

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Department or Area Responsible for Contract / Compliance / Oversight  
Jacksonville Public Library

Council District(s)  
N/A

Reversion of Funds: (if applicable) \_\_\_\_\_ N/A  
Subfund / Indexcode / Subobject / Project Pj-Dtl / Grant Grt-Dtl \_\_\_\_\_

This is an all years sub-fund  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover) \_\_\_\_\_

Section of Code Being Waived (if applicable): \_\_\_\_\_ N/A

CIP (yes or no): \_\_\_\_\_ N/A

Justification for Waiver  
N/A

**Justification for / Description of Transfer:**

This BT is requesting to transfer available funds from the Kids Hope Alliance JaxKids Trust Fund to the Public Library's Board Trust Fund to cover the costs associated with overseeing the operations of the Jacksonville Public Library's Story Journeys Literacy Enrichment Summer Program.

Total Amount Appropriated: \_\_\_\_\_ \$5,763.60

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: **BT 22-013**

Date Recd.	Date Fwd.	Approved	Disapproved

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: \_\_\_\_\_

Date Initiated: 9/28/21

Prepared By: Chuck McNeil, Asst. Director Finance & Admin. Services

Phone Number: 255-6029

Initiated / Requested By (if other than Department): N/A

Budget Transfer Line Item Detail

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project	Activity	Interfund	Future
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Other Professional Services	\$ 364.03	11527	181001	531090	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Contractual Services	\$ 3,416.14	11527	181001	534100	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Printing and Binding Commercial	\$ 47.15	11527	181001	547210	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Advertising and Promotion	\$ 44.80	11527	181001	548010	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Misc Services and Charges	\$ 80.03	11527	181001	549040	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	ISA Copy Center	\$ 991.00	11527	181001	549512	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Office Supplies - Other	\$ 500.00	11527	181001	551010	001568	00000000	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Jax Book Club Education TF	Food	\$ 320.45	11527	181001	552060	001568	00000000	00000	0000000
Rev	Board of Library Trustees Trust	Transfer In from KHA Trust Fund	Intrafund-Transfer In	\$ 5,763.60	11521	191040	381920	000000	00001683	11527	0000000
				Total: \$ 11,527.20							

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project	Activity	Interfund	Future
Exp	Board of Library Trustees Trust	Youth Programs - Story Journeys Summer Learning	Trust Fund Authorized Expenditures	\$ 5,763.60	11521	185101	549006	000000	00001683	00000	0000000
Exp	General Trust & Agency - Carryforward Self-Appropriated	Transfer Out of KHA Trust Fund	Intrafund-Transfer Out	\$ 5,763.60	11527	191040	591920	001568	00000000	11521	0000000