

City of Jacksonville, Florida
Request for Budget Transfer Form

Neighborhoods Department/Housing Community Development
Department or Area Responsible for Contract / Compliance / Oversight

CW
Council District(s)

Reversion of Funds:
(if applicable)

Fund / Center / Account / Project * / Activity / Interfund / Future

All-Years Fund

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

NA

CIP (yes or no):

No

Justification for Waiver

NA

Justification for / Description of Transfer:

Revising BT 25-065 approval on 4-7-25 MBRC to use SF 11101. Legislation has not been filed.
Record reimbursement from Jacksonville Finance Housing Authority (JHFA), an independent agency for support services provided by HDCC staff.

Net Amount Appropriated and/or Transferred:

\$18,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

TD / BT Number:

Revised BT 25-065

	Date Rec'd	Date Fwd.	Approved	Disapproved
Department Head	4/30/25	5/1/25	James Bowling	
Mayor's Office				
Accounting Division	5/1/25	5/1/25	AM Sanyal	
Budget Division	4/30/25	5-8-25		

Date of Action By Mayor:

MAY 12 2025

Approved:

Division Chief:

IPAVIS JEREMY

Prepared By:

Adebiyi Okunusi

Initiated / Requested By (if other than Department):

Date Initiated:

Phone Number:

Donna Deegen

APPROVED BY
MAYOR'S BUDGET
REVIEW COMMITTEE
MAY 12 2025
DATE

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
REV	COMMUNITY DEVELOPMENT	JHFA Reimbursement	JHFA Independent Agency	\$18,000.00	11101	174103	342118	000683	00000000	00000	0000000
Total:				\$18,000.00							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	COMMUNITY DEVELOPMENT	HDCC Administration	Permanent & Probationary Salaries	\$16,500.00	11101	174103	512010	000683	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	HDCC Administration	Miscellaneous Services & Charges Internal Services	\$1,000.00	11101	174103	549041	000683	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	HDCC Administration	Miscellaneous Services & Charges	\$500.00	11101	174103	549040	000683	00000000	00000	0000000
Total:				\$18,000.00							