

City of Jacksonville

117 W. Duval Street
Jacksonville, FL 32202



Agenda - Marked

Monday, November 14, 2022

9:30 AM

Council Chamber, 1st Floor, City Hall

Neighborhoods, Community Services, Public Health and Safety Committee

Randy DeFoor, Chair

Ron Salem, Pharm. D., Vice Chair

Michael Boylan - Excused

Tyrone Clark-Murray

LeAnna Cumber

Al Ferraro

Reggie Gaffney

Legislative Assistant: Maritza Sanchez

Council Auditor's Office: Phillip Peterson, Asst. Council Auditor

Council Research: Jeff Clements

Office of General Counsel: Mary Staffopoulos, Deputy

Administration: Rachel Zimmer

Meeting Convened:

Meeting Adjourned:

Attendance:

Presentation by Georgia McCurdy, Director of Florida Business Development for Endeavors

Item/File No.	Title History
1. 2022-0574 DEFER At request of CM Carrico	ORD-MC Amending Chapt 804 (Jacksonville Traffic Code), Ord Code, to Create a new Pt 17 (Pedestrian & Vehicle Safety); Prov a Statement of Legislative Intent; Prov Procedures for Enforcement; Prov for Penalties (Young) (Introduced by CM Carrico) (Co-Sponsor CM Ferraro) 7/26/22 CO Introduced: NCSPHS, TEU 8/1/22 NCSPHS Read 2nd & Rerefer 8/2/22 TEU Read 2nd & Rerefer 8/9/22 CO PH Read 2nd & Rerefer Public Hearing Pursuant to Chapt 166, F.S. & C.R. 3.601- 8/9/22
2. 2022-0575 DEFER At request of DIA	ORD Approp \$279,973.00 in Fund Bal Derived from Investment Pool Earnings (\$102,241.23 from FY 19-20 & \$177,731.81 from FY 20-21) Within the Northbank CRA Trust Fund to Future Yr Debt Reduction (B.T. 22-094) (Staffopoulos) (Introduced by CP at Req of Mayor) 7/26/22 CO Introduced: NCSPHS, F 8/1/22 NCSPHS Read 2nd & Rerefer 8/2/22 F Read 2nd & Rerefer 8/9/22 CO PH Read 2nd & Rerefer Public Hearing Pursuant to Chapt 166, F.S. & C.R. 3.601- 8/9/22
3. 2022-0576 DEFER At request of DIA	ORD Approp \$44,363.00 in Fund Bal Derived from FY 20-21 Investment Pool Earnings Within the Southbank CRA Trust Fund to Future Yr Debt Reduction (B.T. 22-093) (Staffopoulos) (Introduce by CP at Req of Mayor) 7/26/22 CO Introduced: NCSPHS, F 8/1/22 NCSPHS Read 2nd & Rerefer 8/2/22 F Read 2nd & Rerefer 8/9/22 CO PH Read 2nd & Rerefer Public Hearing Pursuant to Chapt 166, F.S. & C.R. 3.601- 8/9/22

4. [2022-0718](#)

DEFER

Due to noticing requirements

ORD re Ch 745 (Addressing & Street Naming Regulations) Ord Code; Estab an Honorary St Designation & Assoc Rdwy Markers for Apostle Dr. Gentle L. Groover, Sr.; Estab an Honorary St Designation on Rowe Ave Extending from Lem Turner Rd to Moncrief Rd for Apostle Dr. Gentle L. Groover, Sr.; Prov for Installation of 2 Honorary Rdwy Markers to be Located in Approp Locations on the Designated Rd; Waiver of 745.105 (I) (2) which Requires that the Honoree be Deceased for at Least 5 Yrs; Waiver of Sec 74.105 (I) (3) which Requires that the Honoree Live in the Community Within 5 Miles of the St Being Designated for at Least 10 Yrs; Directing the Legislative Svcs Div to Forward this Ord to Planning & Dev Dept for Processing, Implementation & Coordination with the Public Works, Traffic Engineering & Other Affected Agencies & Orgs (Dist 8-Pittman) (Pollock) (Introduced by CM Pittman)
9/27/22 CO Introduced: NCSPHS, R, TEU
10/3/22 NCSPHS Read 2nd & Rerefer
10/3/22 R Read 2nd & Rerefer
10/4/22 TEU Read 2nd & Rerefer
10/11/22 CO Read 2nd & Rerefer
10/25/22 CO PH Only
TEU PH Pursuant to Sec 745.105, Ord Code, & 166.041 F.S. – 11/1/22, 11/15/22
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 10/25/22

5. [2022-0724](#)

AMEND

ORD re Renaming a Public Park Pursuant to Sec 122.105, Ord Code; Renaming “Mandarin Park” Located at 14780 Mandarin Rd, Jax, FL 32223, as “Thomas L. “Tommy” Hazouri, Sr. Park” to Recognize the Many Accomplishments & Svc of the Honorable Tommy Hazouri to the COJ & the Mandarin Community (Dist 6-Boylan) (Johnston) (Introduced by CMs Newby, Carlucci, Boylan, Priestly Jackson, Carrico, Freeman, Howland, White, Salem, Clark-Murray, DeFoor)(Co-Sponsors CMs Pittman & Morgan)
9/27/22 CO Introduced: NCSPHS, TEU
10/3/22 NCSPHS Read 2nd & Rerefer
10/4/22 TEU Read 2nd & Rerefer
10/11/22 CO Read 2nd & Rerefer
11/9/22 CO PH Addnt'l 11/22/22
TEU PH Per Sec. 122.105 – 11/1/22
Public Hearing Pursuant to Sec. 122.105, Ch 166, F.S. & C.R. 3.601 – 11/9/22
Public Hearing Add. Per Sec. 122.105 – 11/22/22

AMENDMENT

Attach Planning & Development Department Historic Preservation Section report as new exhibit

6. [2022-0763](#) ORD Apv & Auth the Mayor, or His Designee, & Corp Sec to Execute a Discounted Payoff Agrmt (the "Agreement"), btwn the City & W.A. Knight Building Development, L.L.C., to Auth the Acceptance of \$323,083.30 as Payment in Full for a Loan in the Original Principal Amt of \$300,000.00 made Pursuant to Terms of that Certain Redev Agrmt Dated 3/21/2000, as Amended by that Certain 1st Amendmnt to Redev Agrmt Dated 8/3/2001; Providing for Loan Repayments to be Deposited Into the Downtown Economic Dev Fund (Dillard) (Introduced by CP at Request of Downtown Investment Authority)
AMEND
Contact:
Steve Kelley
10/11/22 CO Introduced: NCSPHS, F
10/17/22 NCSPHS Read 2nd & Rerefer
10/18/22 F Read 2nd & Rerefer
10/25/22 CO PH Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 10/25/22

AMENDMENT

Place revised Discounted Payoff Agreement on file to correct payoff amount to \$323,083.30

- **Authorizes a Discounted Payoff Agreement between the City and W.A. Knight Building Development LLC related to a \$300,000 loan from the former Jacksonville Economic Development Commission (JEDC) related to the redevelopment of 113 W. Adams Street in 2001**
- **The terms of the City loan were 2% interest accruing annually, with interest and principal due at maturity (10/31/2031)**
- **The City loan is in third position, subordinate to a first mortgage and a Jacksonville Housing Finance Authority (JHFA) loan**
- **The current balance outstanding on the loan, including interest, is approximately \$454,000**
- **The payoff amount of \$323,083.30 represents the present value of the loan payoff amount at maturity (\$543,408) discounted back to today's dollars at a rate of 6%**
- **The payoff amount will be deposited to the Downtown Economic Development Fund subject to future appropriation**

COMMENTS:

1. **Payment of the discounted payoff amount results in an immediate gain of approximately \$130,000 to the Developer.**
2. **Granting a discounted payoff could open the door for other outstanding developer loans to request a discounted early payoff.**

7. [2022-0764](#) ORD Approp \$7,000,000.00 from the Tree Protection & Related Expenses Trust Fund, Fund 15304, to the “630-City Tree Planting Prog,” “Remove & Replace Tree Planting Prog,” & “Level 3 Tree Planting Program,” to Provide Tree Planting Administered by Public Works on Public Propty; Apv, & Req the Mayor, or His Designee, to Direct Public Works to Continue to Administer the Progs in Accordance with the Criteria Herein Provided; Providing a Carryover of Funds Into Subsequent FYs (Grandin) (Introduced by CM Salem)
- AMEND**
- Contact:**
CVP Salem
- 10/11/22 CO Introduced: NCSPHS, F
10/17/22 NCSPHS Read 2nd & Rerefer
10/18/22 F Read 2nd & Rerefer
10/25/22 CO PH Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 10/25/22

AMENDMENT

1. **Revise appropriation to reflect that \$3,701,030.21 is appropriated from contingency and the remaining \$3,298,969.79 is appropriated from fund balance within the Tree Protection Fund**
2. **Attach revised Exhibit 1 (BT) to reflect revised appropriation source**
3. **Correct Scrivener’s**

• Proposed appropriation includes:

- **\$4,000,000 for the Remove and Replace Tree Planting Program**
- **\$2,000,000 for the Level 1 (630-City) Tree Planting Program**
- **\$1,000,000 for the Level 3 Tree Planting Program**

8. [2022-0793](#) ORD re Ch 745 (Addressing & Street Naming Regulations) Ord Code; Estab an Honorary St Designation & Assoc Rdwy Markers for Fred William Callahan; Estab an Honorary St Designation on Myrtle Ave Extending From 5th St to 6th St for Fred William Callahan; Providing for the Installation of 2 Honorary Rdwy Markers to be Located in Approp Locations on the Designated Road; Waiver of Sec 745.105 (I) (2) which Requires that the Honoree be Deceased for at least 5 Yrs; Waiver of Sec 745.105 (I) (3) which Requires that the Honoree Reside in the Community Within 5 Miles of the Designated St for at Least 10 Yrs; Directing the Legislative Svcs Div to Forward this Ord to the Planning & Dev Dept for Processing & Coordination with the Public Works Dept, Traffic Engineering & Other Affected Agencies & Orgs (Dist 8-Pittman) (Pollock) (Introduced by CM Pittman)
- AMEND**
- Contact:**
CM Pittman
- 10/25/22 CO Introduced: NCSPHS, R, TEU
10/31/22 NCSPHS Read 2nd & Rerefer
10/31/22 R Read 2nd & Rerefer
11/1/22 TEU Read 2nd & Rerefer
11/9/22 CO PH Read 2nd & Rerefer
TEU PH Pursuant to Sec 745.105, Ord Code, & 166.041 F.S. – 11/15/22
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/9/22

AMENDMENT

1. Reflect that the honorary street designation is located along the border of Council Districts 8 and 9

2. Correct scrivener's

- **Waives Section 745.105(i)(2) requiring the honoree be deceased for at least five years**
- **Waives Section 745.105(i)(3) requiring the honoree to have lived within five miles of the designated location for at least ten years**

COMMENT

Municipal Code Section 745.105(j)(8) requires at least 75 percent of the property owners whose address is assigned to the designated street must agree to the honorary designation of the street. Only 71.4% (5 out of 7) of affected property owners were in agreement. If Council chooses to move forward, a waiver of Section 745.105(j)(8) would be needed.

9. [2022-0815](#)

**Contact:
Tom Daly**

RESO Upon an Acknowledgement of Due Auth & the Making of Findings, Apv the Issuance By the JHFA of Its Homeowner Mortgage Rev Bonds, in 1 or More Series, in an Aggregate Face Amt Not to Exceed \$100,000,000 for the Purpose of Purchasing Mortgage Loans Originated by Participating Local Lending Institutions to Finance the Purchase or Rehab of New or Existing Owner-Occupied Residences Situated in Duval County, FL or Purchasing Securities Guaranteed by the Federal Gov't or Agencies Thereof or For the Purpose of Refunding Outstanding Bonds of the JHFA Previously Issued for Such Purpose; Requesting the Introduction of a Reso of the Council of the COJ, FL Apv the Issuance of the Bonds; Auth the Submission of a Request for a Private Activity Bond Volume Cap Allocation; Determining Credit Not Being Pledged (Hodges) (Introduced by CP at Req of JHFA)
10/25/22 CO Introduced: NCSPHS, F
10/31/22 NCSPHS Read 2nd & Rerefer
11/1/22 F Read 2nd & Rerefer
11/9/22 CO Read 2nd & Rerefer

10. [2022-0816](#) RESO Upon an Acknowledgement of Due Auth & the Making of Findings, Apv the Issuance by the JHFA of Its Multifamily Housing Rev Bonds (Sulzbacher Enterprise Village), Series 2023, in an Aggregate Principal Amt Not to Exceed \$16,000,000 for the Purpose of Financing All or a Portion of the Costs Related to the Acquisition & Construction of a Multifamily Residential Housing Facility for Persons or Families of Low, Middle or Moderate Income, to be Located at Walgreen Rd, 2,800 Ft N of the Intersection of Golfair Blvd & Walgreen Rd, Jax, Duval County, FL, & to be Commonly Known as “Sulzbacher Enterprise Village”; Determining Credit Not Being Pledged (Hodges) (Introduced by CP at Req of JHFA)
10/25/22 CO Introduced: NCSPHS, F
10/31/22 NCSPHS Read 2nd & Rerefer
11/1/22 F Read 2nd & Rerefer
11/9/22 CO Read 2nd & Rerefer

AMENDMENT

Place revised JHFA Resolution on file to include the signed version

- **Approximately 100 units**
- **Acquisition and construction of a new multifamily residential housing facility**
- **100% of the units will be reserved for households at or below 60% AMI**

11. [2022-0818](#) ORD Approp \$840,160 from the Special Law Enforcement Trust Fund to Fund Various Crime Prevention & Law Enforcement Expenditures & Activities Including: (1) Transfer \$12,500 from the Fund to the Teen Driver Special Revenue Fund in Accord with Sec 111.365, Ord Code, for the Teen Driver Challenge Prog, (2) Transfer \$7,500 from the Fund to the Police Explorers Trust Fund in Accord with Sec 111.340, Ord Code, for the Jax Sheriff’s Police Explorer Post, (3) Transfer \$275,000 from the Fund to the Mental Health Offender Prog Trust Fund for Contractual Svcs by I.M. Sulzbacher Center for the Homeless, Inc. to Operate a Jail Diversion Prog for Mentally ill Offenders, (4) Prov \$70,160 from the Fund to Reimburse the Gen Fund for Forfeiture Related Expenditures in Accord with Sec 932.7055 (4) (c), F.S., (5) Prov \$225,000 to Procure Tactical Body Armor for the JSO Swat Units, & (6) Prov \$250,000 for the Haines St Propty Facility – Firearms Laboratory Renovation Proj; Amend the 2023-2027 5-Yr CIP Appvd by Ord 2022-505-E to Reflect Funding for the Haines St Propty Facility – Firearms Laboratory Renovation Proj in FY 22-23 (Staffopoulos) (Introduced by CP at Req of Sheriff) (Co-Sponsor CM Clark-Murray)
11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22

12. [2022-0819](#) ORD Approp \$91,240.00 from Available Rev Bal in the Domestic Battery Surcharge Trust Fund to Estab the FY 22-23 Operating Budget for the Fund & to Prov Add'l Training to Law Enforcement Personnel in Combating Domestic Violence (B.T. 23-011) (Staffopoulos) (Introduced by CP at Req of Interim Sheriff) (Co-Sponsor CM Clark-Murray)
2nd 11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
13. [2022-0832](#) ORD Approp \$1,304,652.43 from the Inmate Welfare Trust Fund to Estab the FY 22-23 Operating Budget for the Inmate Welfare Trust Fund; Auth a Position within the Inmate Welfare Trust Fund (B.T. 23-012) (R.C. 23-026) (Staffopoulos) (Introduced by CP at Req of Interim Sheriff)
2nd 11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
14. [2022-0833](#) ORD Approp \$962,212.30 from Building Inspection Fund Fund Bal to the Ed Ball Bldg Maintenance & Upgrades Proj for Various Updates & Replacements in the Ed Bal Bldg; Amend the 2023-2027 5-Yr CIP Appvd by Ord 2022-505-E to Reflect this Approp of Funds to the Proj (B.T. 23-014) (Staffopoulos) (Introduced by CP at Req of Mayor)
2nd 11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
15. [2022-0837](#) ORD Apv & Auth the Mayor, or His Designee, & Corp Sec to Execute & Deliver that Certain Purchase & Sale Agrmt btwn the City & Jean H. Hawkins & All Closing Docs Relating Thereto, & Otherwise Take All Necessary Action to Effectuate the Purposes of the Agrmt, for Acquisition by the City, at the Negotiated Purchase Price of \$113,000.00, of an Approx 4.85 Acre± Parcel of Landlocked & Undeveloped Land (R.E. # 105682-0000) Adjacent to the Approx 26.65± Acre City-Owned Ferngully Preserve Located in Council Dist 6 Near Royal Fern Lane to Enlarge & Protect Ferngully Preserve from Expected Impacts of Proposed, Adjacent Dev & Uses to be Effectuated by a Deed Restriction to be Placed on the Parcel; Providing for Oversight of the Acquisition of the Propty by the Real Estate Div of Public Works & Thereafter by Parks, Rec & Community Svcs; Req 1 Cycle Emergency Passage (Wilson) (Introduced by CM Boylan)
EMERGENCY
11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
Scrivener's
Contact:
CM Boylan

Scrivener's

Pg. 4, line 4: strike "first meeting in December" and insert "last meeting in November"

- **The North Florida Land Trust, and associated parties, will contribute \$62,500 towards the purchase and the City will contribute the remainder of \$50,500**
- **One-cycle emergency requested to enable the parties to close prior to year-end**

16. [2022-0838](#) Ord Approp a \$20,000,000 Grant Awarded by FL Dept of Environmental Protection (FDEP) for the LaSalle St Outfall Proj; Amend the 2023-2027 5-Yr CIP Appvd by Ord 2022-505-E to Reflect FDEP Grant Funding for the Proj; Prov Oversight by Public Works (Staffopoulos) (Introduced by the CP at Request of Mayor)
2nd 11/9/22 CO Introduced: NCSPHS, F, TEU
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
17. [2022-0839](#) ORD re Ch 745 (Addressing & Street Naming Regulations) Ord Code; to Re-Name "Gator Bowl Boulevard" Beginning at A. Philip Randolph Blvd & Extending to Commodore Point Expwy at the Base of the Hart Bridge as "East Bay Street"; Directing the Legislative Svcs Div to Forward This Ord to Planning & Dev & Public Works (Pollock) (Introduced by CM Gaffney)
2nd 11/9/22 CO Introduced: NCSPHS, TEU
TEU PH Pursuant to Sec 745.105, Ord Code, & 166.041, F.S. – 12/6/22
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
18. [2022-0840](#) ORD-MC Approp \$261,904 from the Opioid Settlement Special Revenue Fund to Pay for Personnel Costs & Equipment for the Manager of Opioid Abatement & Prog Coordinator – Opioid Abatement Positions Authorized Herein; Apv Positions; Creating a New Sec 111.265 (Opioid Settlement Special Revenue Fund), Pt 2 (Health and Human Services), Ch 111 (Special Revenue & Trust Accounts), Ord Code, to Estab a Permanent Special Rev Fund Into which will be Deposited all Opioid Settlement Proceeds Received Pursuant to the FL Memorandum of Understanding Auth by Ord 2021-659-E; Prov for Codification Instructions; Apv & Auth the Mayor, or His Designee, & the Corp Sec to Execute & Deliver, For & On Behalf of the City, the Interlocal Agrmt btwn the City of Jax, the City of Atlantic Beach, the City of Jax Beach, the City of Neptune Beach, & the Town of Baldwin for Distribution of Opioid Litigation Settlement Proceeds; Providing Oversight by JFRD (B. T. 23-022) (R. C. 23-039) (Staffopoulos) (Introduced by CM Salem) (Co-Sponsor CM Clark-Murray)
2nd 11/9/22 CO Introduced: NCSPHS, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22

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19. [2022-0841](#)
2nd ORD Apv & Auth the CEO of the DIA, or Her Designee, to Execute a Redev Agrmt Btwn the DIA & Axis 404 Julia, LLC or Its Affiliate (Developer), to Support the Renovation & Rehab by Developer of the Bldg Located at 404 N. Julia St, to Provide 32 Units of Multifamily Housing & a Projected 5,769 Sq Ft of Gross Commercial/Retail Space including 3,240 Sq Ft of Leasable Space, & the Construction of a 103-Unit Multifamily Dev & 450 Structure Parking Spaces on an Adjacent Parcel of Land; Apv & Auth the Mayor, or His Designee, & Corp Secretary to Execute a Restrictive Covenants & Parking Rights Agrmt that Authorizes the Exclusive Use by the City of 90 Parking Spaces in the Parking Garage (Collectively, the “Project”); Auth 3 Downtown Preservation & Revitalization Prog (DPRP) Loans, in an Aggregate Amt Not to Exceed \$5,814,697, to the Developer in Connection With the Redevelopment of the Proj, to be Approp by Subsequent Legislation; Auth a 50%, 15-Yr Rev Grant in the Max Amt Not to Exceed \$2,670,000 in Connection With the Construction of the Payable thru the Downtown Northbank Community Redev Area Trust Fund; Auth a \$1,800,000 Parking Garage Grant to Developer Payable by the City Upon Completion of the New Construction Portion of the Proj; Auth Payments for a Pro Rata Share of the Parking Garage Maint Costs in an Amt Not to Exceed \$54,000 Annually; Desig the DIA as Contract Monitor for the Agrmt; Prov for Oversight of the Proj by the DIA; Auth the Execution of All Docs Relating to the Above Agrmt & Transactions, & Auth Technical Changes to the Docs; Waiver of That Portion of the Public Investment Policy Adopted by Ord 2022-372-E, as Amended, to Auth a Parking Garage Grant That is Not Currently Auth by the Public Investment Policy (Sawyer) (Introduced by CP at Req of DIA)
11/9/22 CO Introduced: NCSPHS, R, F
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
20. [2022-0842](#)
2nd ORD-MC Creating a New Sec 320.504 (Milestone Inspections), Ch 320 (General Provisions), Pt 5 (Inspections), Ord Code, to Require Milestone Inspections of Designated Bldgs According to S. 443.899, F.S.; Creating a New Chap 328 (Milestone Inspection Regulation), Title VIII (Construction Regulations & Building Codes), Ord Code, to Implement the Statutory Requirements Provided in S. 553.899, F.S.; Estab the Intent & Authority; Prov Applicability & Areas of Enforcement; Prov Definitions; Desig the Administration; Creating a Registration Process; Prov a Notice Requirement; Identifying the Types of Inspection; Defining the Minimum Contents of the Reports; Desig Posting & Publishing Requirements for the Report; Estab Timelines for Repairs & Corrective Reports; Prov For Enforcement; Auth Extensions; Desig Fines; Desig Process for Unsafe Structures, Reporting & Condemnation; Allowing Severability; Including Codification Instructions (Bowles) (Introduced by CM Diamond)
11/9/22 CO Introduced: NCSPHS, LUZ
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 – 11/22/22
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NOTE: The next regular meeting will be held on Monday, December 5, 2022.

*******Note: Items may be added at the discretion of the Chair.*******

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted; but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.