

**Economic Development Agreement**

**between**

**The City of Jacksonville**

**and**

**Project Soul**

**Economic Development Agreement**

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Exhibits:

- Exhibit A - Description of the Project Parcel
- Exhibit B –Improvements
- Exhibit C – Ineligible Business Activities
- Exhibit D - Disbursement Request
- Exhibit E - JSEB Reporting Form
- Exhibit F - Annual Survey
- Exhibit G - Job Report
- Exhibit H – Non-Foreign Entity Affidavit
- Exhibit I – Human Trafficking Affidavit

## ECONOMIC DEVELOPMENT AGREEMENT

This **ECONOMIC DEVELOPMENT AGREEMENT** (this “Agreement”) is made this \_\_\_ day of \_\_\_\_\_, 2024 (the “Effective Date”), between the **CITY OF JACKSONVILLE**, a municipal corporation and a political subdivision of the State of Florida (the “City”) and **PROJECT SOUL**, a \_\_\_\_\_ company (the “Company”).

### Article 1. PRELIMINARY STATEMENTS

#### 1.1 The Project.

The Company owns and proposes to renovate an existing building containing approximately 6,970 square feet of space for the use as a banquet facility and located generally at 2509 N. Main Street, Jacksonville, Florida, as more particularly described on **Exhibit A** attached hereto (the “Project Parcel”). The Project Parcel is located in the Northwest Jacksonville Economic Development Trust Fund (“NWJEDF”) boundary area. The foregoing improvements including the infrastructure improvements described on **Exhibit B** attached hereto located or to be located on the Project Parcel (the “Improvements”) and the obligations of the Company under this Agreement are collectively referred to herein as the “Project.” The proposed Project includes the renovation of a blighted existing building which is located adjacent to the Company’s current restaurant, installation of infrastructure improvements, the purchase of equipment and additional improvements to the interior of the building. The Project is expected to represent an estimated total Capital Investment of \$1,000,000 by the Company.

#### 1.2 Authority.

The City Council has authorized execution of this Agreement pursuant to City Ordinance 2024-\_\_\_\_-E (the “Ordinance”).

#### 1.3 City Determination.

The City has determined that the Project is consistent with the goals of the City in that the Project will, among other things:

- (a) generate significant new ad valorem taxes, including significant new tax revenues for the public school system;
- (b) help meet the overall community goal of business development and growth in Northwest Jacksonville;
- (c) create induced and indirect job effects which will have a positive impact on local small businesses; and
- (d) promote and encourage private Capital Investment of \$1,000,000.

#### 1.4 Jacksonville Small and Emerging Business Program.

As more fully described in City Ordinance 2004-602-E, the City has determined that it is important to the economic health of the community that whenever a company receives incentives from the City, that

company provides contracting opportunities to the maximum extent possible to small and emerging businesses in Duval County as described in Section 7.1.

1.5 **Coordination by City.**

The City hereby designates the Economic Development Officer of the OED or his or her designee to be the Project Coordinator who will, on behalf of the City, coordinate with the Company and administer this Agreement according to the terms and conditions contained herein and in the Exhibit(s) attached hereto and made a part hereof. It shall be the responsibility of the Company to coordinate all project related activities and all matters under this Agreement with the designated Project Coordinator, unless otherwise stated herein. Notwithstanding the foregoing or any other statements herein to the contrary, the OED is an office of the City and has no separate liability under this Agreement.

1.6 **Maximum Indebtedness.**

The maximum indebtedness of the City for all fees, reimbursable items or other cost pursuant to this Agreement shall not exceed the sum of ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00).

1.7 **Availability of Funds.**

The City's obligations under this Agreement are contingent upon availability of lawfully appropriated funds for the BIG Grant and this Agreement.

**Article 2.  
DEFINITIONS**

As used in this Agreement, the following terms shall have the meaning set opposite each:

2.1 **Capital Investment.**

Money invested by a company, or on a company's behalf, to purchase items that may normally be capitalized by a company in the normal conduct of its business.

2.2 **City Council.**

The body politic, as the same shall be from time to time constituted, charged with the duty of governing the City.

2.3 **Eligible Remote Employee.**

An employee who performs regular work duties outside of the Project Parcel, typically from home or via telecommuting, provided that both of the following conditions were met during the applicable calendar year: (i) the employee filling the New Job resided within the geographical borders of the Metropolitan Statistical Area, and (ii) such New Job was based, but not necessarily located, at the Project Parcel.

2.4 **Full-Time Equivalent Job.**

A job, or combination of jobs, in which the employee, or combination of employees (including Eligible Remote Employees), works for the Company at least an average of 35 hours per week.

2.5 **Metropolitan Statistical Area.**

Duval, Clay, St. Johns, Nassau and Baker Counties.

2.6 **New Jobs.**

Permanent Jobs new to the City.

2.7 **OED.**

The Office of Economic Development and any successor to its duties and authority.

2.8 **Permanent Jobs.**

Full-Time Equivalent Jobs created by the Company within Duval County (or, in the case of Eligible Remote Employees, based at the Project Parcel).

Other capitalized terms not defined in this Article shall have the meanings assigned to them elsewhere in this Agreement.

**Article 3.  
APPROVALS; PERFORMANCE SCHEDULES**

3.1 **Performance Schedule.**

The Company and the City have jointly established the following dates for the performance of each party's respective obligations under this Agreement (herein called the "Performance Schedule"):

Start of Construction of the Improvements – on or before December 31, 2024.

Completion of Construction of the Improvements – on or before December 31, 2026.

Creation of five (5) New Jobs on or before December 31, 2025.

The City and the Company have approved this Performance Schedule. By the execution hereof, and subject to the terms of this Agreement, the Company hereby agrees to undertake and complete the development of the Project in accordance with this Agreement and the Performance Schedule, and to comply with all of the Company's obligations set forth herein. The Economic Development Officer of the OED shall have the authority to extend the Performance Schedule by up to one (1) year, for good cause shown by the Company. Such request shall be made by the Company in writing to OED and shall be granted at the discretion of Economic Development Officer of the OED.

### 3.2 **Approval of Agreement.**

By the execution hereof, the parties certify as follows:

(a) Company represents, warrants and certifies that:

(i) the Company owns the Project Parcel;

(ii) the execution and delivery hereof has been approved by all parties whose approval is required under the terms of the governing documents of the Company;

(iii) this Agreement does not violate any of the terms or conditions of such governing documents and the Agreement is binding upon the Company and enforceable against it in accordance with its terms;

(iv) the person or persons executing this Agreement on behalf of the Company are duly authorized and fully empowered to execute the same for and on behalf of the Company;

(v) the Company is duly authorized to transact business in the State of Florida and has received all necessary permits and authorizations required by appropriate governmental agencies as a condition to doing business in the State of Florida;

(vi) the Company and its business operations, are each in material compliance with all federal, state and local laws; and

(vii) the Company is not owned or controlled by the government of a foreign country of concern as defined in Section 288.0071, Florida Statutes, and the Company is not an entity that is a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, or a subsidiary of such entity.

(b) Contemporaneously with the execution of this Agreement, and as a condition precedent to the enforceability of this Agreement including the City's obligations hereunder, the Company shall deliver to the OED an executed Non-Foreign Entity Affidavit substantially in the form as is attached hereto as **Exhibit H** and an executed Human Trafficking Affidavit substantially in the form as is attached hereto as **Exhibit I**.

(c) The City certifies that the execution and delivery hereof is binding upon the City to the extent provided herein and enforceable against it in accordance with its terms.

### **Article 4.**

#### **NORTHWEST JACKSONVILLE BUSINESS INFRASTRUCTURE GRANT**

##### **4.1 Northwest Jacksonville Business Infrastructure Grant; Amount.**

The City shall make a business infrastructure grant to the Company in an amount not to exceed the lesser of (i) One Hundred Thousand and NO/100 Dollars (\$100,000.00), and (ii) the actual out of pocket cost of the infrastructure improvements as more particularly described on **Exhibit B**, attached hereto and incorporated herein by this reference, (the "**BIG Grant**"). The City's obligation to make the

BIG Grant is subject to the terms and conditions of this Agreement. The Company will pay all costs related to the Project exceeding the BIG Grant amount.

4.2 **Disbursement Procedures.** The BIG Grant shall be paid in one sole lump sum disbursement upon written application of the Company pursuant to a disbursement request in the form set forth on **Exhibit D** (“**Disbursement Request**”), which shall only be submitted by the Company after the Improvements have been substantially completed. The Disbursement Request shall constitute a representation and warranty by the Grantee to the City that (a) the work performed, satisfied all permitting requirements and the materials supplied as of the date thereof are in accordance with the relevant permits and this Agreement, (b) the work and materials for which payment is requested have been physically incorporated into the Improvements, (c) the value is as stated, (d) the work and materials conform with all applicable rules and regulations of the public authorities having jurisdiction, (e) payment for the items described in such Disbursement Request has been made by the Company, (f) such Disbursement Request is consistent with this Agreement, and (g) no Event of Default or event which, with the giving of notice or the passage of time, or both, would constitute an Event of Default has occurred and is continuing.

4.3 **Payment of BIG Grant:**

The City’s obligation to pay the BIG Grant to the Company is conditioned upon the prior occurrence of the following:

- (a) The Company’s submission of a Disbursement Request;
- (b) The Company, the Company’s general contractor or the Company’s construction lender shall submit invoices, contractor’s affidavit, receipts, mechanics’ lien releases and/or other evidence (including without limitation site inspections and inspection reports) that are acceptable to the City.
- (c) The Company must promptly furnish the OED evidence satisfactory to the City that all applicable permits have been issued.
- (d) All property taxes on the Project and Project Parcel must be current, and the Company must continue to utilize the Project facility in accordance with the uses described in this Agreement.
- (e) The Company must promptly furnish to the OED evidence satisfactory to the City that the Company has caused the completion of the construction of the Project including the Improvements contemplated by this Agreement in accordance with all applicable building permits.

4.4 **Removal of Liens and Encumbrances.**

Additionally, Company shall take all action necessary to have any mechanic’s and materialmen’s liens, judgment liens or other liens or encumbrances filed against the subject property (other than the purchase money mortgages and other encumbrances acceptable to the City in its sole discretion) released or transferred to bond within ten days of the date Company receives notice of the filing of such liens or encumbrances. If any such lien or encumbrance is filed, the City shall not be required to make any



disbursement of the BIG Grant funds until such lien or encumbrance is bonded over or removed and the City receives a copy of the recorded release. The City shall not be obligated to disburse any portion of the BIG Grant funds to Company if, in the opinion of the City, any such disbursement or the Project or Project Parcel would be subject to a mechanic's or materialmen's lien or any other lien or encumbrance other than inchoate construction liens. Company shall be fully and solely responsible for compliance in all respects whatsoever with the applicable mechanic's and materialmen's lien laws.

4.5 **Further disclaimer.**

The BIG Grant shall not be deemed to constitute a debt, liability, or obligation of the City or of the State of Florida or any political subdivision thereof within the meaning of any constitutional or statutory limitation, or a pledge of the faith and credit or taxing power of the City or of the State of Florida or any political subdivision thereof, but shall be payable solely from the funds provided therefor in this Article 4. The City shall not be obligated to pay the BIG Grant or any installment thereof except from the non-ad valorem revenues or other legally available funds provided for that purpose, and neither the faith and credit nor the taxing power of the City or of the State of Florida or any political subdivision thereof is pledged to the payment of the BIG Grant or any installment thereof. The Company, and any person, firm or entity claiming by, through or under the Company, or any other person whomsoever, shall never have any right, directly or indirectly, to compel the exercise of the ad valorem taxing power of the City or of the State of Florida or any political subdivision thereof for the payment of the BIG Grant or any installment thereof.

**Article 5.  
JOB RETENTION/CREATION**

5.1 **Job Creation or Retention Activities.**

The Project is anticipated to result in the creation of five (5) New Jobs.

An “employee” of Company means any person employed by Company, by any subtenant of Company who is leasing property at the Project Parcel and performing work on behalf of the Company that the Company would otherwise perform itself (the “Tenants”), or by any employee leasing company (or other similar third-party employer) to fill a Permanent Job position made available by Company at the Project Parcel or, with respect to any Eligible Remote Employee, based at the Project Parcel. It is acknowledged and agreed that any of the New Jobs may be filled, in Company's discretion, by persons employed by Company, the Tenants, or by persons employed by any employee leasing company selected by Company or the Tenants. The parties acknowledge and agree that it may be necessary for Company or the Tenants, or any such third-party employer to commence the recruitment, interviewing, consideration, selection and training of prospective employees to fill such New Jobs, or to hire employees, in sufficient time to commence its operations as soon as possible after completion of the Project. In the event that notwithstanding the City's best efforts, the Company or its Tenants, or any such third-party employer found or finds it necessary to recruit, interview, consider, select or train any persons, or fill any New Jobs to be created in the City as a result of this Agreement, before execution of this Agreement or the State Agreement, such New Jobs shall not be considered or deemed to lose their status as New Jobs created in the City as a result of the Project and such persons shall not be considered or deemed to lose their status as persons, or, in applicable cases, low and moderate income persons, to which such New Jobs have been made available or who hold such New Jobs.

Notwithstanding any provision in this Agreement to the contrary, the re-hiring of any person by the Company who was previously employed by the Company in Duval County, Florida, during any part of the twelve (12) month period immediately preceding the execution of this Agreement, shall not fulfill the conditions of or qualify as a Full-Time Equivalent Job, New Job, or Permanent Job. For the purposes of this section, the term “Company” shall include any parent, holding or subsidiary company of the Company, or any other business related by virtue of a merger, purchase, or acquisition by the Company.

The Company shall provide to the OED prior to March 1 of each year this Agreement is in effect the annual reporting forms in the format of, and containing at a minimum the information on, **Exhibit G** attached hereto.

## **Article 6. THE DEVELOPMENT**

### **6.1 Scope of Development.**

- (a) The Company shall construct and develop or cause to be constructed and developed, in substantial compliance with the times set forth in the Performance Schedule, all Improvements which the Company is obligated to construct and develop under the Performance Schedule and this Agreement.
- (b) The Company shall construct all Improvements in accordance with all applicable building and permitting codes.

### **6.2 Cost of Development.**

Except as otherwise set forth in this Agreement, the Company shall pay the cost of constructing and developing the Improvements at no cost to the City.

### **6.3 Approval by Other Governmental Agencies.**

All of the parties’ respective rights and obligations under this Agreement are subject to and conditioned upon approval of the Project and all Project Documents by such other governmental agencies, whether state, local or federal, as have jurisdiction and may be required or entitled to approve them. Notwithstanding any provision of this Agreement to the contrary, the City does not guarantee approval of this Agreement or any aspect of the Project by any government authorities and agencies that are independent of the City.

### **6.4 Authority of OED to Monitor Compliance.**

During all periods of design and construction, the Economic Development Officer of the OED and the City’s Director of Planning and Development shall have the authority to monitor compliance by the Company with the provisions of this Agreement and the Project Documents. Insofar as practicable, the OED shall coordinate such monitoring and supervising activity with those undertaken by the City so as to minimize duplicate activity. To that end, during the period of construction and with prior notice to the Company, representatives of the City shall have the right of access to the Project Parcel and to every structure on the Project Parcel during normal construction hours.

## 6.5 **Timing of Completion.**

The Project Improvements shall be completed substantially in accordance with the terms of this Agreement and the Performance Schedule.

## 6.6 **Construction and Operation Management.**

Except as otherwise expressly provided herein, the Company shall have discretion and control, free from interference, interruption or disturbance, in all matters relating to the management, development, redevelopment, construction and operation of the Project, provided that the same shall, in any event, conform to and comply with the terms and conditions of this Agreement, and all applicable state and local laws, ordinances and regulations (including without limitation, applicable zoning, subdivision, building and fire codes). The Company's discretion, control and authority with respect thereto shall include, without limitation, the following matters:

- (a) the construction and design of the Project, subject to the express terms and conditions of this Agreement;
- (b) the selection, approval, hiring and discharge of engineers, architects, contractors, subcontractors, professionals and other third parties (collectively the "Vendors") on such terms and conditions as the Company deems appropriate; provided however, that to the extent that the City furnishes to the Company the names and identities of Jacksonville-based Vendors, including without limitation Jacksonville-based minority Vendors, and to the extent that Company has the need to enter into contracts with Vendors outside of persons employed by Company or companies affiliated with or controlled by Company or its principals, then Company agrees to include all such Jacksonville-based Vendors in the process established by Company for obtaining bids for any of the Improvements;
- (c) the negotiation and execution of contracts, agreements, easements and other documents with third parties, in form and substance satisfactory to Company; and
- (d) the preparation of such budgets, cost estimates, financial projections, statements, information, and reports as the Company deems appropriate.

## 6.7 **Ineligible Business Activities.**

Until the expiration or earlier termination of this Agreement, Company agrees to prohibit the use of the Project Parcel for the uses set forth on **Exhibit C** attached hereto.

## Article 7.

### JSEB PROGRAM

#### 7.1 **Jacksonville Small and Emerging Businesses (JSEB) Program.**

The Company, in further recognition of and consideration for the public funds provided to assist the Company pursuant to this Agreement, hereby acknowledges the importance of affording to small and emerging vendors and contractors the full and reasonable opportunity to provide materials and services. Therefore, the Company hereby agrees as follows:

(a) The Company shall obtain from the City's Procurement Division the list of certified Jacksonville Small and Emerging Businesses ("JSEB"), and shall exercise good faith, in accordance with Municipal Ordinance Code Sections 126.608 et seq., to enter into contracts with City certified JSEBs to provide materials or services in an aggregate amount of not less than \$20,000 for the Project, which amount represents 20% of the City's maximum contribution to the Project with respect to the development activities or operations of the Project over the term of this Agreement.

(b) The Company shall submit a JSEB report regarding the Company's actual use of City certified JSEBs upon completion of the Project. The form of the report to be used for the purposes of this section is attached hereto as Exhibit E (the "JSEB REPORTING FORM").

## **Article 8. REPORTING; SITE VISITS**

### **8.1 Reporting.**

On an annual basis, and prior to March 1 each year this Agreement is in effect, the Company shall submit reports to the OED regarding the number of New Jobs that have been created by Company at the Project Parcel, and all other activities affecting the implementation of this Agreement, including a narrative summary of progress on the Project. Samples of the general forms of these reports are attached hereto as Exhibit F (the "Annual Survey") and Exhibit G (the "Job Report"); however the City reserves the right to request specific data that may vary from the forms attached.

The Company's obligation to submit such reports shall continue until the Company has complied with all of the terms of this Agreement concerning the Project and the BIG Grant.

Within thirty (30) days following the request of the City, the Company shall provide the City with additional information requested by the City.

### **8.2 Site Visits.**

For so long as City has any payment obligations to Company pursuant to this Agreement, Company shall permit representatives from the City's OED and other designated City personnel, to monitor compliance by Company with the provisions of this Agreement. With no less than five (5) business days' prior written notice to Company (which may be via email), representatives of City shall have the right to tour the Project and access Company's Project records and employees related to the Project and this Agreement, during normal business hours, provided, however, that: (a) Company shall have the right to have a representative of Company present during any such inspection; (b) City shall not have the right to access any proprietary or confidential information of the Company or the Project (provided however, Company agrees that verification of employment status and employment data is not considered proprietary or confidential information); (c) City shall have the right to duplicate or make copies of such Project records provided that Company may redact any proprietary or confidential information; and (d) City and Company shall reasonably cooperate to schedule such access on days and times so as to reasonably minimize the interference of the City with the Project.

**Article 9.**  
**DEFAULTS AND REMEDIES**

**9.1 General.**

A default shall consist of the breach of any covenant, agreement, representation, provision, or warranty contained in (i) this Agreement (including, but not limited to, any failure to meet the reporting requirements described herein), (ii) the documents executed in connection with the Agreement and any other agreement between the City and the Company related to the Project, or (iii) any document provided to the City relating to the Project (collectively, the “Documents”). A default shall also exist if any event occurs or information becomes known which, in the reasonable judgment of the City, makes untrue, incorrect or misleading in any material respect any statement or information contained in any of the documents described in clauses (i) – (iii) above or causes such document to contain an untrue, incorrect or misleading statement of material fact or to omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

If any such default or breach occurs under this Agreement, the City may refuse to pay any portion of the BIG Grant and, additionally, may at any time or from time to time proceed to protect and enforce all rights available to the City under this Agreement by suit in equity, action at law or by any other appropriate proceeding whether for specific performance of any covenant or agreement contained in this Agreement, or damages, or other relief, or proceed to take any action authorized or permitted under applicable laws or regulations, including, but not limited to, terminating this Agreement. The City shall not act upon a default until it has given the Company written notice of the default and fifteen (15) business days after Company’s receipt of such notice within which to cure the default; provided, however, that the City may withhold any portion of the BIG Grant immediately upon the occurrence of a default and throughout any notice or cure period. However, if any default cannot reasonably be cured within the initial fifteen (15) business days, Company shall have a total of sixty (60) days after Company’s receipt of such notice within which to cure such default, so long as Company has commenced and is diligently proceeding to cure such default within the initial fifteen (15) day period. Notwithstanding the foregoing, Company shall immediately and automatically be in default, and the City shall not be required to give Company any notice or opportunity to cure such default (and thus the City shall immediately be entitled to act upon such default), upon the occurrence of any of the following:

(a) The entry of a decree or order by a court having jurisdiction in the premises adjudging the Company or any guarantor (“Guarantor”) of Company’s obligations hereunder or under the Documents, a bankrupt or insolvent, or approving as properly filed a petition seeking reorganization, arrangement, adjustment or composition of or in respect of the Company or Guarantor under the United States Bankruptcy Code or any other applicable federal or state law, or appointing a receiver, liquidator, custodian, assignee, or sequestrator (or other similar official) of the Company or Guarantor or of any substantial part of its property, or ordering the winding up or liquidation of its affairs, and the continuance of any such decree or order unstayed and in effect for a period of 90 consecutive days; and

(b) The institution by Company or Guarantor of proceedings to be adjudicated as bankrupt or insolvent, or the consent by it to the institution of bankruptcy or insolvency proceedings against it, or the filing by it of a petition or answer or consent seeking reorganization or relief under the United States Bankruptcy Code or any other similar applicable federal or state law, or the consent by it to the filing of any such petition or to the appointment of a receiver, liquidator, custodian, assignee, trustee or sequestrator (or other similar official) of the Company or Guarantor or of any substantial part of its property, or the

making by it of an assignment for the benefit of creditors, or the admission by it in writing of its inability to pay its debts generally as they become due.

## 9.2 **Specific Defaults.**

Additionally, for any of the specific events of default described in this Section 9.2 below, the parties agree that the City's damages recoverable from the Company shall include, but not be limited to, the following:

- (a) in the event reporting requirements are not met in the time period specified in Article 8 of this Agreement, the City will be entitled to withhold disbursement of the BIG Grant;
- (b) in the event the Company ceases operations as contemplated by this Agreement at the Project Parcel (the "Cessation of Operations") during the first five years after the disbursement of the BIG Grant, the following shall be due and payable upon Cessation of Operations;
  - (i) \$100,000, if the Cessation of Operations occurs within 12 months after disbursement of the BIG Grant;
  - (ii) \$80,000, if the Cessation of Operations occurs after 12 months but within 24 months of disbursement of the BIG Grant;
  - (iii) \$60,000, if the Cessation of Operations occurs after 24 months but within 36 months of disbursement of the BIG Grant;
  - (iv) \$40,000, if the Cessation of Operations occurs after 36 months but within 48 months of disbursement of the BIG Grant; or
  - (v) \$20,000, if the Cessation of Operations occurs after 48 months but within 60 months of disbursement of the BIG Grant.
- (c) in the event the Company fails to invest at least \$1,000,000 of private funding in the Project by no later than December 31, 2026, the BIG Grant will be proportionately reduced.
- (d) in the event the Company or any lessee or assignee of the Company at any time during the term of this Agreement uses the Project or the Project Parcel for any use set forth on **Exhibit C** attached hereto, the Company shall repay the full amount of the BIG Grant to the City.

The maximum combined repayment due under this Section 9.2 shall not exceed the total amount of the BIG Grant actually paid to the Company under this Agreement.

## **Article 10. ANTI-SPECULATION AND ASSIGNMENT PROVISIONS**

### 10.1 **Purpose.**

The Company represents and agrees that its undertakings pursuant to this Agreement are for the purpose of developing the Project Parcel pursuant to this Agreement, and not for speculation in land

holding. The Company further recognizes, in view of the importance of the development of the Project Parcel to the general health and welfare of the City and that the qualifications, financial strength and identity of the principal shareholders and executive officers of the Company are of particular concern to the City.

#### 10.2 **Assignment; Limitation on Conveyance.**

The Company agrees that, until the later of (a) substantial completion of the Project, (b) payment in full of the BIG Grant, without the prior written consent of the City, (i) the Company shall not assign, transfer or convey the Project or any portion thereof, (ii) the Company shall not assign, transfer or convey the Project Parcel, or any portion thereof, or any lease thereof, (iii) the Company shall not assign, transfer or convey this Agreement or any provision hereof, and (iv) no controlling interest in the Company or shall be assigned, transferred or conveyed. If any such prohibited assignment, transfer or conveyance is made without the express written consent of the City, the obligation of the City to pay any further amounts of the BIG Grant under this Agreement shall immediately terminate.

### **Article 11. GENERAL PROVISIONS**

#### 11.1 **Non-liability of City Officials.**

No member, official or employee of the City shall be personally liable to the Company or to any Person with whom the Company shall have entered into any contract, or to any other Person, in the event of any default or breach by the City, or for any amount which may become due to the Company or any other Person under the terms of this Agreement.

#### 11.2 **Force Majeure.**

No party to this Agreement shall be deemed in default hereunder where such a default is based on a delay in performance as a result of war, insurrection, strikes, lockouts, riots, floods, earthquakes, fires, casualty, acts of God, acts of public enemy, epidemic, pandemic, quarantine restrictions, freight embargo, shortage of labor or materials, interruption of utilities service, lack of transportation, severe weather and other acts or failures beyond the control or without the control of any party; provided, however, that the extension of time granted for any delay caused by any of the foregoing shall not exceed the actual period of such delay, and in no event shall any of the foregoing excuse any financial liability of a party.

#### 11.3 **Offset.**

City shall have the right to offset any amount owed by Company under or in connection with this Agreement against any payments owed by City under this Agreement. Such offsets shall be in addition to any other rights or remedies available under this Agreement and applicable law.

#### 11.4 **Notices.**

All notices to be given hereunder shall be in writing and personally delivered or sent by registered or certified mail, return receipt requested, or delivered by an air courier service utilizing return receipts to the parties at the following addresses (or to such other or further addresses as the parties may designate by like notice similarly sent) and such notices shall be deemed given and received for all purposes under

this Agreement three (3) business days after the date same are deposited in the United States mail if sent by registered or certified mail, or the date actually received if sent by personal delivery or air courier service, except that notice of a change in address shall be effective only upon receipt.

(a) the City:

Economic Development Officer  
Office of Economic Development  
117 West Duval Street, Suite 250  
Jacksonville, Florida 32202

With a copy to:

City of Jacksonville  
Office of the General Counsel  
City Hall-St. James Building  
117 West Duval Street, Suite 480  
Jacksonville, Florida 32202

(b) The Company:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_

With a copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_

11.5 **Time.**

Time is of the essence in the performance by any party of its obligations hereunder.

11.6 **Entire Agreement.**

This Agreement constitutes the entire understanding and agreement between the parties and supersedes all prior negotiations and agreements between them with respect to all or any of the matters contained herein.

11.7 **Amendment.**

This Agreement may be amended by the parties hereto only upon the execution of a written amendment or modification signed by the parties. Notwithstanding the foregoing, the Economic



Development Officer of the OED is authorized on behalf of the City to approve, in his or her sole discretion, any “technical” changes to this Agreement. Such “technical” changes include without limitation non-material modifications to legal descriptions and surveys, ingress and egress, easements and rights of way, performance schedules (provided that no performance schedule may be extended for more than one year without Council approval), and design standards, as long as such modifications do not involve any increased financial obligation or liability to the City.

#### 11.8 **Waivers.**

Except as otherwise provided herein, all waivers, amendments or modifications of this Agreement must be in writing and signed by all parties. Any failures or delays by any party in insisting upon strict performance of the provisions hereof or asserting any of its rights and remedies as to any default shall not constitute a waiver of any other default or of any such rights or remedies. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties hereto are cumulative, and the exercise by any party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by any other party.

#### 11.9 **Indemnification.**

Company shall indemnify, hold harmless and defend the City from and against, without limitation, any loss, claim, suit, action, damage, injury, liability, fine, penalty, cost, and expense of whatsoever kind or nature (including without limitation court, investigation and defense costs and reasonable expert and attorneys’ fees and costs) related to any suits and actions of any kind brought against the City or other damages or losses incurred or sustained, or claimed to have been incurred or sustained, by any person or persons arising out of or in connection with: (i) any breach of any representation or warranty of Company contained or provided in connection with this Agreement; (ii) any breach or violation of any covenant or other obligation or duty of Company under this Agreement or under applicable law; (iii) any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of Company or those under its control that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to Company’s performance under this Agreement or relating to the Project, except to the extent caused by the sole negligence of the City. Nothing contained in this paragraph shall be construed as a waiver, expansion or alteration of the City’s sovereign immunity beyond the limitations stated in Section 768.28, Florida Statutes.

This indemnification shall survive the expiration or termination (for any reason) of this Agreement and remain in full force and effect. The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to this Agreement or otherwise. The term “City” as used in this Section 11.9 shall include all City’s members, officers, officials, employees and agents.

#### 11.10 **Severability.**

The invalidity, illegality or unenforceability of any one or more of the provisions of this Agreement shall not affect any other provisions of this Agreement, but this Agreement will be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

#### 11.11 **Compliance with State and Other Laws.**

In the performance of this Agreement, the Company must comply with any and all applicable federal, state and local laws, rules and regulations, as the same exist and may be amended from time to time. Such laws, rules and regulations include, but are not limited to, Chapter 119, Florida Statutes (the Public Records Act) and Section 286.011, Florida Statutes, (the Florida Sunshine Law). If any of the obligations of this Agreement are to be performed by a subcontractor, the provisions of this Section shall be incorporated into and become a part of the subcontract.

#### 11.12 **Non-Discrimination Provisions.**

In conformity with the requirements of Section 126.404, *Ordinance Code*, the Company represents that it has adopted and will maintain a policy of non-discrimination against employees or applicants for employment on account of race, religion, sex, color, national origin, age or handicap, in all areas of employment relations, throughout the term of this Agreement. The Company agrees that, on written request, it will permit reasonable access to its records of employment, employment advertisement, application forms and other pertinent data and records, by the Executive Director of the Human Rights Commission, or successor agency or commission, for the purpose of investigation to ascertain compliance with the nondiscrimination provisions of this Chapter 126, Part 4 of the *Ordinance Code*, *provided however*, that the Company shall not be required to produce for inspection records covering periods of time more than one (1) year prior to the day and year first above written. The Company agrees that, if any of its obligations to be provided pursuant to this Agreement are to be performed by a subcontractor, the provisions of this Section 11.12 shall be incorporated into and become a part of the subcontract.

#### 11.13 **Contingent Fees Prohibited.**

In conformity with Section 126.306, *Ordinance Code*, the Company warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Company, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the Company, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For the breach or violation of these provisions, the City shall have the right to terminate this Agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

#### 11.14 **Ethics.**

The Company represents that it has reviewed the provisions of the Jacksonville Ethics Code, as codified in Chapter 602, *Ordinance Code*, and the provisions of the Jacksonville Purchasing Code, as codified in Chapter 126, *Ordinance Code*.

#### 11.15 **Conflict of Interest.**

The parties will follow the provisions of Section 126.110, *Ordinance Code* with respect to required disclosures by public officials who have or acquire a financial interest in a bid or contract with the City, to the extent the parties are aware of the same.

11.16 **Public Entity Crimes Notice.**

In conformity with the requirements of Section 126.104, *Ordinance Code* and Section 287.133, Florida Statutes, the Parties agree as follows:

The parties are aware and understand that a person or affiliate who has been placed on the State of Florida Convicted Vendor List, following a conviction for a public entity crime, may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity, in excess of \$35,000.00, for a period of thirty-six (36) months from the date of being placed on the Convicted Vendor List.

11.17 **Survival.**

Any obligations and duties that by their nature extend beyond the expiration or termination of this Agreement shall survive the expiration or termination of this Agreement and remain in effect. Without limiting the foregoing, all obligations for the payment of fees or other sums accruing up to the expiration or termination of this Agreement and all provisions relating to the City's right to conduct an audit shall survive the expiration or termination of this Agreement.

11.18 **Incorporation by Reference.**

All exhibits and other attachments to this Agreement that are referenced in this Agreement are by this reference made a part hereof and are incorporated herein.

11.19 **Order of Precedence.**

In the event of any conflict between or among the provisions of this Agreement and those of any exhibit attached hereto or of any amendment, the priority, in decreasing order of precedence shall be: 1) any fully executed amendment; 2) provisions in this Agreement; and 3) exhibits to this Agreement.

11.20 **Counterparts.**

This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. Delivery of an executed counterpart by electronic means (such as pdf) shall be valid for all purposes.

11.21 **Independent Contractor.**

In the performance of this Agreement, the Company will be acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer or association of the City. The Company and its employees or agents shall be solely responsible for the means, method, technique, sequences and procedures utilized by the Company in the performance of this Agreement.

11.22 **Retention of Records/Audit**

The Company agrees:

(a) To establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by the City under this Agreement.

(b) To retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of six (6) years after completion of the date of final payment by the City under this Agreement, including auditable records pertaining to jobs filled by third-party employers. If an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Agreement, at no additional cost to the City.

(c) Upon demand, at no additional cost to the City, to facilitate the duplication and transfer of any records or documents in its possession or control which pertain to the Agreement and the Project (collectively, "Project Records") during the required retention period.

(d) To assure that these Project Records shall be subject at all reasonable times, upon reasonable notice, to inspection, review, copying, or audit by personnel duly authorized by the City, including but not limited to the City Council auditors. All such inspections are to be performed so as not to unreasonably disrupt or interfere with the normal business operations of the Company.

(e) Upon the City's written request, to ensure that all related party transactions with respect to the Project are disclosed to the City.

(f) To include the aforementioned audit, inspections, investigations and record keeping requirements in all subcontracts and assignments of this Agreement.

(g) Upon reasonable notice, to permit persons duly authorized by the City, including but not limited to the City Council auditors, to inspect and copy any Project Records, facilities, goods and services of the Company which are relevant to this Agreement, and to interview any employees and subcontractor employees of the Company to assure the City of the satisfactory performance of the terms and conditions of this Agreement; provided, that such inspections and interviews shall be performed so as to not unreasonably disrupt or interfere with the normal business operations of the Company. Following such review, the City will deliver to the Company a written report of its findings and request for development by the Company of a corrective action plan where appropriate. The Company hereby agrees to timely correct all deficiencies identified in the corrective action plan.

(h) If the result of any audit by the City establishes that the number of New Jobs or amount of private capital investment has been overstated by five percent (5%) or more, the entire expense of the audit shall be borne by the Company.

(i) Additional monies due as a result of any audit or annual reconciliation shall be paid within thirty (30) days of date of the City's invoice.

(j) Should the annual reconciliation or any audit reveal that the Company has overstated the number of New Jobs or amount of private Capital Investment, and the Company does not make restitution within thirty (30) days from the date of receipt of written notice from the City, then, in addition to any

other remedies available to the City, the City may terminate this Agreement, solely at its option, by written notice to the Company.

11.23 **Non-merger.**

None of the terms, covenants, agreements or conditions set forth in this Agreement shall be deemed to be merged with any deed conveying title to the Project Parcel.

11.24 **Exemption of City.**

Neither this Agreement nor the obligations imposed upon the City hereunder shall be or constitute an indebtedness of the City within the meaning of any constitutional, statutory or charter provisions requiring the City to levy ad valorem taxes nor a lien upon any properties of the City. Payment or disbursement by the City of any grant amount hereunder is subject to the availability of lawfully appropriated funds. If funds are not available pursuant to a lawful appropriation thereof by the City Council, this Agreement shall be void and the City shall have no further obligations hereunder.

11.25 **Parties to Agreement; Successors and Assigns.**

This is an agreement solely between the City and Company. The execution and delivery hereof shall not be deemed to confer any rights or privileges on any person not a party hereto. This Agreement shall be binding upon Company and Company's successors and assigns, and shall inure to the benefit of the City and its successors and assigns. However, Company shall not assign, transfer or encumber its rights or obligations hereunder or under any document executed in connection herewith, without the prior written consent of the City, which consent may be withheld in the sole discretion of the City.

11.26 **Venue; Applicable Law.**

The rights, obligations and remedies of the parties specified under this Agreement shall be interpreted and governed in all respects by the laws of the State of Florida. All legal actions arising out of or connected with this Agreement must be instituted in the Circuit Court of Duval County, Florida, or in the Federal District Court for the Middle District of Florida, Jacksonville Division. The laws of the State of Florida shall govern the interpretation and enforcement of this Agreement. Each party shall be responsible for the payment of its own attorneys' fees and costs incurred in connection with the enforcement of the terms of this Agreement.

11.27 **Civil Rights.**

The Company agrees to comply with all of the terms and requirements of the Civil Rights Act of 1964, as amended, and the Civil Rights Act of 1968, as amended, and the antidiscrimination provisions of Chapter 126, Part 4, of the City Ordinance Code, and further agrees that in its operation under this Agreement it will not discriminate against anyone on the basis of race, color, age, disability, sex or national origin.

11.28 **Further Assurances.**

Company will, on request of the City,

(a) promptly correct any defect, error or omission herein or in any document executed or submitted to the City in connection with this Agreement or the Project (collectively the “Project Documents”);

(b) execute, acknowledge, deliver, or procure such further instruments and do such further acts deemed necessary, desirable or proper by the City to carry out the purposes of the Project Documents and to identify any property intended to be covered thereby, including any renewals, additions, substitutions replacements, or appurtenances to the subject property;

(c) execute, acknowledge, deliver, procure, file or record any documents or instruments deemed necessary, desirable or proper by the City to protect the City’s interest under the Project Documents against the rights or interests of third persons; and

(d) provide such certificates, documents, reports, information, affidavits and other instruments and do such further acts deemed necessary, desirable or proper by the City to carry out the purposes of the Project Documents and this Agreement.

In the event of a permitted transfer or conveyance the Project Parcel, the City agrees that, within ten (10) business days after the Company’s written request, it will provide reasonable written confirmation to the Company regarding the City’s knowledge of the status of the Project and this Agreement and Company’s compliance therewith.

11.29 **Exhibits.**

In the event of a conflict between any provisions of this Agreement and any exhibit attached to or referenced in this Agreement, the provisions of this Agreement shall govern.

11.30 **Construction.**

All parties acknowledge that they have had meaningful input into the terms and conditions contained in this Agreement. Company further acknowledges that it has had ample time to review this Agreement and related documents with counsel of its choice. Any doubtful or ambiguous provisions contained herein shall not be construed against the party who drafted the Agreement. Captions and headings in this Agreement are for convenience of reference only and shall not affect the construction of this Agreement.

11.31 **Further Authorizations.**

The parties acknowledge and agree that the Mayor of the City, or his designee, and the City’s Corporation Secretary, or their respective designees, are hereby authorized to execute any and all other contracts and documents and otherwise take all necessary action in connection with this Agreement and the Ordinance.

11.32 **Attorney’s Fees.**

Each party shall be responsible for its own attorneys’ fees and costs in connection with any legal action related to this Agreement.

IN WITNESS WHEREOF, this Agreement is executed the day and year above written.

ATTEST:

CITY OF JACKSONVILLE

By: \_\_\_\_\_  
James R. McCain, Jr.  
Corporation Secretary

By: \_\_\_\_\_  
Donna Deegan, Mayor

WITNESS:

\_\_\_\_\_, a \_\_\_\_\_  
company

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Form Approved:

\_\_\_\_\_  
Office of the General Counsel

GC-#1646320-v3-Project\_Soul\_-\_Economic\_Development\_Agreement.DOCX

**Encumbrance and funding information for internal City use:**

Account or POA Number: \_\_\_\_\_

1Cloud Account for Certification of Funds	Amount
	\$100,000

The above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the contract. It shall be encumbered by one (1) or more subsequently issued purchase order(s) that must reference the foregoing contract. All financial examinations and funds control checking will be made at the time such purchase orders are issued.

In accordance with Section 24.103(e), of the *Jacksonville Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing Contract; provided, however, this certification is not, nor shall it be interpreted as, an encumbrance of funding under the Contract. Actual encumbrances shall be made by subsequent purchase order(s) as specified in the Contract.

\_\_\_\_\_  
 Director of Finance  
 City Contract # \_\_\_\_\_



LIST OF EXHIBITS\

- Exhibit A Description of the Project Parcel
- Exhibit B Infrastructure Improvements
- Exhibit C Ineligible Business Activities
- Exhibit D Disbursement Request
- Exhibit E JSEB Reporting Form
- Exhibit F Annual Survey
- Exhibit G Job Report
- Exhibit H Non-Foreign Entity Affidavit
- Exhibit I Human Trafficking Affidavit

**Exhibit A**  
**Description of Project Parcel**

The property and facility located generally at 2509 N. Main Street, Jacksonville, Florida, having R.E. # 044831-0000.

**Exhibit B**  
**Infrastructure Improvements**

Construction and installation of infrastructure improvements to support the renovation of an existing building located on the Project Parcel including, but not limited to, road access/construction, water and sewer lines, fencing, sidewalks, entryways, lighting and handicap accessibility to the Project Parcel.

**Exhibit C**  
**Ineligible Business Activities**

Company agrees to record an encumbrance on the Project Parcel prohibiting the use of the Project Parcel for the following uses:

- Nightclubs
- Bars
- Tattoo parlors
- Body piercing shops
- Adult entertainment
- Adult gaming rooms
- Pawn shops
- Check Cashing establishments
- Pay Day Loans
- Bikini bars
- Used car lots

**Exhibit D  
Disbursement Request Form**

Name: \_\_\_\_\_ Request Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ Document Number: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 Tax ID #: \_\_\_\_\_

1.	Amount of Maximum Grant:	\$ _____
2.	Grant funds disbursed to date:	\$ _____
3.	Amount Requested in this Draw:	\$ _____
4.	Remaining Balance of Grant Funds:	\$ _____

Disbursements will be provided upon completion of Project. Once the project is 100% complete, a final inspection by the City must be performed. Upon receipt of such invoices, receipts, and/or contractor's affidavit, cancelled checks (or evidence that payment has cleared Company's banking account), and other documents required by the City evidencing that the costs and expenses were actually incurred and paid for by the Company and were expended on and pertain to the Work and/or other evidence (including without limitation site inspections and inspection reports) that may be required at the discretion of the City, the Company or the Company's general contractor will be paid via a check or electronic payment from the City within fifteen (15) business days of OED's approval of the same.

**COMPANY PAYMENT REQUEST**

Property \_\_\_\_\_ Payment # \_\_\_\_\_ = \_\_\_\_\_ % Complete  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Company: \_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

Company: I hereby request an inspection to receive payment for the amount of \$ \_\_\_\_\_. I certify that I have satisfactorily completed the necessary work to justify this request **and that all bills incurred for labor used and materials furnished in making said repairs and improvements have been paid in full to this date.**

Attached is a description of the work completed, copies of applicable permits, the amount of payment requested by work item and such invoices, receipts and/or contractor's affidavit, cancelled checks (or evidence that payment has cleared grantee's banking account), and other documents required by the City evidencing that the costs and expenses were actually incurred and paid for by the Grantee and were expended on and pertain to the Work.

Company Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EXHIBIT E  
JSEB REPORTING FORM**

Business:

Goal: \$

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Date Contract Awarded	Contractor Name	Ethnicity (1)	Scope of Work (2)	Contract Amount	Amount Paid to Date	% of Work Completed to Date
		(1) AA – African American	(2) Examples: Masonry			
		HANA – Hispanic, Asian, Native American	Painting			
		WBE – Women	Site Clearing			
		C - Caucasian	Electrical			

**EXHIBIT F**  
**Annual Survey 202\_**

Please complete the form below as it relates to the project for which you received City or State assistance. Should you have any questions, please call (904) 255-5447 or email OEDFinance@coj.net. Send completed form to: City of Jacksonville, Office of Economic Development, Finance and Compliance, 117 West Duval Street, Suite 275, Jacksonville, FL 32202, Fax: (904) 630-1019, Email: OEDFinance@COJ.NET

Company name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Primary Contact Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Reporting Date: \_\_\_\_\_

**As of 12/31/202\_:**

**I. EMPLOYMENT INFORMATION**

Number of Jobs at Project Site	[1]
Number of Jobs at Project Site before Project	[2]
Net New Jobs (subtract line [2] from line [1])	
Average Wage of New Employees (excluding benefits)	\$
Estimated cost of benefits as a percentage of Average Wage	%

**II. CAPITAL INVESTMENT INFORMATION**

Project Land Costs	[3] \$
Project Structure Costs	[4] \$
Project Equipment Costs	[5] \$
Other Costs	[6] \$
Total Project Costs (sum [3] through [6])	\$

**III. ASSESSED PROPERTY VALUE**

Assessed Value of Property In 202_ Duval County Property Tax Bill:	
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Real Property	[7] \$
Personal Property	[8] \$
Total of [7] & [8]	\$
Amount of Taxes Paid:     \$	Date Taxes Paid:

**IV. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE STATUS OF THE PROJECT INCLUDING, WHERE APPLICABLE, AN OVERVIEW OF THE TYPE OF JOBS CREATED.**

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**V. PLEASE PROVIDE INFORMATION REGARDING AND COMMUNITY SERVICE ACTIVITIES IN WHICH YOU OR YOUR EMPLOYEES HAVE PARTICIPATED THIS PAST YEAR.**

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**Exhibit G**

**Job Report 202\_**

Please complete the form below as it relates to the project for which you received City or State assistance. Should you have any questions, please call (904) 255-5447 or email [OEDFinance@coj.net](mailto:OEDFinance@coj.net). Send completed form to: City of Jacksonville, Office of Economic Development, Finance and Compliance, 117 West Duval Street, Suite 275, Jacksonville, FL 32202, Fax: (904) 630-1019, Email: [OEDFinance@coj.net](mailto:OEDFinance@coj.net).

Company name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Primary Contact Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature\*: \_\_\_\_\_ Reporting Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**This form should be completed to document all jobs located at the project location as required in the Agreement. The first page of this form must be completed. The second page can either be completed with all required information or a report can be run from the company's HR system. Employees listed on this form must be on the Company's payroll as of December 31, 202\_. The OED reserves the right to audit the Company's records to verify the information included on this form.**

**\*By signing this form, I hereby certify that the information in this Job Report and any accompanying documents is true and correct to the best of my knowledge, information and belief. (Please include a signature from a Vice President or higher ranking officer or in the case of an LLC, a manager or managing member.)**



**EXHIBIT H**

**NON-FOREIGN ENTITY AFFIDAVIT**

STATE OF FLORIDA  
COUNTY OF DUVAL

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_, who being first duly sworn, on oath deposes and says under penalty of perjury that he/she is the \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ company (“Company”), who is or may be a recipient of certain economic incentives from CITY OF JACKSONVILLE, a political subdivision and municipal corporation of the State of Florida, including a business infrastructure grant, and hereby attests, affirms and certifies that (i) I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit, (ii) Company is not owned or controlled by the People’s Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a “Foreign Country of Concern”), including any agency of or any other entity of significant control of such Foreign Country of Concern; where “controlled by” means having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise, and a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity; and (iii) Company is not an entity that is a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity. The undersigned does hereby execute this affidavit for the purpose of complying with the provisions of Section 288.0071, Florida Statutes, Economic Incentives to Foreign Countries of Concern Prohibited.

DATED as of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_ day of \_\_\_\_\_, 2024, by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of said corporation. Said individual [  ] is personally known to me or [  ] has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Name: \_\_\_\_\_

NOTARY PUBLIC, State of Florida

Serial Number (if any) \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

(SEAL)

**EXHIBIT I**

**AFFIDAVIT OF COMPLIANCE WITH FLORIDA STATUTE**  
**SECTION 787.06, HUMAN TRAFFICKING**

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.

2. I currently serve as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ (the "Company").

3. The Company does not use coercion for labor or services, as those terms are defined in Florida Statute 787.06.

4. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

Further Affiant sayeth naught.

Executed to be effective as of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF DUVAL

The foregoing instrument was SWORN TO AND SUBSCRIBED before me by means of [ ] physical presence or [ ] online notarization, this \_\_\_\_ day of \_\_\_\_\_, 202\_, by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of said corporation. Said individual [ ] is personally known to me or [ ] has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Name: \_\_\_\_\_

NOTARY PUBLIC, State of Florida

Serial Number (if any) \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

(SEAL)