policy #104-008-03 Floodplain Management Requirements for Agricultural Structures and Accessory Structures (the "FEMA Policy"), which acknowledges the unique characteristics and uses of the agricultural structures and accessory structures within the Special Flood Hazard Area (SFHA) to ensure sound development and promote public health, safety and welfare. The FEMA Policy provides for non-residential structures used for specific agriculture purposes and for specific accessory structure uses to be exceptions to the requirements of increased elevation and allow wet floodproofing in certain circumstances. Therefore, it is appropriate to adopt regulations that are consistent with the FEMA Policy to allow issuance of permits for non-elevated wet floodproofed accessory structures that are not larger than the certain sizes. There are other technical edits that correct formatting, organization, citations, and cross-references of existing provisions within the floodplain regulations.

APPROPRIATION: Total Amount Appropriated N/A as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

N/A as to funding. Item does not include any appropriations. No adverse impact to the City of Jacksonville.

**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

Emergency?  Yes  No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
			<div style="border: 1px solid black; height: 80px;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language.
			<div style="border: 1px solid black; height: 80px;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?
			<div style="border: 1px solid black; height: 150px;"></div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.
			<div style="border: 1px solid black; height: 40px;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.
			<div style="border: 1px solid black; height: 40px;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.
			<div style="border: 1px solid black; height: 120px;"></div>

**ACTION ITEMS CONTINUED:** Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**      Yes      No

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

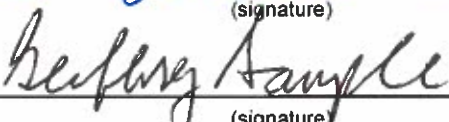
Surplus Property Certification?    
Reporting Requirements?

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:   
(signature)

Date: 9/5/2023

Prepared By:   
(signature)

Date: 9/5/2023

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jessi Xia, Budget Office, St. James Suite 325

Thru: William B. Killingsworth, Director, Planning and Development Department  
\_\_\_\_\_  
(Name, Job Title, Department)  
Phone: 255-7811 E-mail: BillK@coj.net

From: Ellyn Cavin, Chief, Development Services Division, Planning and Development Department  
\_\_\_\_\_  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-8205 E-mail: ecavin@coj.net

Primary Contact: Ellyn Cavin, Chief, Development Services Division, Planning and Development Department  
\_\_\_\_\_  
(Name, Job Title, Department)  
Phone: 255-8205 E-mail: ecavin@coj.net

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor  
904-255-5006 E-mail: Bnorris@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 904-255-5062 E-mail: MStaff@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor  
904-255-5006 E-mail: Bnorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?                  Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**